

CODDINGTON PARISH COUNCIL

MINUTES OF ANNUAL PARISH COUNCIL MEETING OF CODDINGTON HELD AT 7.00pm ON 2 MAY 2013 IN THE VILLAGE HALL.

Present:

Members: Cllr O'Donnell (Chairman), Cllrs Allen, Armstrong, Bell, Carver, Cox, Elliott, King, Molloson, Parrett
Clerk: Mrs Y Wellard
Public/Press One member of the public, Mr Cox, was present.

1. **Apologies for Absence:** None.
2. **Election of Officers.**
 - a. **Chairman.** Cllr Parrett proposed, seconded by Cllr Molloson, that Cllr O'Donnell be elected as Chairman of Coddington Parish Council for a second term of office. The vote in favour was unanimous, and the Chairman signed the Declaration of Acceptance of Office.
 - b. **Vice-Chairman.** Cllr Molloson proposed, seconded by Cllr Carver that Cllr Cox be re-elected as Vice-Chairman for the ensuing year. The vote in favour was unanimous.
3. **To Receive and Accept the Minutes of Annual Parish Council Meeting 3 May 2012.**

Cllr Bell proposed, seconded by Cllr Armstrong, that the minutes of the previous Annual Council Meeting be accepted as a true record; unanimously agreed. The minutes were signed by the Chmn.
4. **Matters arising from the Minutes.**

It was confirmed that Standing Order 10 had been amended.
5. **Election of Representatives.**
 - a. **Coddington Trust Fund (2).** It was unanimously agreed that Cllr Molloson should continue as a representative of the Parish Council. As there was a vacancy for the second Parish Council representative, Cllr Molloson proposed, seconded by Cllr Parrett that Cllr Elliott be elected for the next four year term; unanimously agreed. **The Clerk** was to forward Cllr Elliott's details to Alasdair Morrison.
 - b. **Coddington Village Hall Charity Trust Committee (1).** It was unanimously agreed that Cllr Armstrong should continue as the Parish Council's representative.
 - c. **NALC - Newark Area Committee (2).** Cllr Elliott agreed to continue as the NALC representative and Cllr Allen volunteered to take the second position. All were in favour.
 - d. **Coddington Community Association (1).** The Chmn thanked Cllr Carver for her work in this role. Cllr Parrett proposed, seconded by Cllr Molloson that Cllr Carver be re-elected; unanimously agreed.
 - e. **Safer Neighbourhood Group (2).** Cllrs Cox and Bell were nominated to continue as representatives; this was unanimously agreed.
6. **Election of Working Groups.**
 - a. **Allotments and Open Spaces.**

It was agreed that the Chmn, Vice-Chmn, Cllr King and Cllr Allen would continue to serve as the members of this Working Group.

7. **Standing Orders.**

The following amendments were agreed:

- S.O.13 – notice of meetings shall be given by the Clerk by circular delivered by hand or sent by electronic mail to each Member.....
- S.O.15 – notice of all meetings shall be given to the Newark Advertiser, published on the Village Website and posted on notice boards.....
- S.O. 19(e) - to receive and consider reports from offices' representatives and any working groups of the Council.....
- S.O. 20 – All cheques shall be signed by 2 Members of the Council, one of which should be the Chairman or Vice Chairman, and countersigned by the Clerk or a third Member of the Council.
- S.O. 25 – members shall abide by the Code of Conduct adopted by the Parish Council at its meeting on 5 July 2012.

8. **Chairman's Account.** It was resolved that the amount allocated to this account for 2013/14 should remain at £100.00.

9. **Parish Council's Liability Insurance.** It was agreed that the Council would maintain its insurance cover through NSDC.

10. **Review of Allotment Lease, Well Green, Coddington.** A review of the Allotment Lease was deferred to the next meeting.

11. **Date and Time of next Ordinary Meeting.** To be held directly after the AGM.

The meeting closed at 7.25 pm with the presentation of a framed commemorative plaque of the Coddington village sign to County Councillor Vincent Dobson, to mark his retirement on 2 May 2013, after 24 years' dedicated service to the Parish of Coddington, as its County representative.