

CODDINGTON PARISH COUNCIL

MINUTES OF ANNUAL GENERAL MEETING OF CODDINGTON PARISH COUNCIL HELD ON 3 MAY 2012 IN CODDINGTON VILLAGE HALL.

Present: Chairman: Cllr Elliott

Members: Cllrs Allen, Armstrong, Bell, Carver, Cox, King, Molloson, O'Donnell, Parrett

County & District Councils: County Councillor V Dobson, District Councillor Mrs M Dobson

Clerk: Mrs V Dethick (Acting)

Public/Press No members of public or press were present.

1. **Apologies for Absence etc.** None.

2. **Election of Officers.** The Clerk asked for nominations for the election of officers for the following posts:

a. **Chairman.** Cllr Parrett proposed, seconded by Cllr Molloson, that Cllr O'Donnell be elected to the post of Chairman of Coddington Parish Council (CPC) for the ensuing year. The vote in favour was unanimous. The Chairman (Chmn) signed the Declaration of Acceptance of Office. The Chmn thanked Cllr Elliott for his work as Chmn and for his continued management of the CVN.

b. **Vice-Chairman.** Cllr Parrett proposed, seconded by Cllr Molloson, that Cllr Cox be elected as Vice-Chairman for the ensuing year. The vote in favour was unanimous.

3. **To Receive and Accept the Minutes of Annual General Meeting (AGM) - 12 May 2011.** It was proposed by Cllr Cox, seconded by Cllr King, that the minutes of the last AGM, be accepted; unanimous. The minutes were signed by the Chmn.

4. **Matters arising from the last AGM.** There were no matters arising.

5. **Election of Representatives.** The election of Cllrs to serve on various bodies was required:

a. **Coddington Trust Fund (2).** As the start dates for appointees varied and it was unknown how long a term lasted, the matter was still in abeyance. It was decided to discuss the topic at the next CPC meeting, which it was thought should coincide with the meeting of the Trust.

b. **Coddington Village Hall Charity Trust Committee (1).** Cllr Cox, seconded by Cllr Molloson, proposed that Cllr Armstrong remain as the representative on the Coddington Village Hall Charity Trust Committee. The vote in favour was unanimous.

c. **NALC - Newark Area Committee (2).** NALC was discussed. If this committee were still running, Cllr Elliott would be happy to be nominated as representative, again for the ensuing year. All were in favour.

d. **Coddington Community Association (1).** The current representative was Cllr Carver who, by the rules of the Association, was required to be a Trustee member. In the absence of an alternative volunteer Cllr Carver was happy to be nominated as

representative for the ensuing year. All were in favour. The Chmn thanked Cllr Carver for her comprehensive reports.

e. **Safer Neighbourhood Group (2).** Meetings were held 3 times per year. The PC nominated Cllrs Cox and Bell to serve as representatives on this committee.

6. **Election of Working Groups.** It was decided to have Working Groups rather than sub-committees, the former being permitted to work as independent teams, and reporting to the Council.

a. **Allotment and Open Spaces.** It was agreed that the Chmn, Vice-Chmn, Cllr King and Cllr Allen were to serve as the members of this Working Group.

7. **Standing Orders.** The Chmn asked for proposals for any amendments. Cllr Parrett proposed that Standing Order 10 be changed as Sub-Committees had been replaced by Working Groups. The Chmn proposed an Exclusion Clause. DC Dobson suggested that Mrs Cole, N&S DC, might be contacted to provide the correct wording.

8. **Chairman's Account.** It was considered that the account should remain. In an emergency, the Chmn could help out on the spot, being able to sign cheques on his or her own. It was resolved that the amount to be allocated to this account for 2012/13 should remain at £100.00.

9. **Parish Council's Liability Insurance.** The Council still maintained its insurance cover through NSDC. This would be continued.

10. **Review of Allotment Lease, Well Green, Coddington.** Cllr Allen noted that the allotments were at Well Green, not Morgan's Close. It was thought that N&S DC should be notified of tenancy agreement renewal when due, every three years. That anniversary date was not clear. DC Dobson would investigate and advise the Vice-Chmn.

11. **Date and Time of next Ordinary Meeting.** This would be held directly after this AGM.

12. **Other business.** There being no further business, the meeting closed at 7.30 pm.