

**MINUTES OF THE MEETING OF CODDINGTON PARISH COUNCIL**  
**HELD ON 6 JUNE 2013 AT 7.30 PM AT CODDINGTON COMMUNITY CENTRE**

**Present:**

**Members:** Cllr O'Donnell (Chairman), Cllrs Allen, Armstrong, Cox, Elliott, King, Molloson, Parrett

**CC & DC:** Cllr Maureen Dobson

**Clerk:** Mrs Y Wellard

1. **Apologies for Absence.** Cllr Carver (previous engagement), Cllr Bell (work commitments) Cllr Elliott (to leave at 8:30 due to family commitments)
2. **Declarations of Interest.** Cllrs Parrett and Cox declared an interest in item 7(d) on the agenda due to their membership of the Social Events Group.
3. **Public Contribution.** There were no members of the public present.
4. **Public Contribution – County and District Councillor.**
  - a. Cllr Dobson tabled an email from Highways re energy conservation to be achieved by dimming street lights and the use of energy efficient LEDs. The Council was asked to consider where these measures could be implemented in Coddington.
  - b. A further appointment had been arranged with Andy Warrington to discuss parking bays on the C208 and Cllr Dobson would be seeking a meeting with the Director of Education, Anthony May to discuss the possibility of taking over a piece of land adjacent to the school which could be used for the planned extension and provide an area for car parking. Further steps to alleviate Valley View's traffic problems would be discussed at the LIS meeting.
  - c. Cllr Dobson would be meeting with Mike Keeling to discuss the design for the Coddington gateways.
  - d. Surface dressing on Newark Road had done nothing to improve the road surface and Cllr Dobson was asked to report this and to request an inspection of the chestnut trees.
  - e. At District Council, Cllr Dobson was asked to enquire:
    - (1) whether Newark and Sherwood would be seeking exemption from revised planning proposals which would allow some home extensions to be built without planning permission
    - (2) whether reports in the Newark Advertiser re new restrictions on Blue Badge holders were accurate and
    - (3) to report the poor standard of grass cutting at Thorpe Oaks playing field.
5. **To receive and accept:**
  - a. **Minutes of the Annual Parish Council Meeting of 2 May 2013.** The minutes were agreed as a true record of the meeting.
  - b. **Minutes of the Ordinary Parish Council Meeting of 2 May 2013** Proposed by Cllr Allen and seconded by Cllr Molloson, the minutes were approved, and signed by the Chmn.
  - c. **Accounts for May 2013.** Proposed by Cllr Armstrong, seconded by Cllr King, the May accounts were approved and signed by the Chmn.

6. **Matters arising from the Minutes.**

- a. There were no matters arising from the Annual Parish Council meeting.
- b. **Ordinary Parish Meeting**  
**Para 6c.** Cllr Parrett reported that Bruce Richmond had returned to work.
- c. **Para 8j.** The Clerk read out an email from Angus Trundle explaining why it would be very difficult to divert the footpath from Clay Lane to avoid crossing the A1.
- d. **Para 11b.** The Chmn reported that the Headteacher was keen to involve the children of Coddington School in preparing for the Best Kept Village Competition. Cllr Dobson had made a request to the District Council for litter picking along the C208.
- e. **Para 12b.** It was noted that the hump in the road outside the church gate had been marked with a yellow ring to show that it had been inspected.
- f. **Para 14.** **The Clerk** was to provide County Council with the exact location for proposed grit bins and to ask Cllr Dobson whether any grant would be available. **The Chmn and Cllr Parrett** would discuss locations for the bins and advise the Clerk.

7. **Finance.**

|   |          |
|---|----------|
| a. <b>To approve expenditure as at 6 June 2013:</b> | <b>£</b> |
| N&SDC Insurance Premium                             | 177.18   |
| Village Hall hire 16/4/13, 2/5/13                   | 28.00    |
| Coddington History Group web site                   | 120.00   |
| D. Lyne, mowing                                     | 1,068.00 |
| Print Hub – June newsletter                         | 613.31   |
| Glasdon, benches for Thorpe Oaks                    | 897.24   |

Following a proposal by Cllr Molloson, seconded by Cllr Parrett, the above bills were approved for payment.

