

MINUTES OF THE MEETING OF CODDINGTON PARISH COUNCIL
held on 1 May 2014 at 7.30 pm at the Village Hall

Present:

Members: Cllr O'Donnell (Chairman),
Cllrs Allen, Armstrong, Bell, Cox, Molloson, Parrett.

Clerk: Mrs Y Wellard

CC & DC: Cllr Maureen Dobson
2 members of the public were present.

1. **Apologies for Absence.**

Apologies were accepted from Cllrs Carver, Elliott and King.

2. **Declarations of Interest.**

There were no declarations of interest in items on the agenda.

3. **Public Contribution.**

Mr and Mrs Simon Lambert spoke on behalf of residents who had applied to purchase land adjacent to their properties on Balmoral Drive, in order to extend their gardens. They explained the guidance they had received from Newark & Sherwood District Council for purchasing the land and submitting a planning application for change of use. There had been no objections from other residents, and they understood that the sale of the land had been agreed.

4. **Planning Application 14/00308/FUL – Land Adjacent to 22-26 Balmoral Drive**

It was agreed to bring agenda item 9a forward to respond to Mr and Mrs Lambert.

Cllr Dobson stated that the District Council was not in a position to sell off land until they had first offered it to the Parish Council. The first that Parish Councillors knew of the sale, was when they were belatedly asked to comment on the planning application. Cllr Dobson said that she would take up the matter with Mr Muter, N&SDC Chief Executive.

A letter from David Best, Deputy Asset Manager N&SDC, received on 14 April and forwarded to Parish Councillors, asked for the Parish Council's views on the possible sale of this land. Cllr Dobson took a copy of the letter and said that she would respond to Mr Best.

5. **Public Contribution – County and District Councillor.**

- a. Drainage problems outside No.5 Newark Road and a sewage leak under the newly resurfaced road on Main Street were being dealt with by Notts CC and Severn Trent Water.
- b. Cllr Dobson expressed her frustration at the length of time taken to install the third interactive sign on the C208. She would contact Jonathon Barron and Mr Gregory at Notts CC.
- c. There would be no interactive speed sign at the eastern end of the A17 40mph limit, but traffic police would be setting up regular mobile cameras.
- d. The vacancy for the School Crossing Patrol was currently being advertised.
- e. There were no plans for central bollards to be installed at the A17 / Drove Lane junction. The Accident Team had deemed them unnecessary.
- f. Cllr Dobson offered to report the foul smelling ditch opposite Greenfields as the District Council had so far failed to resolve the problem.

6. **To receive and accept:**

a. **Minutes of the Parish Council Meeting held on 3 April 2014.**

Proposed by Cllr Parrett and seconded by Cllr Cox, the minutes of the previous meeting were approved, and signed by the Chmn.

b. **Accounts for April 2014.**

Proposed by Cllr Armstrong, seconded by Cllr Bell, the accounts were agreed, and signed by the Chmn. Cllr Bell suggested that the Burial Fund should be invested for a better return; options for consideration to be included on a future agenda.

6. **Matters arising from the minutes.**

6(4e) The village handyman had put in extra hours in April as requested.

8(h) Cllr Armstrong and Cllr Cox had seen a demonstration of a Defibrillation Unit at the First Aid course and understood that no training was needed as full instructions for use were supplied with the unit. The British Heart Foundation would offer support to enable communities to provide a unit. **Cllr Cox** would contact Philip Jessop for more information.

11(i) Notts CC had installed wooden marker posts on the grass verge in Chapel Lane and would be returning to remove the concrete boulders.

11(iv) **Cllr Dobson** confirmed that another dog bin was to be provided at Thorpe Oaks, and she would make sure that the litter bin was replaced on the new lamp post at the far end of Thorpe Oaks.

7. **Finance.**

a. Approval of Annual Accounts.

The final accounts for 2013-2014 and the bank reconciliation, having been previously circulated, were approved, and signed by the Chmn.

b. Approval of Annual Governance Statement.

Cllrs agreed the Annual Governance Statement, and the Annual Return for Audit was signed by Chmn.

c. Approval of Expenditure as at 1 May 2014.

Proposed by Cllr Parrett, seconded by Cllr Molloson, Cllrs approved the following payments:

D Lyne – Millennium Gardens	£ 30.00
Y Wellard – April net salary	£328.00
B Richmond – April invoice	£ 95.70

8. **Administration.**

a. Footpaths

- i. Cllr Allen had agreed with Stephen Tipping, Notts CC Rights of Way Officer, that the new footbridge on footpath 4 would be constructed in August once the fields were cleared.
- ii. Tyres had been placed in the gap on footpath 4, diagonally across the dyke, the footpath was unmarked and the sign was also down at the corner of Drove Lane. The **Clerk** would contact Stephen Tipping.
- iii. Trees near the kissing gate at the start of footpath 4 needed to be cut back. The **Clerk** would contact Doug Lyne.

b. Coddington Community Association.

