

**MINUTES OF THE MEETING OF CODDINGTON PARISH COUNCIL**  
**HELD ON 5 SEPTEMBER 2013 AT 7.30 PM AT CODDINGTON COMMUNITY CENTRE**

**Present:**

**Members:** Cllr O'Donnell (Chairman), Cllrs Allen, Armstrong, Carver, Cox, King, Molloson, Parrett

**CC & DC:** Cllr Maureen Dobson

**Clerk:** Mrs Y Wellard

**Public:** 1 resident of the Parish attended

1. **Apologies for Absence.** Cllr Bell (holiday), Cllr Elliott (unwell).
2. **Declarations of Interest.** There were no declarations of interest in items on the agenda.
3. **Public Contribution.**

Mr Fred Reed (Coddington History Society) outlined information which he had previously emailed to the Parish Council on 1<sup>st</sup> World War servicemen from the Coddington area, which could be included in plans to commemorate of the 100<sup>th</sup> anniversary of the start of the Great War.
4. **Public Contribution – County and District Councillor.**
  - a. Cllr Dobson invited **Members** to consider ways in which the County Council could make savings. Suggestions were to be sent to the Clerk for forwarding to Cllr Dobson within the next 2 weeks, for her to advise the County Council leader, Cllr Alan Rhodes.
  - b. Matt Lamb and Lee Robinson from N&SDC had agreed to meet with the Parish Council to discuss its concerns over tree works. The **Clerk** was to invite Winthorpe Parish Council to the meeting, to be held at Coddington Community Centre on 26 September at 2pm. Cllr Dobson would not attend as she was presenting the bus petition at County Hall that day.
  - c. The resurfacing work had been completed but Mike Keeling would be sending workmen back to finish off the white lines. Cllr Molloson proposed, seconded by Cllr Carver and agreed, that the **Clerk** should write to the Highways Dept conveying the Parish Council's appreciation to all those responsible for the smooth running of the project, with special thanks to be passed to the workmen, who had been very helpful and considerate. Residents had been kept well informed, with disruption kept to a minimum. The Clerk had spoken to Jonathon Barron; the installation of the first 2 interactive signs would now go ahead on Balderton Lane and on the C208, east of the Plough junction.
  - d. Cllr Dobson had again been contacted by residents of Bryans Close who were unhappy with the planning permission at No. 12, but she had advised them that there was nothing more the Parish Council could do.
5. **To receive and accept:**
  - a. **Minutes of the Ordinary Parish Council Meeting of 4 July 2013**

The draft minutes were amended as follows:  
para 8j to read 'It was suggested that *The Parish Council* approach the Coddington History Group.....'  
Proposed by Cllr Parrett, and seconded by Cllr King, the amended minutes were approved, and signed by the Chmn.
  - b. **Accounts for July and August 2013.**

Proposed by Cllr Molloson, seconded by Cllr Cox, the July and August accounts were approved, and signed by the Chmn.

6. **Matters arising from the Minutes.**

8h. Following the second inspection, Coddington had not been selected for the Best Kept Village Award.

7. **Finance.**

<b>a. To approve expenditure as at 5 September 2013:</b>	<b>£</b>
Clerk's Salary July & August	512.00
Community Centre – hire of meeting room (4 months)	36.00
NALC magazine subscription 2013/2014	16.00
NALC Planning Seminar (2 delegates)	80.00
Doug Lyne – grass cutting July & August	1,128.00
Owen Wilby – Scout Hall	3,550.00**
Bruce Richmond – maintenance, July	59.79
Severn Trent Water – allotments (half year)	36.24
HMRC (Clerk's PAYE April – June)	192.00
Print Hub – September newsletter	576.53
Chairman's expenses	67.35
Newark & Sherwood DC (dog bins)	51.48

Following a proposal by Cllr Molloson, seconded by Cllr Cox, the above bills were approved for payment.

\*\*The previous cheque for £1,750 had been cancelled at Mr Wilby's request.

