

**MINUTES OF THE MEETING OF CODDINGTON PARISH COUNCIL**  
**HELD ON 7 NOVEMBER 2013 AT 7.30 PM AT CODDINGTON COMMUNITY CENTRE**

**Present:**

**Members:** Cllr O'Donnell (Chairman),  
Cllrs Allen, Armstrong, Bell, Carver, Cox, Elliott, King, Parrett.

**CC & DC:** Cllr Maureen Dobson

**Clerk:** Mrs Y Wellard

**Public:** 2 residents of the Parish attended

1. **Apologies for Absence.** Cllr Molloson.
2. **Declarations of Interest.** Cllr Allen declared an interest in the Minerals Local Plan consultation. *It was agreed to move this discussion to the end of the agenda.*
3. **Public Contribution.**  
Mr M Lord again highlighted the on-going problems caused by parking on Brownlow's Hill at the start and end of the school day, particularly by cars parked on the pavement. Cllr Dobson informed the meeting that enforceable parking restrictions would be in place from 1 January 2014 and she would update the Headteacher. Police stickers and posters warning against inconsiderate parking were given out for residents to use. Mrs I Turner added that further problems were caused by cars picking up from the three senior school buses which also stopped on Brownlow's Hill, and this was noted by Cllr Dobson.  
  
*Members of the public left the meeting.*
4. **Public Contribution – County and District Councillor.**  
Cllr Dobson drew attention to the following points:
  - a. A letter from Caroline Drury on Newark's plans to commemorate the start of the 1<sup>st</sup> World War. The **Clerk** was to scan and circulate copies of the letter.
  - b. Work was due to start on the A46 roundabouts – an email was passed to the **Clerk** for circulation.
  - c. The County Council was carrying out a survey of listed buildings and residents should be made aware that trained volunteers had already started work on the project.
  - d. Budget cuts across the whole of the County Council had been announced. Cllr Dobson's funds would be halved, and the L.I.S. reduced, so parish councils would need to explore alternative sources of funding and take on additional responsibilities such as pothole repairs and library services. Cllr Dobson advised the Parish Council to set aside a sum for road repairs in the precept – a suggested figure of £1,000 which could provide 2 days' roadworks by NCC. **Cllr Dobson** was to meet with the Chief Librarian and Tim Gregory (Corporate Director, Environment and Resources) to discuss how services would operate, and provide further information for the precept meeting in December.
5. **To receive and accept:**
  - a. **Minutes of the Ordinary Parish Council Meeting of 3 October 2013**  
Proposed by Cllr Parrett and seconded by Cllr Bell, the minutes were approved and signed by the Chmn.

b. **Accounts for October 2013.**

Proposed by Cllr Armstrong, seconded by Cllr Parrett, the October accounts were agreed and signed by the Chmn.

6. **Matters arising from the minutes.**

- a. **3:** It was noted that the donation of £500 to the Village Hall Committee would be held by the Parish Council until requested as third party funding to be paid directly to the landfill operator. The Clerk had sent a letter to WREN confirming the Parish Council's support.
- b. **6a:** It was reported that one of the horses kept in the field between Parklands Close and Beaconsfield had been moved.

7. **Finance.**

a. <b>To approve expenditure as at 7 November 2013:</b>		£
Community Centre hire Sept/Oct.		42.00
Clerk's Salary October		288.00
Clerk's mileage (collection & distribution of CVN x 2)		30.60
HMRC PAYE July – Sept.		192.00
Coddington Scouts (half year archives)		100.00
Bruce Richmond Sept/Oct.		89.85
Doug Lyne – grass cutting		564.00
Doug Lyne – hedge cutting		306.00
Royal British Legion		40.00
N&SDC – allotment lease & legal fees 2012/2013		285.00

It was noted that Mr Richmond's hourly rate had increased from £6.08 to £6.31 w.e.f. 1 Oct. Proposed by Cllr Parrett, seconded by Cllr Bell, the above bills were approved for payment.

