

**MINUTES OF THE MEETING OF CODDINGTON PARISH COUNCIL**  
**held on 7 July 2016 at 7:30 pm at Coddington Community Centre**

**Present:**

**Members:** Cllrs Cox (Chairman), Allen, Carver, Gangel, Hedge, Molloson, O'Donnell, Parrett, Rowden-Allen.

**Clerk:** Mrs Y Wellard.

**In Attendance:** County Cllr Dobson, District Cllr Lee.

**1. Apologies for Absence.**

Apologies for absence were received from Cllr Armstrong and District Cllr Payne.

**2. Declarations of Interest.**

There were no declarations of interest from Parish Cllrs.

**3. Public Contribution.**

There were no members of the public present.

**4. District and County Councillors.**

- i. Cllr Lee reported that issues about the Thorpe Oaks playing field were being addressed by the District Council including the play area and provision of goal posts.
- ii. Cllr Lee: The Environmental Health Department was continuing its investigation into activities at Greenways.  
Cllr Parrett reported complaints from residents of Newark Road who had been disturbed by loud banging from Greenways on the afternoon of Sunday 3 July.
- iii. Cllr Lee: A further planning application had been submitted for houses to be built on the Highfields' playing field at Balderton.
- iv. A letter from Cllr Payne was read out, requesting information for the Planning Enforcement/ Requisition Information form which the occupant had returned. The **Chairman** was to contact Mr Martin Russell, NSDC Planning Officer.
- v. Cllr Dobson confirmed that the public meeting on footpaths with RoW Officer Neil Lewis would be held on Wednesday 27 July at 7pm in the Village Hall, and advised that although progress had been made regarding access rights at Beaconfield, there would also need to be compromise. The **Clerk** would put posters on the notice boards to remind residents about the meeting.

**5. To receive and accept Minutes of the Parish Council Meeting held on 2 June 2016.**

Proposed by Cllr Carver, seconded by Cllr Parrett, the minutes of the previous Parish Council meeting were approved, and signed by the Chmn.

**6. Matters Arising from the Previous Minutes.**

5. The Plough Planning Application. Cllrs were informed that the revised application had been withdrawn and replaced by a third version. The Chairman called an extra-ordinary meeting to be held on Thursday 21 July to discuss the Parish Council's response.

7/6. Parking. Cllr O'Donnell had met Mr Mike Keeling (Highways) as arranged. It was suggested that the white no-parking lines on the corner of Brownlow's Hill should be extended round the corner on to the C208 to stop parking at the junction. The missing wooden posts on Brownlow's Hill have been replaced.

7/10. Trees at The Plough Car Park. The Chairman had met Lee Robinson (NSDC) and a tree inspector from SKDC on site. It was agreed that the trees around the car park area were generally in poor condition. These would be surveyed when a planning application was made.

8a. Fernwood. The Chairman and Vice Chairman had attended a meeting called by Balderton Parish Council to discuss a joint response to the next stage of development at Fernwood. This would be discussed at the extra-ordinary meeting on 21 July, together with a revised planning application submitted by Barratt Homes.

10b. Community Assets. The **Clerk** would prepare a summary of conditions for registering assets to be considered at the September meeting.

## 7. Finance

### a) To receive and accept accounts for May 2016.

Proposed by Cllr O'Donnell, seconded by Cllr Parrett, the June cash book was agreed and signed by the Chmn. The quarterly bank balance check was deferred to the next meeting.

### b) Approval of Expenditure at 7 July 2016

Proposed by Cllr O'Donnell, seconded by Cllr Molloson, the following were approved for payment:

Clerk's salary, June	367.16
HMRC – PAYE April – June	50.40
Admin expenses April – June	56.92
Town & Country - grass cutting, June	450.00
NSDC – Zurich Insurance	219.27
Elliott News – Internal Audit	122.50
BB Tree Specialists – Page's Wood	696.00
Heartwood Treecare – pruning cherry tree, Old Hall Gardens	150.00
Max Neale – Page's wood sign	250.00
Coddington Scouts – Archive storage Jan – June	100.00

### c) Internal Auditor's Report

The Clerk read out Mr Elliott's report. There were no matters of concern.