There was nothing further to add to Cllr Armstrong's report to the Annual Parish Meeting.

c. Village website and newsletter.

- i. Cllr Parrett reported that there had been an expression of interest in the position of editor for the Village News; she had referred them to Cllr Elliott to discuss.
- ii. Items for the June newsletter (to be received by 12 May) would include **Cllr Parrett's** Neighbourhood Watch report, **Cllr Armstrong** highlighting Coddington website's information on village footpaths, and **Cllr Elliott's** report on the Trust Fund.

d. Best Kept Village Competition.

The first round of judging would take place between 9 and 27 June. The **Clerk** would put a reminder in the newsletter, give the dates to Bruce Richmond and deliver flyers.

e. First World War Commemoration.

Cllr O'Donnell reported that the project was progressing well. Details of the commemoration plans would be published in the June newsletter.

f. Newark Health Care.

There had not been another meeting of the Healthcare Consultative Group. Following the presentation at the Annual Parish Meeting, the Chmn and Cllr Cox attended a 'listening session' arranged by the Care Quality Commission.

g. Trees.

- i. The Clerk had previously circulated an email from Arnis Buklovskis, Senior Planning Enforcement Officer, which explained that the District Council had been unaware of the existence of TPO N34 (dating back to 1982) which included land adjacent to 4 Yew Tree Way. They had therefore authorised trees to be felled by the owners of No 4. Cllrs suggested a response to Mr Buklovskis asking why the Planners had missed this important information whilst local residents had been aware of it, and requesting assurances that measures were in place to ensure this wouldn't happen again. The Clerk and Chmn would draft a response.
- ii. Permission had been granted by N&SDC for work to trees at 3 Newark Road.
- iii. Jason Clarke, Heartwood Tree Care, had scheduled 22 May for the agreed work on the corner of Old Hall Gardens.

h. Page's Wood.

- i. Although the wood is not well used, pathways through need to be kept open and free from nettles. It was hoped that the Scouts would be able to help.
- ii. The sign is deteriorating and is almost illegible. The Clerk would make enquiries about the cost of a new sign for next year.

i. Annual Parish Meeting.

- i. The Parish Council was disappointed by the poor attendance at the Annual Parish Meeting. There was an excellent presentation by Francis Towndrow and Paul Bagguley on health care in Newark.
- ii. An addition to the draft minutes was to be inserted in item 6:
The Parish Council would write to Coddington Trust Fund asking them to consider the installation of water and electricity supplies to Charity Farm to enable village events to be held on the field.
- iii. Cllr Armstrong requested an additional sentence in item 9:
Copies of the monthly accounts were circulated for the previous and current financial years.

9. Planning.

b. Application 14/00532/FUL – 7a Beckingham Road.

There were no objections or observations to the plans for a single storey extension.

c. Application 14/00570/FUL - 24 Balderton Lane.

Documents taken from the Planning web site incorrectly stated that the property was not within the Conservation Area or close to a historic monument. There was a majority vote of 6:1 against the plans, as contrary to the Conservation Officer's report, the proposed outbuilding was within the conservation area. It was felt that the building was too big, and would have an adverse effect on the view of an ancient landmark, the Moat.

d. Application 14/00705/FUL – 1 Old Hall Gardens.

The Parish Council had no objection to the proposed change of use of the former garage from home office to hairdressing, but did request that consent be specific to the current occupants of the property only.

10. Allotments and Open Spaces

There had been one report of damage to a greenhouse pane of glass on the allotments, but no further incidents.

11. Roads, Environment, Transport and Services.

The visit to Notts CC Highways Office to meet Mike Keeling had been arranged for Monday 2 June at 2pm when Cllrs attending hoped to address some of the issues highlighted during the village inspection and at Parish Council meetings.

12. Miscellaneous correspondence.

- Information about the Community Governance Review had been previously circulated. The first stage consultation would run from 30 April to 20 June 2014. The review included proposed major housing developments and changes to the boundary of Coddington Parish (West) with Newark Town Council. Full details could be seen on the District Council web site – for discussion at the next Parish Council meeting.
- A letter from Kevin Sharman, Notts CC Environment and Resources Dept. confirmed that Coddington's LIS bid for gateway signs had not been approved. The LIS budget for next year had been drastically reduced and offers would be focused on 'target areas of greatest need and deprivation'.

13. Matters of immediate note.

- The Village Hall's bid for funding from WREN had been successful.
- Mrs Beryl Rimmer had resigned as Chmn of the Community Spirit Group.

14. Matters for the next agenda.

- Alan Hudson, Sustrans, has accepted an invitation to the June meeting to discuss provision of a cycle track from Coddington to Newark.
- Planning Application 14/00728/OUT – Blacks Farm, Newark Road
- Community Governance Review Consultation.
- Village Hall planning application.
- Notts CC Minerals Plans – 2nd Consultation.

15. Next CPC Meeting:

Thursday 5 June 2014 at 7.30pm at the [Village Hall](#)

The meeting closed at 21:30hrs.