

CODDINGTON PARISH COUNCIL

MINUTES OF ANNUAL MEETING OF CODDINGTON PARISH COUNCIL HELD AT 6:30pm on 14 MAY 2015 in the VILLAGE HALL.

Present:

Members: Cllrs O'Donnell (Retiring Chairman), Cox, Allen, Armstrong, Carver, Parrett.

Clerk: Mrs Y Wellard.

1. **Apologies for Absence:** Apologies were received from Cllr Molloson (holiday).
2. **Election of Officers.**
 - a. **Chairman.** Cllr Parrett proposed, seconded by Cllr Carver, that Cllr Cox be elected as Chairman of Coddington Parish Council for the coming year. The vote in favour was unanimous.

Cllr Cox took the Chair for the remainder of the meeting.
 - b. **Vice-Chairman.** Cllr Parrett proposed, seconded by Cllr Carver that Cllr O'Donnell be elected as Vice-Chairman for the coming year. The vote in favour was unanimous.
 - c. Cllr Cox and Cllr O'Donnell signed their Declarations of Acceptance of Office.
3. **Membership.**
 - a. Cllrs present signed Declarations of Acceptance of Office, agreeing to observe the Code of Conduct.
 - b. Members submitted their Registers of Interest forms to be published on the Coddington web site, with copies to Kelham Hall.
 - c. Following the election, two vacancies remained on the Parish Council. These would be highlighted in the Coddington Village News, on notice boards and the web site, with expressions of interest for co-option to be submitted by the end of June for consideration at the July Council meeting.
4. **Finance.**
 - a. **Chairman's Allowance 2015-2016.**
It was proposed by Cllr Carver, seconded by Cllr Armstrong and unanimously agreed that the Chairman's allowance be set at £125 for the year. It was further agreed to close the Chairman's account and transfer the balance to the current account for future reimbursements to the Chairman within the agreed limit for the year.
 - b. **Bank Mandates.**
It was agreed that the mandate for the revenue account would remain the same; Cllr Cox, Cllr O'Donnell, Cllr Parrett, Cllr Allen and the Clerk, with Mr Elliott's name removed. The Burial Fund mandate was to be updated. Proposed by Cllr Parrett, seconded by Cllr Carver, it was agreed that the signatories would be Cllr Cox, Cllr Parrett and the Clerk.
 - c. **Approval of Finance Regulations.**
Proposed by Cllr O'Donnell, seconded by Cllr Parrett, the Finance Regulations were agreed with no changes.

5. **Election of Representatives.**

a. **Coddington Trust Fund (2).**

Cllr Molloson, having served the full four year term as a Trustee, had indicated that she would be willing to continue as the Parish Council representative. Proposed by Cllr Carver, seconded by Cllr Parrett, it was agreed that Cllr Molloson should continue to represent the Parish Council. Cllr Allen abstained from the vote. Mr Frank Elliott would continue for his third year in office.

b. **Coddington Village Hall Charity Trust Committee (1).**

Proposed by Cllr Carver, seconded by Cllr Parrett, it was unanimously agreed that Cllr Armstrong should continue as the Parish Council's representative.

c. **NALC - Newark Area Committee (2).**

Proposed by Cllr Allen, seconded by Cllr Parrett, it was agreed that Cllr Cox and the Clerk would continue as the NALC representatives for the Parish Council.

d. **Coddington Community Association (1).**

It was agreed to postpone this appointment until new Cllrs had been co-opted.

e. **Safer Neighbourhood Group (2).**

Proposed by Cllr O'Donnell, seconded by Cllr Armstrong, it was agreed that the Parish Council would be formally represented by Cllr Cox and the Clerk. As SNG meetings are open, all Members of the Council would have the option to attend.

f. **Newark Healthcare Consultative Group (2)**

Proposed by Cllr Carver, seconded by Cllr Armstrong, it was unanimously agreed that Cllr Cox and Cllr Molloson would continue to represent the Parish on this group.

6. **Appointment of Allotment Working Group Members.**

It was agreed that the Chmn, Vice-Chmn, Cllr King and Cllr Allen would continue to serve as the members of the Allotment Group.

7. **Standing Orders.**

The revised standing orders agreed at the Parish Council meeting of 7 May 2015, were adopted.

8. **Confirmation of Meetings from May 2015 – April 2016.**

Parish Council meetings would continue to be held on the first Thursday of every month except August and December when no scheduled Council meetings would take place. The Clerk would check availability of the Village Hall for the Annual Parish Meeting in April 2016.

Cllr Carver proposed a vote of thanks to the retiring Chairman, which was unanimously endorsed, for all the work Cllr O'Donnell had put in during his 3 years in office, particularly on the major consultations and reviews which had taken place.

The meeting closed at 7.00 pm.