

**MINUTES OF THE MEETING OF CODDINGTON PARISH COUNCIL**  
**held on 5 March 2015 at 7.30 pm at Coddington Community Centre**

**Present:**

**Members:** Cllrs O'Donnell (Chairman), Allen, Armstrong, Bell, Cox, King, Molloson, Parrett.

**Clerk:** Mrs Y Wellard.

1. **Apologies for Absence.**

Apologies were accepted from Cllr Elliott (health), and Cllr Carver (health).

2. **Declarations of Interest.**

There were no declarations of interest for items on the agenda.

3. **Public Contribution.**

There were no members of the public present.

4. **District and County Councillor.**

Cllr Dobson did not attend the meeting due to her recent bereavement. The Chmn paid tribute to Mr Vincent Dobson who had been Coddington's County Councillor for 24 years and had contributed to and achieved many improvements for the village.

5. **To receive and accept:**

**a. Minutes of the Parish Council Meeting 5 February 2015.**

Proposed by Cllr Parrett, seconded by Cllr Bell, the minutes were approved, and signed by the Chmn with the following revision of item 13:

*Cllr Armstrong drew attention to a proposal for the demolition of the water tower at Fernwood. The Clerk was to contact NSDC to ask why there had been no consultation on the future of this local landmark.*

**b. Accounts for February 2015.**

Proposed by Cllr Armstrong, seconded by Cllr Bell, the cash book for February was agreed, and signed by the Chmn.

6. **Matters arising from the previous minutes.**

7c. **Coddington Community Exercise Group:** Information had not been received because emails had gone astray. Their request for funding would be re-submitted.

9a. **Development South of Newark:** The Planning Officer, Martin Russell had responded to the Parish Council's comments re condition 29, that the tube counts would be purely for information purposes to enable the Highways Authority to respond to enquiries. The Clerk would request that the information be made available to Coddington PC following each traffic count.

12. Mrs Jane Hedge had received a response to her letter re the proposed roundabout on the A1 slip road, advising that the design had been approved by an independent road safety auditor. Coddington Parish Council had previously submitted its own objections and agreed that this response did nothing to change those views. Copies of this recent correspondence were to be kept on file for future reference.

7. **Finance.**

**a. To approve expenditure at 5 March 2015:**

	£
Clerk's net salary (February)	327.80
Clerk's mileage to Grantham	15.00
Stationery and stamps Feb – March	36.17
Printhub - March newsletter	539.45
Coddington Community Centre Hire	42.00
NSDC – Dog bin contract 2014/15	54.60

Proposed by Cllr Allen, seconded by Cllr Molloson, the above payments were approved.

**b. Precept Income Supplement.**

Confirmation had been received from the NSDC Chief Executive, Andrew Muter, that the shortfall in precept income (£1,306 p.a.), following parish boundary changes, would be compensated for during the next 6 years, as follows:

- a. A single payment of £5,878 from NSDC.
- b. The remaining balance of £1,958 being paid by Newark Town Council over 6 years.

8. **Administration.**

**a. Parish Council Elections.**

The Clerk reminded Cllrs of the time scales and rules for submitting nominations. Completed forms needed be brought to the next Parish Council meeting if they were to be taken to Kelham Hall by the Clerk.

**b. Legal Topic Note 5 – Parish Meetings.**

The LTN had been reissued to include changes to the law allowing summons and agenda for meetings to be sent by email. The Clerk drew attention to additional points for inclusion in the Standing Orders re apologies in writing and electronic signatures.

**c. Risk Strategy Policy.**

A draft Risk Assessment for Coddington had been previously circulated. It was agreed to submit the draft version for scrutiny by the internal auditor. The Clerk would check what other policies should be in place.

**d. Coddington Community Association.**

i. A breakdown of maintenance costs for the year was circulated. It was suggested that the cost of repairs to the front door should be met by NSDC, but the legionella risk assessment was a management issue to be covered by the CCA.

ii. Cllr Armstrong advised that there would be a new CCA Clerk from April, Georgia Powell.

iii. The latest Village Ventures concert had raised £120.

iv. Darren Wardale had offered to carry out a new structural survey via the NSDC Architect, and provide a copy for the Parish Council.