- b. **Clerk's Salary and Contract**  
Members confirmed their acceptance of the Parish Clerk Recruitment Panel's recommendation that following the appointment of Mrs Yvette Wellard as Parish Clerk from 1 April 2013, the Clerk's salary be set at £8 per hour, payable for 40 hours per calendar month. All other terms and conditions as agreed in the contract, which was signed by the Chmn and the Clerk.
- c. **All Saints' Church Roof Appeal**  
In answer to the question raised by Cllr Elliott at the previous meeting, the Clerk read out the response from NALC's legal team stating that they did not know of any legislation that expressly prohibited a parish council from giving financial support to a church. Parish councils could utilise s137 to incur expenditure which would be, in their opinion, in the interests of and bringing direct benefit to the parish. Following discussions on how much money was available, it was proposed by Cllr Molloson, seconded by Cllr Cox and unanimously  
  
**Resolved:** to donate £400 for repairs to the roof of All Saints' Church.  
[Cllr Allen declared an interest and did not take part in discussions]
- d. **Social Events Group.** A letter had been received from the Chairman of Coddington Social Events Group requesting a grant to finance start-up costs, which included £81 for public liability insurance and £35 for hire of the Village Hall. It was proposed by Cllr Molloson, seconded by Cllr Armstrong and

**Resolved:** to give a one-off donation of £200 to Coddington Social Events Group.  
[Three members of the Council abstained from the vote due to their membership of the group]

8. **Administration.**

a. **Footpaths.**

It was confirmed that procedures for the diversion of Footpath 4 had been completed. Stephen Tipping from the County Council would contact Mr (Cllr) Allen and Mr Andrew Houndsfield to discuss placing a footbridge over the dyke separating their land.

b. **Coddington Community Association.**

- (1) Cllr Elliott had received a letter from Mr Mike Clark accusing him of falsely reporting in the Coddington Village News that the Community Centre had been running at a loss whilst Mr Clark was Chairman. He had demanded that this “libellous” statement be retracted. Cllr Armstrong tabled a copy of the accounts for the Community Centre which clearly showed a loss during the first four years. It was proposed by Cllr Molloson, seconded by Cllr Cox and

**Resolved:** The Chmn was to draft a letter, with the help of information from Cllr Armstong, confirming the Parish Council’s full support for Cllr Elliott in his position as Editor of Coddington Village News and providing figures to back the information which had been published. The letter was to be sent by the Clerk on behalf of the Parish Council.

It was further recommended that the Community Centre accounts be published in the next newsletter and that if it became necessary, support from NALC and the Council’s insurers should be sought.

- (2) Cllr Armstrong detailed future events booked for the Community Centre which would be promoted on the village web site. It had been agreed that prices would have to be increased in order to cover running costs. A new booking for the school was being negotiated, and plans for additional storage in a lock-up behind the Centre were being considered.

c. **Village website.** The Chmn was continuing work on the introductory page.

d. **Churchyard capacity.** Confirmation had been received from NALC that whilst the Parish Council could provide a burial ground when the churchyard became full, it was under no obligation to do so. The Chmn would contact Rev Anderson to discuss further, future provision.

e. **Defibrillation Unit.** Two volunteers had been sent forms to apply for training and one responder was already trained.

f. **Local Improvement Scheme.** The next meeting had been arranged for 7.45pm, Monday 24 June, at the Scout Hall. The Chmn would write to village groups inviting them to put forward new ideas for the scheme.

g. **Tree preservation.** The Chmn had received a response from Colin Walker, Director of Growth, N&SDC; there was no statutory obligation for planning authorities to notify parish councils of works relating to trees. Decisions on tree works were put on the planning web site, but applications were not listed as there was no requirement for representations from third parties. The Clerk was to copy the email to Cllr Dobson. The Chmn would respond to Mr Walker, seeking more detail on the guidance.

- h. **Pages' Wood.** An email had been received from the Scout Leader, Malcolm Baker, confirming that Coddington Scouts would be tidying up paths in the wood after half-term. **Cllr King** would liaise and find out whether the Probation Service was able to provide workers for heavier tasks. **The Clerk was** to follow up her previous request for the removal of the overhanging branch on Balderton Lane. A discussion re the deep ruts made by tractors which have right of way through the wood concluded that as hard core could not be laid down, there was little that could be done to level the paths.

