

MINUTES OF THE MEETING OF CODDINGTON PARISH COUNCIL
held on 5 February 2015 at 7.30 pm at Coddington Community Centre

Present:

Members: Cllrs O'Donnell (Chairman), Allen, Armstrong, Bell, Carver, Cox, Molloson, Parrett.

Clerk: Mrs Y Wellard.

Co. & Dist. Cllr Maureen Dobson.

Three members of the public were present.

1. **Apologies for Absence.**

Apologies were accepted from Cllr Elliott (health), and Cllr King (health).

2. **Declarations of Interest.**

There were no declarations of interest for items on the agenda.

3. **Public Contribution.**

Mr Paul Hatherley and Mr Andrew Stokes raised their concerns about the number of HGVs flouting the restrictions on the C208 – an average of 10 passing through the village every 24 hours. Both said they would be willing to monitor and record information to be collated and submitted to NCC. Cllrs agreed that a team of people to log information at different times of day would be very helpful. Cllr Dobson invited Mr Hatherley and Mr Stokes to the next Safer Neighbourhood Group meeting on 17 March at Winthorpe, for discussion with the police on how to organise and co-ordinate a lorry watch group. The Lorry Watch notice in the CVN would be updated.

Mr Hatherley and Mr Stokes left the meeting.

4. **District and County Councillor.**

Cllr Dobson provided the following updates:

a. The meeting with Mr Andrew Muter (NSDC Chief Executive) had been very constructive in agreeing compensation for the loss of revenue from Coddington West, with a sum of £1,500 for 2015/2016 and a further lump sum to cover the next 10 years from 2016/2017, to be paid to Coddington PC.

b. Network Rail's proposals for a flyover to replace the Barnby Road level crossing and the closure of Bullpit Lane crossing would not affect Coddington traffic.

c. Coddington Community Exercise Group had requested a donation of £200 from Cllr Dobson, but they had not presented a financial statement as requested. It was understood that the group was to receive £200 from the Coddington Trust Fund.

d. Mike Keeling (NCC Highways) had made a site visit with Cllr Dobson to look at possible sites for a bus shelter on Newark Road. He concluded that it would not be possible to site the bus stop round the corner towards the A1 slip road as there was not enough distance for a safe stopping place, and insufficient space for a pull-in bus stop. The Clerk would send this information to Mr Taylor who had made the enquiry at the last meeting.

Cllrs discussed again whether there were any options for siting a shelter on Newark Road. Cllr Parrett and Cllr Carver declared their interests as residents of Newark Road, living respectively adjacent to the current bus stop and opposite one of the sites under discussion. A majority of councillors supported further investigation, and it was agreed that Cllr Dobson would make enquiries about possible sites for a shelter which would least affect properties on Newark Road.

Cllr Dobson gave her apologies and left.

5. **To receive and accept:**

a. **Minutes of the Parish Council Meeting 8 January 2015.**

Proposed by Cllr Parrett, seconded by Cllr Cox, the minutes were approved, and signed by the Chmn.

b. **Minutes of the Extraordinary Meeting 28 January 2015.**

Proposed by Cllr Parrett, seconded by Cllr Bell, the minutes were approved, and signed by the Chmn.

c. Accounts for January 2015.

Proposed by Cllr Allen, seconded by Cllr Armstrong, the cash book for January was agreed, and signed by the Chmn.

6. Matters arising from the previous minutes.

There were no matters arising from either of the previous two meetings.

7. Finance.

a. To approve expenditure at 5 February 2015:

	£
Clerk's net salary (January)	327.80
HMRC – PAYE Oct – Dec	96.60
Printing, stationery, stamps Nov - Jan	34.12
Reimbursement to Chairman's Account	40.00
CPRE 2015 subscription	36.00

Proposed by Cllr Molloson, seconded by Cllr Bell, the above invoices were approved for payment.

b. Precept for 2015/2016.

It was proposed by Cllr Armstrong, seconded by Cllr Parrett that the compensation for loss of revenue from Coddington West as proposed by Mr Muter, detailed by Cllr Dobson in minute 4a above, should be accepted, and that the precept for 2015/2016 be set at £13,750, representing a 2% increase pro rata on 2014/2015. Members unanimously supported the proposal. The Clerk would send confirmation to Mr Muter of the Parish Council's agreement for a one-off payment of £1500 this year, and the following ten years' decreasing amounts as a lump sum next year.

c. Funding request from Coddington Community Exercise Group.

The Clerk had not received a response to the request for a copy of the group's financial statement. It was noted that other donations were being made by Coddington Trust Fund and Cllr Dobson.

8. Administration.

a. Footpaths and Open Spaces.

- i. The notice on Footpath 3a was still causing some confusion – a number of people had asked what it meant. The Clerk would put an explanation in the Newsletter.
- ii. There had been no response from the Town Council about the proposed cycle route from Coddington to Newark. Cllr Cox would contact the Town Clerk with a reminder.

b. Coddington Community Association.

- i. Cllr Armstrong reported that one of the heaters in the main hall was not working; this had been reported to the District Council.
- ii. Following the resolution of the Parish Council at the meeting on 28 January, the Clerk would send written confirmation to Andy Statham (Community Director, NSDC) of the terms of the agreement, which he could present to the Policy Committee.
- iii. The Chairman suggested that before taking over the Centre, the Parish Council should commission its own independent survey of the building. It was agreed that the Clerk should obtain quotes for this and ask NALC to recommend a solicitor to oversee the transfer of ownership. Cllr Bell suggested that the Clerk also request a copy of NSDC's own survey.

c. Coddington Village News and Website.