8. **Administration.**

a. **Footpaths**

- i. Revised plans for the bridge on the newly diverted Footpath 4 had been agreed by the Internal Drainage Board, but due to NCC's lack of funding would not be built until next year. The original footpath will continue in use until then.
- ii. A hard core footway along Drove Lane to the A17 had previously been suggested. Cllr Armstrong reported that Cemex chippings would not provide a suitable surface; gravel may be a better solution. **Cllr Dobson** to arrange a site meeting with Highways to discuss options.
- iii. In response to Mrs Dethick's survey of footpaths on behalf of the Parish Council, the Rights of Way Officer had made a start on clearing paths and replacing signs on Footpaths 1 and 3 and would complete the rest when his schedule allowed.

b. **Coddington Community Association.**

The Trustees had not met since the last Parish Council meeting. **Cllr Armstrong** would arrange for the annual invoice to be submitted.

c. **Village website.**

Links to the Electoral Review Consultation and the Local Minerals Plan Consultation had been posted on the web site, and the CVN would promote the Coddington Village web site for access to information between issues of the newsletter. It was suggested that use of the web site could also be advertised on the notice boards.

d. **Christmas Events.**

Cllr Allen reported that a team of volunteers planned to erect the Christmas tree on the morning of 6 December. **Cllr Armstrong** was to check availability of the Community

Centre car park on that day. The Social Events Committee were planning a craft day in the Village Hall to make Christmas tree decorations on 7 December.

e. **First World War Commemoration.**

Mr Fred Reed had completed most of the research for the booklet, and Cllr Armstrong would let the Clerk know the printing costs. Coddington School and the Church would be organising their commemoration events in November 2014, and the Parish Council would consider other plans for August 2014 at the January meeting.

f. **Local Government Boundary Review.**

Links to the Boundary Commission's on-line draft recommendations for new electoral arrangements in Newark and Sherwood had been previously circulated.

The Boundary Commission recommended a newly created 2 member ward – Balderton North and Coddington, comprising Coddington East, Barnby in the Willows and Balderton North. Coddington West would remain in the Beacon ward.

The Parish Council was unanimously opposed to the recommendations, and on Cllr Parrett's proposal, seconded by Cllr Cox, agreed that the Chmn draft a response, highlighting the lack of regard for community cohesion in the proposals. The Chmn's letter to be circulated for agreement, and ratified at the December precept meeting for submission before the 6 January deadline.

g. **Health Care Consultative Group**

Cllr Cox's report on the group's meeting held on 16 October had been previously circulated for information. Cllrs were reminded that the report is confidential.

h. **Tree preservation.**

- i. Copies of letters from residents of Yew Tree Way to the District Council requesting permanent TPOs at 4 Yew Tree Way had been received. The Clerk to check on the current status of the remaining trees.
- ii. The District Council had provided four leaflets on the care and maintenance of trees – the Clerk was to put the information on the web site and provide information for the March CVN.

i. **Page's Wood.**

Following the request to Highways for the removal of branches overhanging Balderton Lane, the Clerk had been informed that as owners of the wood, this was the Parish Council's responsibility, and the work should be carried out within 14 days. The Clerk to speak to Doug Lyne.

j. **Defibrillation Unit.**

There was still a shortage of volunteers – some who had originally shown an interest were now unavailable. There had been no response from Winthorpe on forming a joint team, and the Clerk would contact the Chairman, Steven Jackson directly to check that it was on the agenda.

k. **Grit Bins**

Following site inspections, Mike Keeling had agreed to provide a grit bin at Morgan's Close, but the request for one at the top of Newark Road was rejected as not meeting the criteria. It was proposed by Cllr Parrett, seconded by Cllr Armstrong and agreed that the Parish Council buy a grit bin to be positioned opposite No. 44 Newark Road.

l. **Dates of Next Year's meetings.**

It was agreed that Parish Council meetings would continue to be held on the first Thursday of each month except for the January meeting on the 9<sup>th</sup>. The Annual Parish Meeting to be held in the Village Hall on Thursday 17 April 2014.