## 8. Administration.

### a) **Community Centre.**

- i. As Cllr Armstrong was not present, it was agreed to defer discussion of the terms of the lease regarding overnight stays to the next meeting.
- ii. There was no management report as the Management Committee had not met since the last Parish Council meeting.
- iii. The Chairman confirmed that the Overage Deed for the transfer of ownership of the Community Centre had now been signed and returned to NSDC.

### b) **Footpaths, Trees and Open Spaces.**

- i. Cllr Gangel drew attention to an entry on the 'Spotted Newark' web site, referring to a Coddington footpath which crosses a field where horses are kept. Cllr Dobson suggested that he bring this to the attention of Neil Lewis after the footpath meeting.
- ii. Cllr O'Donnell reported that a copper beech on the green at Old Hall Gardens had fallen during the night of 4 July. Tree surgeon Jason Clarke had recently carried out an inspection and reported that it was in a dangerous condition due to fungal disease in the base of the tree. Two further opinions by officers from NCC and NSDC had not considered the problem to be urgent. The Clerk would obtain quotes for the removal of the tree.
- iii It was proposed by Cllr Molloson, seconded by Cllr Rowden-Allen that the broken seat on the Millennium Garden should be replaced with a vandal proof seat of the type purchased for Thorpe Oaks in 2013. The Clerk would submit an insurance claim for the damaged seat.
- iv Mr David Britten had agreed to tidy up the Millennium Garden, and the Clerk would ask him to do this as soon as possible. Cllr Parrett and Cllr Hedge would prepare a planting plan for easier maintenance, to present to the September meeting.
- v There had been complaints from residents about the standard of grass cutting on the Thorpe Oaks playing field, which had been referred to the District Council.
- vi Cllrs commented on the improvements which Andrew Clifford had made to Page's Wood, and how much local children were enjoying the facilities and outdoor education programme. The new Page's Wood sign depicting wildlife is very colourful, and particularly appropriate for a children's outdoor education area. The Clerk would send a letter of appreciation to the artist Max Neale, on behalf of the Council.

### c) **Appointment of Village Handyman.**

Two applications for the post had been received by the end of June. The Clerk had given them both copies of the job description and contract, but one applicant had subsequently withdrawn. It was agreed that Cllr O'Donnell would arrange to meet the remaining applicant and appoint him to start as soon as possible. The Clerk would collect the Council's equipment from the previous employee.

**d) Allotments.**

Cllr Hedge had visited the allotments and circulated photographs showing that several allotments appeared not to have been touched this year. Cllr Hedge said that she was very disappointed by the over-all appearance of the site, and suggested that there should be clearer demarcation of the plots. Cllr Parrett added that a pile of rubble which had been there for some time needed to be removed. The Clerk would ask Doug Lyne to quote for removing the rubble and mowing the paths. On a proposal by Cllr Rowden-Allen, seconded by Cllr Carver, it was agreed that the Clerk would send a first warning letter to tenants who were not cultivating their allotments.

Following advice obtained from NALC, there was a further proposal by Cllr Rowden-Allen, seconded by Cllr Molloson and agreed, that the Clerk would send notice of eviction to the tenant of allotment 5a, who had been given several written warnings over the last 18 months.

**9. Correspondence**

An invitation to the Coddington Scouts' AGM on Thursday 14 July at 7:30pm at the Scout Hall.

**10. Matters of Immediate Note / Next Agenda.**

- i. There had been reports of fly-tipping on the Thorpe Oaks playing field, mainly garden waste, possibly by local residents, which the Clerk had reported to NSDC. The offences would be highlighted in the September CVN, asking people to report any further sightings.
- ii. Cllr Parrett felt that more HGVs were coming through the village again. Cllr Gangel would contact Chris Allen at Collingham PC to arrange speed gun training.
- iii. The Safer Neighbourhood Group would be meeting at Barnby Village Hall on Monday 18 July at 7:30pm.
- iv. Next agenda - July 21: Planning applications for The Plough, Willowdene and Fernwood.  
Community Centre leasing agreement.  
Sept. 1 – Community Assets, Millennium Garden.

**11. Date of Next meeting.**

There would be an extra-ordinary Parish Council meeting on Thursday 21 July – details to be confirmed.

The next Parish Council meeting would be Thursday 1 September at 7:30pm in the Community Centre.

*The meeting closed at 8:55pm.*