8. **Administration.**

a. **Footpaths.**

- i. Cllr Parrett reported that a survey of all the footpaths had been carried out in August by Mrs Val Dethick and a full report written by her. The Clerk was to forward the report to the Rights of Way Officer, Stephen Tipping and to write a letter of thanks to Mrs Dethick for her help.
- ii. In July, a letter had been received from Mr Bassey whose garden was adjacent to part of Footpath 5, warning that a large branch had suddenly snapped off the dead chestnut tree alongside the path between Parklands Close and Beaconsfield Drive. Notts CC closed the path temporarily, but the tree had now been felled.
- iii. As the harvest had now finished, the Clerk was to send a reminder to Stephen Tipping regarding the new footbridge over the dyke on the diverted Footpath 4.

b. **Coddington Community Association.**

A report on the latest CCA/Parish Council Liaison Group meeting had been previously circulated, giving details of finance, usage, and maintenance. Cllrs expressed their concern that problems with the initial installation of heaters had not been picked up earlier by the contractor, Derry. Cllr Armstrong gave assurances that steps were now being taken to correct the faults.

c. **Village website.**

- i. The Chmn's introductory page for the Parish Council's section of the web site was now in place.
- ii. It was suggested that the Coddington Trust Fund should be represented on the web site. Cllr Molloson would take the proposal to the next meeting of the Trust.
- iii. Cllr Armstrong volunteered to put a map on to the web site and to insert a page for Parish Council news items.

d. **Defibrillation Unit.**

The Clerk had contacted the three volunteers, but only one was still interested in training. It was suggested that the recruitment area be extended to include Barnby in

the Willows, Winthorpe, Langford and Holme. The Clerk was to contact these parishes.

e. **Christmas Lights.**

Following the Parish Council's recommendation for more Christmas tree lights, (January 2013, minute 6c) Cllr Parrett was given a budget of £100 to purchase another set.

f. **Local Improvement Scheme.**

- i. It was agreed that the village 'walkabout' would take place on Tuesday 24 September, meeting at 9.30am at The Plough, taking in the C208, Newark Road, Brownlow's Hill and Chapel Lane area. Following a request in the CVN, Mr M Greenfield had volunteered to take part, and the Clerk was to let him know the arrangements.
- ii. It had been noted that a number of walkers and runners used the grass verge along Drove Lane to the A17. It was suggested that a more well-defined path would be safer, possibly incorporating crushed stone. Cllr Armstrong would make preliminary enquiries with Cemex.

g. **Tree preservation.**

Further to Mr Colin Walker's response to the Chmn's letter of 5 May, the Parish Council would be seeking clarification on the process of determining permission for tree works at its meeting with N&SDC officers, scheduled for 26 September.

h. **Local Government Boundary Review.**

The second consultation stage had ended on 5 August. A representation had been submitted jointly by the parishes of Coddington, Winthorpe and Barnby, expressing their objections to the proposed boundary changes and the process by which this was being managed. The Boundary Commission had replied that they had asked N&SDC to arrange a meeting with representatives from the parish councils. The Clerk was to respond that Coddington PC would welcome a meeting with other parishes but, apart from the presence of a technical officer, would prefer the District Council not to be involved in order to avoid any political discussion.

i. **1914 Centenary Commemoration.**

Councillors discussed ways in which the village could respectfully commemorate the start of the First World War to remember the men from Coddington who had lost their lives and all those who had served. Cllr Cox proposed, seconded by Cllr Parrett and agreed, that the History Society, assisted by the Parish Council, should draft a leaflet with photographs and profiles of the men. The Chmn would invite the Church and the School to be involved. It was further proposed and agreed that the Clerk should send a written request to CC Maureen Dobson for a grant towards the cost of the project.

j. **Newark Health Care Consultative Group**

Cllr Cox, as the Parish representative on the Consultative Group, outlined recent events surrounding a letter sent to Sherwood Forest Hospitals Trust by the Newark Health Care Consultative Group. The mandate of the Group to represent the Town and Parish Councils had been challenged, resulting in a motion being put to Parish Councils to demonstrate their support of the group's proposals (see attachment to the minutes). Support for the motion was proposed by Cllr Armstrong, seconded by Cllr Parrett and unanimously agreed, for the Chmn to sign. Any further questions or comments were to be sent via the Clerk.

9. **Planning.**

Planning application 13/00703/FUL – 12 Bryans Close

The above application for a single storey extension, garage extension and alterations had been approved by the District Council.

10. **Environment, Transport and Services.**

a. Grit Bins.

Two sites had been identified as locations for grit bins - on Morgan's Close and at the top of Newark Road. The Clerk would check with Notts CC whether these locations were eligible for free bins and enquire about deliveries of salt for the winter.

b. Overgrown Hedges and Shrubbery.

Cllr Parrett would contact Doug Lyne about hedge cutting at the Community Centre. It was reported that shrubs along the C208 cycle/pedestrian path were overgrown. Cllrs would look at these during the village walkabout on 24 Sept.

c. Reduced Street Lighting.