Malcolm Baker was progressing the March edition of the newsletter. Cllrs requested that the Clerk obtain updated quotes from local printers for comparison, both with and without the inclusion of colour.

d. Annual Parish Meeting.

The Annual Parish Meeting would be held on Thursday 23 April at 7:30pm in the Village Hall. A talk by Sophie Wragg, Sherwood Forest Hospital Trust, was to be confirmed. The Clerk would request reports from Coddington Trust Fund, the Village Hall Trust, Coddington Primary School, the Community Centre Association, and the Community Spirit Group.

The Annual Parish Council meeting for newly elected/nominated Cllrs would be held on Thursday 14 May at 6:30pm in the Village Hall.

e. Defibrillation Unit.

Cllr Cox reported on her findings: Balderton Parish Council had recently installed a unit through the Community Heartbeat Trust at a cost of around £2,500. It might be possible to obtain a grant from EMAS or the British Heart Foundation towards the cost. An alternative provider could be Andrew Deptford, who had quoted a cost of £1395 + vat for the complete package. Cllr Cox would arrange a date for Cllrs to meet with a representative from the Community Heartbeat Trust for further information.

f. Village Handyman.

The only applicant for the post had withdrawn his application. Cllr Carver suggested that 3 hours a week was not enough to attract anyone to the job, or sufficient time to complete the tasks required. Cllr Carver proposed a 5 hour week for the post which was unanimously agreed. The Clerk would amend the advert in the newsletter and on the web site.

g. NALC Correspondence.

- The Clerk drew attention to the Local Council Award Scheme, copies of which had been previously circulated by email. The criteria for the Foundation Level would be checked against Standing Orders and the Risk Assessment.
- Copies of NALC's legal briefing on elections had been circulated to Members and would be added to the web site.

9. Planning Applications and Consultations.

a. Development of Land South of Newark 14/01978/OUTM

The Parish Council was pleased to note that tube counts were now to be installed at strategic locations, including Coddington, prior to commencement of each phase of the development (condition 29). Assurances would be sought that any mitigating works identified prior to each phase would be implemented, as proposed for Condition 42 of the application.

b. 14/02051/FUL –Conservatory and Extension, 24 Balderton Lane.

Cllrs voted unanimously to reject the application. Although there were no objections to the bungalow being extended, it was felt that the proposed design would not enhance the conservation area, particularly the double garage which dominated the front of the house and extended beyond the build line.

c. NSDC Consultation on Planning Policy Documents and the Draft Statement of Community Involvement.

Cllrs had been able to view the draft SCI on line. The only comment was on para. 3.14, which stated that the time allowed for comments to be submitted was 21 days from the date of the notification letter. As Parish Councils met once a month at the most, it was agreed that the time limit should be extended to enable full consideration of applications at Council meetings. It had been noted that even when given an extension on the response time, it was then often not possible to submit comments on line as a consultee, once the original date had passed.

It was agreed to look at the Housing Marketing and Needs Assessment document for the Winthorpe Ward at the next PC meeting.

d. Notification of Tree Works

Permission had been granted for the felling of a horse chestnut tree at 22 Newark Road.

10. Allotments.

Invoices for allotment rents had been delivered, together with the 10% discount vouchers for Farndon Garden Centre. There were currently 3 vacant allotments which the allotment committee would offer to people on the waiting list.

11. Roads, Environment, Transport and Services.

a. Salting.

The Clerk reported the locations of the salt supplies and spreaders in the village. It was confirmed that Peter Robinson would continue as a volunteer to spread salt in the Main Street / Morgan's Close area. The list of locations would go in the newsletter, with an invitation for other residents to volunteer.

b. Proposed Closure of Level Crossings.

Cllr Dobson had already spoken about this (minute 4c). There were no further comments.

12. Correspondence.

- i. An email from Mrs Jane Hedge regarding the planned roundabout on the northbound A1 slip-road at Coddington. Referring to recent publicity about the high rate of accidents on the A1 slip road links to the A46, Mrs Hedge pointed out the dangers of the planned roundabout, which would be further exacerbated by the proposed Southern Link Road.
- ii. A letter from Coddington Trust Fund asking the Parish Council to provide grit for the bin outside Church Cottages on Chapel Lane for the use of residents there. The Clerk would respond, giving the Trust Fund contact details for ordering NCC salt supplies.

13. Matters of Immediate Note.

Cllr Armstrong highlighted a proposal to demolish the water tower at Fernwood which is a local landmark. The Clerk was to contact NSDC to ask why there had been no consultation on this. If anyone wished to express an individual opinion, it could be done through the web site Streetlife.com.

14. Matters for the Next Agenda.

- Defibrillation Unit.
- Housing Needs Assessment, Winthorpe Ward.
- Planning application 15/00139/FUL – 3 new houses at the corner of Main Street and Morgan's Close.
- Review of Risk Assessment.

15. Date of Next Meeting.

Thursday 5 March 2015, at 7.30pm in the Community Centre.

The meeting closed at 9:30pm.