

**Coddington Parish Council**  
**Minutes of the Meeting held on 4<sup>th</sup> April 2024 at 7.30pm**  
**in the Community Centre**

Present: Cllr McDonald (Chairman), Cllrs Allen, Armstrong, Ayers,  
Mosedale, O'Donnell, Parrett, Jarvis, Hudson.

Jadene Bale (Clerk). 2 members of the public.

CPC 24-31 **To consider apologies for absence.**

Apologies for absence were received and approved from Cllr Brooks. Apologies were also received from District Councillors Lee and Oldham, and County Councillor Darby.

CPC 24-32 **To record declarations of interest from members in any item to be discussed.**

Cllr Jarvis declared an interest in item 24-28 in respect of a planning decision that was made in a neighbouring property. There were no council decisions made on this item and therefore no action was required, and no special dispensations needed.

Cllr O'Donnell declared an interest in item 24-37 as a member of the Village Hall committee.

CPC 24-33 **To approve the minutes of the meeting held on 7<sup>th</sup> March 2024 and to receive updates.**

The minutes of the previous meeting were unanimously agreed and signed.

CPC 24-34 **Public participation.**

There were two members of the public present. Both made comment on an existing planning application that had been in since December and was not yet decided. They made representations to the Parish Council about the proposed solar panels and asked what the Parish Council could do to help. The PC agreed that some councillors will attend a site visit to look at the proposed site and discuss in the May meeting. Members of the public were advised that as the application has not yet been decided, there can be no action in terms of enforcement. This will be an item on the May agenda.

CPC 24-35 **To receive updates from County and District Councillors.**

No Cllrs were present. The Clerk was asked to arrange an informal meeting with Co. Cllr Darby. It was agreed that after the dates were set at the May meeting for the next year, these dates would be sent to councillors and posted on notice boards to give ample time for reports to be sent at each meeting if there is to be no attendance.

CPC 24-36 **Administration.**

- a) **To consider any action to be taken over renewed activity at land on Yew Tree Way and response from NSDC.**

Council agreed the response from NSDC was adequate. No further action to be taken however the clerk will request that the PC are kept updated when the appeal is resolved.

**b) To agree a meeting date for Neighbourhood Planning Meeting.**

It was agreed that the neighbourhood planning meeting should take place on the 30<sup>th</sup> of April at the community centre at 7:30pm.

**c) To consider the issues raised regarding Valley View.**

There has been tree works in the conservation area by NSDC without planning permission. The clerk will contact to ask what plans NSDC has for the fence, for an update on the trees and a schedule of replanting. The current fence is unsuitable and the clerk has been asked to enquire about a replacement suitable fence.

**d) Handyman Contract.**

It resolved unanimously that the council would adjust the Handyman Contract in relation to excluding the bank holidays from the entitlement and to pay the National Living Wage rather than the minimum wage. Adjustments will also be made to allow for a £25 a month budget for the Handyman to spend on PPE and equipment needed to perform his duties. An administrative change will also be made to change the method of payment from cheque to Direct Credit.

**e) Village Sign update.**

The Clerk has advised that contact had been made with the artist and they will arrange for it to be picked up and repaired. Further quotes will be obtained for a shelter to protect it from the elements.

**f) Memorial Bench/Tree Policy**

It was agreed that the Parish Council will contact NSDC to request permission for provisionally 5 benches to be placed on NSDC land, subject to location, when the PC receive any future requests for memorial benches. The council decided against an official policy due to the rarity in the requests in Coddington.

**g) Page's Wood Grants**

The Clerk advised that the grants that were investigated, Pages wood was not eligible due to the size. The clerk will continue to keep an eye out for grants which may be applicable. It was decided that a working party would be arranged and to include it on the September agenda.

**h) Backup File and Storage**

The council resolved to use One Drive Cloud System to back up files. This will be accessed by both the clerk and councillors using a Coddington email address for data protection purposes.

**i) Grass Cutting**

The Clerk advised that in this financial year, no grass cutting contractors have been awarded the contract, nor three quotes received to do so under the PCs financial regulations. The council agreed for the clerk to arrange for quotes and to agree a contractor at the May meeting.

CPC 24-37

**Finance**

- a) **To consider use of CIL funds for a netball and events shelter**  
Both Cllr Mosedale and Cllr McDonald have spoken with councillors and NSDC regarding the land that the court is situated. Ownership is under debate, and it was decided to keep this on the agenda for the next meeting so council can clarify its ownership before discussing using public funds to update the court.  
It was resolved that the council will purchase two events shelters for community use. These events shelters come to a total cost of £167.71 each and in previous meetings Cllr Lee advised he would donate towards one. Clerk will email Cllr Lee and discuss.
- b) **To consider an increased donation to the Summer Fete**  
Cllr Ayers suggested this was no longer required as the Coddington Trust may be able to donate.
- c) **To consider a grant request from Coddington Village Hall Trust.**  
It was agreed the clerk was to contact the CIL department to see if this would be an appropriate use of CIL monies. The clerk will also request more detail from the Village Hall Trust.
- d) **To consider a grant for Coddington Football Club.**  
The clerk was asked to contact the CIL department to see if this would be an appropriate use of CIL monies.
- e) **To review Laminator cost**  
It was discussed that in between the agreement at the last meeting and the date of ordering the laminator the cost had increased to £29.99. It was resolved the council would agree to the adjusted cost at £29.99 and agreed a further purchase of £9.95 for 120 laminate sheets.
- f) **To receive accounts for March 2024.**  
The accounts for March 2024 were approved and signed by the Chairman. It was noted that the Clerk was yet to have access to the bank account.
- g) **Approval of payments.**  
The following payments were approved:

	£
Overtime Hours (YW)	243.50 (inc tax)
Clerk Salary	598 (inc tax)
Handyman Salary	245.10 (exc tax)
Election Costs	82.54
Dog Bin Emptying	34.32
Laminator	29.99
Black Bin Bags	8.97

CPC 24-38

**Planning**

As no planning applications had been made, there was no action to be taken by the council.

CPC 24-39

**Reports and Correspondence received.**

- a) Allotment Report – This will be circulated to councillors and the clerk will action letters to be sent to allotment holders to address issues identified in the inspection.
- b) Nottingham County Show - Cllr Mosedale will attend on behalf of the Parish Council

- c) Well Green Planting – Councillors reported that the planting has been completed.
- d) Items for next agenda –
  - Solar Panels – Planning (as discussed during Public Time)
  - Well Green Garages – Increased break ins and public fornication. Police are involved.
  - Barrier not being closed in Community Centre Car Park.

CPC 24-40

**Date and time of the next meeting:**

Thursday 28<sup>th</sup> April 2024 – Annual Parish Meeting – at 7:30 at the Village Hall.

Thursday 2<sup>nd</sup> May 2024 – Annual Meeting of the Parish Council - at 7.30pm in the Community Centre.

*Meeting closed at 21:27*