

**MINUTES OF THE MEETING OF CODDINGTON PARISH COUNCIL**  
**held on 7 May 2015 at 7.30 pm in the Village Hall**

**Present:**

**Members:** Cllrs O'Donnell (Chairman), Allen, Armstrong, Bell, Carver, Cox, Elliott, King, Molloson, Parrett.

**Clerk:** Mrs Y Wellard.

**In Attendance:** Cllr Maureen Dobson.

1. **Apologies for Absence.**

All members were present.

2. **Declarations of Interest.**

There were no declarations of interest for items on the agenda.

3. **District and County Councillor.**

a. Cllr Dobson referred to an email from Jeremy Hutchinson, (NSDC Environmental Health) stating that the new sewage treatment plant had been installed at Greenfields, and the unpleasant smell should disappear gradually over the next few weeks.

b. Cllr Dobson felt that the response from Matt Lamb, (NSDC Planning) re Coddington's housing needs was still not satisfactory, and had asked for a definition of 'housing need' to be sent to the Clerk by Rob Maine or Jill Sanderson. She would also invite Rob Maine (NSDC Strategic Housing Manager) to address a Parish Council meeting.

c. Cllr Dobson said that to date, she had received no information from the Coddington Lorry Watch Team.

d. Cllr Parrett reported that a lot of black smoke was being generated by bonfires at Greenways at the C208/A1 slip road junction, (premises of Cambridge Recycling), and there was often a smell of burning rubber. Cllr Dobson advised that the Clerk contact Jeremy Hutchinson and the Enforcement Officer, Adrian Adams.

e. The Chmn thanked Cllr Dobson for organising the public meeting on footpaths. Cllr Dobson said she would be arranging a follow up meeting between Neil Lewis, NCC Senior Rights of Way Officer and the landowners.

*Cllr Dobson gave her apologies and left the meeting.*

4. **To receive and accept:**

a. **Minutes of the Parish Council Meeting 2 April 2015.**

Proposed by Cllr Parrett, seconded by Cllr Bell, the minutes were approved, and signed by the Chmn.

b. **Accounts for April 2015.**

Proposed by Cllr Bell, seconded by Cllr Cox, the cash book for April was agreed, and signed by the Chmn.

5. **Matters arising from the previous minutes.**

5a: As well as the tree to be planted in memory of Co. Cllr Vincent Dobson, Mrs Jane Hedge had asked to plant a tree in the Millennium Gardens in memory of her husband, former Parish Council Chairman David Hedge. Cllrs would consider suitable locations and discuss this at the next meeting.

7: The Clerk reported that the Enforcement Officer, Adrian Adams, was still trying to contact Mr Handbury re the removal of trees on Balderton Lane.

6. **Finance.**

a. **To approve expenditure at 7 May 2015:**

Proposed by Cllr Armstrong, seconded by Cllr Parrett, the following payments were approved:

	£
Clerk's net salary (April)	335.20
Doug Lyne, grass cutting	612.00
Entry Fee for Best Kept Village Competition	6.00

b. **Approval of 2014/15 Accounts and Asset Register.**

Copies of the draft accounts to 31.3.15 and the asset register were circulated and approved. The Audit Statement was signed by the Chmn.

**c. Annual Governance Statement.**

The Clerk read out the Annual Governance Statement and recorded the Members' responses. The Statement was signed by the Chmn.

**d. Appointment of Internal Auditor**

It was unanimously agreed that Mr Mike Elliott be asked to carry out the internal audit and to check the new draft risk assessment policy.

**e. Funding Request**

Coddington Community Exercise Group had submitted a request for funding from the Parish Council to help expand their Moving to Music sessions designed to help people with limited mobility. As the group had recently received a donation of £200 from Coddington Trust Fund and a further £200 from Cllr Maureen Dobson, it was decided that the Parish Council would not give any further funding at the present time, but would reconsider at a later date if funds were again requested by the group for a specific purpose.

**7. Administration.**

**a. Review of Standing Orders.**

Proposed amendments to the standing orders had been previously circulated, and the changes were agreed by the Council.

**b. Coddington Community Centre.**

Cllr Armstrong reported that the Caretaker had returned to work following his accident. Jetting of the car park by NSDC to improve drainage was still going on; there was a noticeable improvement in the areas where work had been completed. The survey for the installation of solar panels had been done.