**e. Coddington Village News and Website.**

i. The Clerk was asked to thank the editor, Malcolm Baker for the March newsletter, and also ask for a contents page to be added to future editions.

ii. Willsons Printers, Newark had provided a quotation of £428 for 700 black and white copies of the newsletter which, based on the latest price from Printhead, was approx. 10p less per copy. It was agreed that as Willsons had satisfactorily printed the World War I booklet, they should be asked to produce the June CVN on a trial basis.

**e. Footpaths, Page's Wood, Open Spaces.**

i. The bench next to Page's Wood had rotted beyond repair; the Chmn volunteered to remove it. As the bench did not appear to have been used very often, it was agreed to review at a later date whether to put a replacement there, or elsewhere in the village.

ii. Concerns were expressed about the amount of litter building up in the village. It was suggested that if a handyman could not be appointed, a village litter pick should be organised, or a donation made to the Scouts for their help.

iii. There had been a request for a litter bin next to the bench on Drove Lane. This would be referred to Cllr Dobson at the next meeting.

**f. Village Handyman.**

The Clerk had received two telephone enquiries about the post, the first of which had withdrawn on hearing that the bulk of the job was litter picking. The second enquirer had agreed to an informal meeting for further discussion, which the Chmn and Cllr Parrett would arrange.

**g. Defibrillation Unit.**

Cllr Cox had arranged a presentation to follow the Annual Parish Council meeting on 14 May, to provide information on setting up a defibrillation unit. It was agreed to ask members of the Parish at the Annual Parish Meeting if they thought the Parish Council should purchase a unit for the village.

**h. Newark Healthcare Consultative Group.**

The group had met on the previous Monday but Cllr Cox, the Group's Chmn, had nothing specific to report. There was to be a meeting with the MP and Paul O'Connor to establish the facts on the future of Newark Hospital.

**9. Planning Applications and Consultations.**

**a. Application 15/00139/FUL**

**3 new houses at the corner of Main Street and Morgan's Close.**

There was unanimous agreement not to support the current plans for the site. However, the Parish Council would welcome, in principle, a modest development which would 'serve the public interest', in accordance with SP3 Guidance 6.1. Most members felt that a row of three houses would not be in keeping, and would prefer two semi-detached houses on the site, each with two bedrooms. The Housing and Marketing Needs Survey had highlighted a shortage of affordable housing in the Winthorpe Ward, and it was felt that the development would be an opportunity to address this need. There was strong opposition to the planned pedestrian access onto Main Street close to the corner of Morgan's Close, as even a small entrance would encourage vehicles to stop outside a gate on this dangerous bend.

**b. Correspondence.**

- i. Plans for a new Visitor Centre at the Air Museum had been approved.
- ii. Members noted a consultation on Traveller sites in the Newark area. There would be no response from the Parish Council.
- iii. Approval had been given for a reduction in the height of hedging around the boundary of 2 Drove Lane.

**c. Housing Marketing and Needs Assessment, Winthorpe Ward**

The report had previously been drawn to the attention of Members with reference to the application for new houses on Morgan's Close. The Parish Council would note how the Planning Authority's decision on 15/00139/FUL related to this document.

**10. Allotments.**

It was agreed that the Clerk would advertise the vacant allotments for residents of the Parish before offering them to people on the waiting list outside the village.

**11. Roads, Environment, Transport and Services.**

**a. Proposed Cycle Route to Newark**

The Chmn and Vice Chmn had arranged a liaison meeting with representatives from Newark Town Council in the next week.

**b. Review of Bus Shelter Provision.**

There was no further progress to report. Correspondence from residents had been forwarded to Members for information. It was suggested that a survey of usage of the bus stops should be included in the next newsletter.

**12. Correspondence.**

- Cllrs were reminded of an invitation to the Village Hall re-opening event on 8 March.
- Mr Elliott had written to thank the Council for its small presentation marking his long period as CVN Editor.

**13. Matters of Immediate Note.**

There were concerns about the felling of trees in the conservation area of Balderton Lane without consent. The Clerk would contact the Enforcement Officer at Kelham Hall.

**14. Matters for the Next Agenda.**

- Proposed Cycle Route – meeting with Town Council
- Review of 2014/15 budget
- Lorry Watch

**15. Date of Next Meeting.**

Thursday 2 April 2015 at 7.30pm in the Community Centre.

**The meeting closed at 9:15pm.**