9. **Planning, Environment, Transport and Services.**

a. **Applications:**

- (1) 13/00549/FUL – Mobile home, Woodlands Livery, Beckingham Road  
Plans to site a six berth caravan were unanimously rejected by the Parish Council on the grounds that the size of the mobile home was not justified for the running of the business and would create development in the countryside.
- (2) 13/00523/FUL – Car parking space, 7a Beckingham Road  
Resubmitted plans to include a turning space for access to Beckingham Road were agreed on a vote of 4 Councillors in favour, with 2 against and one abstention. It was pointed out that the original building plans had allowed for vehicle access to the rear of the property, not Beckingham Road.

b. **Correspondence:**

The Chmn tabled a letter from Louise Cooper, Programme Officer, N&SDC, re a report containing the Independent Inspector's assessment of the DPD which can be viewed at [www.newarksherwooddc.gov.uk/planning/localdevelopmentframeworkldf/allocation/sdmdpd-examination](http://www.newarksherwooddc.gov.uk/planning/localdevelopmentframeworkldf/allocation/sdmdpd-examination)  
Challenges could now only be made to the High Court, on procedural grounds.

*9:30 – Cllr Cox proposed an extension to complete the agenda – all agreed*

10. **Environment, Transport and Services**

- a. **Speed Management Measures.** A report by Helen North, Local Transport Planning Officer dated 25 May, had previously been forwarded to all Councillors for information on the review of speed limits on the C208 and the installation of village gateways and interactive signs. The proposals were unanimously accepted, without further comments.
- b. **Safe Walking Route to School.** The matter had been raised by Mrs Rice, The Windmill, Balderton Lane as there was no footpath from the Windmill for her children to walk safely to school. Following a brief discussion, **Cllr Cox** offered to contact Mrs Rice to explain why it was not financially possible to provide a footpath, and to suggest that she could request that the school bus pick up at the house.

11. **Allotments and Open Spaces.**

- a. **Review of lease.** The Clerk tabled an email from David Best, Deputy Asset Manager, N&SDC, recommending that a new lease of the Coddington allotments be granted for a term of 5 years at an annual rent of £110 plus solicitors' costs of £75. Proposed by Cllr Cox, seconded by Cllr Parrett, it was unanimously

**Resolved:** to renew the allotments lease with N&SDC for the next 5 years at a cost of £110 pa, and to pay the £75 legal costs.

**b. Report from Allotments Working Group.**

- (1) Cllr Allen reported that an allotment holder had erected a shed on a path, preventing it being mown. He suggested a working group site meeting be arranged to check boundaries and draw up a new plan, concurrent with the mid-season inspection which was due. **Cllrs O'Donnell, Cox, Allen and King** would arrange a meeting.
- (2) An email had been received from Joanna Cowgill confirming that she did not wish to take up the lease of her allotment. It was agreed that the £4 which she had paid was not due to be refunded as the plot would need to be cleared. **The Clerk** was to notify the next person on the waiting list that allotment 6A was now available and that there would be no charge for the part year.
- (3) Complaints had been received of people walking over the allotments and of children being allowed to run around and play on the plots. **Cllr Allen** was to make enquiries and would speak to those responsible.
- (4) A bath and other items had been dumped at the allotments. **Cllr Allen** said that he would get the items removed.

**12. Miscellaneous correspondence.**

The Clerk drew attention to the following items:

- National Armed Forces Day – a ceremony to be held at 10:20am on Sunday 23<sup>rd</sup> June in Newark Castle grounds.
- County Council Civic Service – Southwell Minster, Sunday 23<sup>rd</sup> June at 3:00pm.
- CPRE AGM and High Speed Rail Link meeting – 12<sup>th</sup> June in Nottingham.
- Electoral Review of Newark & Sherwood – public consultation. Details and interactive maps available on [www.lgbce.org.uk](http://www.lgbce.org.uk) for discussion at the next Parish Council meeting.

**12. Other reports.**

- a. Cllr Cox expressed concern that the daffodil leaves had been mown down too soon and asked for a reminder to be given next year to mow round the leaves for at least 6 weeks after the flowering season.
- b. The Coddington Village News had been distributed by the usual volunteers. There were some discrepancies in numbers – the **Clerk** was to review the distribution list before the next edition.

**13. Matters of immediate note.** None

**14. Matters for next agenda.** No proposals were put forward.

**15. Next CPC Meeting.** The next Parish Council meeting would be held at 7.30pm, 4 July 2013, at Coddington Community Centre. Cllr Armstrong gave his apologies.

**The meeting closed at 2150 hrs.**