9. **Planning.**
- a. **Application 13/0146/FUL – garage extension and loft conversion, 60 Main Street**  
There were no objections to the plans. The Clerk to submit a comment about a possible lack of parking space for two cars.
  - b. **Application to vary the Premises Licence at Newark Showground**  
To change the existing licensing hours from 11am–2am to 11am–3am Sunday to Saturday, and the existing late night refreshment hours from 11pm-12:30am to 11pm-2am Sunday to Saturday.  
Concerns were expressed about outdoor live music up to 3am. It was felt that as the Showground is entitled to apply for a special events late night extension twelve times a year, it was unnecessary to permanently extend the licensing hours. By a show of hands, the plans were opposed by all Councillors except for Cllr Allen who abstained from the vote.
  - c. **S Kesteven District Council – consultation on 5 wind turbines, Hough on the Hill**  
The Parish Council made no comments on the application as it would not affect Coddington.
  - d. **Application 13/01545/FUL – Old Manor Court, Main Street**  
The application for the conversion of an attached store room to bedroom was a late addition to the agenda, but there were no external alterations involved other than an additional roof light to the rear of the property, and the plans were approved without comment.
10. **Environment, Transport and Services.**
- a. The report on the Parish Council’s ‘Village Walkabout’ had been previously circulated and the Clerk was continuing to action the issues raised in the report.
  - b. An email received from Jonathon Barron apologised for the delay in installing the interactive signs due to problems getting posts ordered. A revised date for the work is to be confirmed.
11. **Miscellaneous correspondence.**
- The Clerk drew attention to the following items:
- The District Council has registered the open space at the junction of Old Hall Gardens and Newark Road as an Asset of Community Value. Providing there is no challenge from the land owner, the ACV will remain valid until September 2018 when a renewed application should be submitted.
  - N&SDC Citizen of the Year Awards Dinner, 23 January 2014 at the Showground.
  - Newark & Sherwood Homes’ AGM, 21 November at Kelham Hall
12. **Matters of immediate note.**
- a. The Safer Neighbourhood Group meeting to be held at Coddington Community Centre on 26 November at 7:45pm. Cllr Dobson gave her apologies as she was needed at another meeting, and Cllr Cox agreed to chair the SNG.
  - b. A date was agreed for Cllrs to meet Lee Robinson, N&SDC Technical Support Business Manager, for instruction on accessing information on the Planning web site: 2pm, Thursday 28 November at the Community Centre. Cllr Armstrong to give the Clerk the wi-fi connection password.
  - c. Cllr Allen tabled a request by Mr Draycott to place a poly-tunnel on his allotment. There were no objections, and the Clerk would reply to Mr Draycott
  - d. The Clerk was asked to contact the District Council to request that fallen leaves which are hazardous when wet be removed from the cycle path alongside the C208.
13. **Matters for next agenda.** Allotments
14. **Next CPC Meeting.** The next Parish Council meeting to be held on 9 January 2014 at

7.30pm at Coddington Community Centre and the Precept meeting to be held on 5 December 2013. (Cllr Bell gave his apologies for Dec)

21:10 Cllr Allen, having declared an interest in the Local Minerals Plan, left the meeting.

15. **Local Minerals Plan – NCC Preferred Approach**

The consultation period which started on 23 October had been extended to 18 December.

Cllrs had been forwarded the link to the NCC web site for information prior to the meeting, and a copy of Cllr Molloson's draft response. Cllr Molloson's notes were agreed as the basis for the Parish Council's submission, to which the **Chmn** would add further comments and circulate the letter to Members, for approval at the December precept meeting.

It was suggested that Hanson's Aggregates be invited to give a presentation on their plans for the Coddington area. It was proposed by Cllr Cox and seconded by Cllr Parrett to ask Hansons to stage a public exhibition at the Community Centre before the end of the consultation period, preferably Sunday 8 December.

**The meeting closed at 2130 hrs.**