Following the County Council's request to consider whether savings could be made by turning off alternate street lights between midnight and 5am, other than on the C208, there was a brief discussion on security issues, but no suggestions were put forward.

11. **Allotments and Open Spaces.**

- i. As requested by the Allotment Group, the Clerk had written to the 4 tenants on the north side of the allotments, suggesting that they extend their plots in line with Mr Townsend's shed. They would be responsible for mowing the path along the hedge side, which was not wide enough for the large mower. Mr Townsend had offered to move his shed, but the path had since been mown. The Clerk would check with Doug Lyne on whether he was able to mow the path.
- ii. It had been confirmed that Plot 8 was now vacant and needed to be cleared of weeds. As there had been no new applications for allotments, the Clerk was to advertise the vacancy on the web site before offering it to existing tenants.
- iii. There had been further complaints about the bath in the corner of the allotments which still needed to be removed.

12. **Miscellaneous correspondence.**

The Clerk drew attention to the following items:

- i. A request from the Coddington Village Hall Charity Trust Committee for a contribution towards the cost of improvements. The Clerk was asked to include this on the agenda for discussion at the next Parish Council meeting and to ask the Village Hall Committee to provide more details of the costs involved.
- ii. The Annual Parish Conference to be held at Kelham Hall on Monday 7<sup>th</sup> October at 6pm. The Clerk was to forward the agenda to cllrs.
- iii. NALC AGM, to be held on Wednesday 13 November at Epperstone Village Hall.
- iv. An email from Mr Barry Tomlinson, Stapleford Lane, expressing concerns about the speed of traffic on the road through Stapleford Woods and about the amount of rubbish thrown from cars. The Clerk was to advise that the only measures that the Parish Council could take were to use the hand-held speed guns, and to refer the matter to the local PCSOs. Cllr Dobson would ask the 'litter squad' to clean up the area.
- v. An email from Mr & Mrs Douglass, Old Hall Gardens, complaining about the Coddington bus service and the lack of a shelter on the Newark Road. The Clerk was to inform Mr & Mrs Douglass that Cllr Dobson would be presenting a petition and reporting on the bus service to a meeting at County Hall on 26 September. The question of a bus shelter on Newark Road had previously been fully investigated, concluding that there was no possible site for a shelter.
- vi. A letter from All Saints' Church thanking the Parish Council for their donation of £400 towards a new roof. An email from the Guides thanking the PC for their contribution to new neckerchiefs had been previously circulated to members.
- vii. A letter from Hugh Daybell, Balderton Lane, commending all those who were engaged in the recent road resurfacing for their help and consideration for residents. He also praised Doug Lyne's grass cutting team for a very neat job and asked whether the path through Page's Wood could occasionally be strimmed by them.

*There was a proposal by Cllr Carver, seconded by Cllr Parrett and agreed, that the meeting be extended in order to complete the agenda.*

13. **Matters of immediate note.**
  - i. The Clerk submitted a request for three days' holiday (6 hours) which was approved. The Clerk's 6 month probationary period would end on 30 September and approval of her permanent appointment would be sought at the October meeting. Cllrs were to send any further interim comments to the Chairman.
  - ii. It was reported that the hedge along the pathway on Balderton Lane was overgrown. The Clerk was to write to Mr Martin Hanbury, asking him to trim it back.
  - iii. The area Neighbourhood Watch had been disbanded. Cllr Parrett had been notified of a new group meeting in Newark, which she would attend.
14. **Matters for next agenda.** No further proposals were put forward.
15. **Next CPC Meeting.** The next Parish Council meeting would be held at 7.30pm on 3 October 2013, at Coddington Community Centre.

**The meeting closed at 2140 hrs.**

#### **PARISH COUNCIL MOTION**

Due to the recent publicity concerning the letter sent to the Chief Executive of Sherwood Forest Hospitals NHS Foundation Trust by the Newark Healthcare Consultative Group.

The Group resolves: -

- i. Its strong support of Newark Hospital and all the staff who work there to provide high quality services to the communities in and around Newark,
- ii. To support the request made by the Newark Healthcare Consultative Group to the Sherwood Forest Hospitals NHS Foundation Trust, to include within the current strategic review of Newark Hospital the option of Newark Hospital being transferred to Nottingham University Hospital Trust.
- iii. To call upon Sherwood Forest Hospitals NHS Foundation Trust to respond positively to this request.

Chairman Parish Council