**c. Coddington Village News and Web Site**

The Clerk requested an additional section to be added to the Parish Council pages on the web site for the publication of information required by the new Transparency Code for Smaller Authorities. Cllr Armstrong would arrange this. Notes on the public footpaths meeting would be put on the web site with information for submitting user evidence forms.

**d. Footpaths.**

i. A letter was tabled from Mr Colin Bateman, a resident of Beaconsfield Grove, complaining about dog mess on the footpath which runs through his land and about horses using the footpath. The Chmn advised that the horse riders were a matter of trespass for the landowner to deal with, and the dog fouling problem would be addressed in the June newsletter. The Clerk would respond to Mr Bateman's letter.

ii. At the public meeting on 30 April, it was stated that the landowners who were present at the meeting did not want public footpaths on their land. County Cllr Dobson would however, arrange an early meeting with them, Notts CC and the Chmn/Vice Chmn to discuss possible solutions to this aspect, as well as to the core access issue (para 3e refers).

iii. It was noted that the Drove Lane NCC sign for Footpath 3a was wrongly sited, and pointing to an incorrect access point. The Clerk would report this to the RoW Officer. Cllr Bell reported that the grass verge linking FPs 3a and 4 was blocked by overgrown trees. The Chmn would check whether this was a matter for Highways to deal with.

**e. Page's Wood and Open Spaces.**

The broken bench had been removed from the edge of the wood. Cllrs felt that the bench had not been much used on this site, and they would wait to see whether a replacement was requested.

**f. Village Handyman.**

The Clerk had received another enquiry about the job of handyman, and the Chmn would arrange a meeting with the applicant, for an informal discussion.

**g. Litter.**

The Scouts had done a litter pick in parts of the village. The Guides were also willing to help, but had requested litter picking tools. The Parish Council would consider the purchase of tools and safety equipment. It was agreed to organise a communal litter-pick for the Best Kept Village Competition.

- 9. Planning.**
- a. Application 15/00690/FUL – Extension, 1 Newark Road.**  
There were no objections to the plans.
  - b. Application 14/00465/OUTM – Amendments to Fernwood Development.**  
It had been confirmed that the proposed passing places to be installed on Hollowdyke Lane would be only for buses and construction traffic; the road was to be closed to all other traffic. Members asked the Clerk to request assurances that the controlled access for Hollowdyke Lane would be installed before the housing development commenced, and that construction traffic would not be allowed to access the site via Coddington.
  - c. Application 15/00440/RMA–Details of Bowbridge Road / S. Link Road Junctions.**  
Members noted the detailed drawings for information.
  - d. Planning Correspondence.**
    - i. Cllr Dobson had addressed the unsatisfactory response re housing needs for Coddington (item 3b).
    - ii. Cllrs noted that permission had been granted for trees to be felled at Nos. 8 and 17 Balderton Lane.
- 10. Allotments.**  
Cllr Allen reported that one of the new tenants had erected a shed without asking for permission. The shed was very close to the boundary, and may have to be moved if a hedge was planted. However, Cllr Allen commented that the tenant had done a very good job on his plot, and had offered to repair the boundary fence behind his allotment. The Clerk would write to the tenant to remind him of the terms of his tenancy agreement re permission for sheds, and indicate that it may have to be moved if necessary.
- 11. Roads, Environment, Transport and Services.**  
Cllr King reported that refuse bins belonging to Nos. 7 and 9 Brownlow’s Hill were permanently left out on the pavement, causing an obstruction. The problem was made worse by cars parked on the pavement next to the bins so that it was impossible for pedestrians to pass without walking on the road. The Clerk would write to the householders.
- 12. Correspondence.**  
An invitation to attend a ceremony at Sconce Hill Park for National Armed Forces Day on 21 June was received. Cllr Cox said that she may be able to attend.
- 14. Matters of Immediate Note.**  
The Clerk gave out forms for the Register of Members’ Interests – to be completed and returned to the Clerk at the next meeting.
- 15. Date of Next Meetings.**  
**Annual Parish Council Meeting:** Thursday 14 May at 6:30pm in the Village Hall, followed by a presentation on defibrillation units.
- 16. Conclusion.** The Chmn thanked retiring Cllrs Frank Elliott and David Bell for all their support and contributions. Cllr Bell’s knowledge and observations of local footpaths had been very helpful as well as his representation on the Community Centre Association. Cllr Elliott had been a Parish Councillor for over 40 years, first at Caunton, and then at Coddington. He had served as Chairman of Coddington Parish Council and as the editor of Coddington Village News. His knowledge and expertise would be greatly missed.

**The meeting closed at 9:10pm.**