

MINUTES OF THE MEETING OF CODDINGTON PARISH COUNCIL
held on 1 September 2016 at 7:30 pm at Coddington Community Centre

Present:

Members: Cllrs Cox (Chairman), Allen, Armstrong, Gangel, Hedge, Molloson, O'Donnell, Parrett, Rowden-Allen.

Clerk: Mrs Y Wellard.

In Attendance: County Cllr Dobson, District Cllr Payne, District Cllr Lee.

1. Apologies for Absence.

Apologies for absence were received from Cllr Carver.

2. Declarations of Interest.

There were no declarations of interest from Cllrs.

3. Public Contribution.

There were no members of the public present.

4. District and County Councillors.

- i. Cllr Dobson drew attention to the NCC Environment Committee meeting on gravel extraction scheduled for 23 September. The report for committee was not yet available.
- ii. The horse chestnut tree on Newark Road which had previously been reported as partially dead, had been declared dangerous and would be felled. There was a dispute, between NCC and the owner of 7 Newark Road over ownership of the tree, which was being dealt with by the legal department.
- iii. Cllr Dobson would be meeting the Headteacher, the Chmn of Governors and the Corporate Director later in the month to discuss available funding for the expansion of the school.
- iv. The consensus of the public footpaths meeting held in July was to reject the permissive rights of way offered by the land owners in favour of applying for permanent footpaths. The NCC Rights of Way Officer Neil Lewis would speak again to Mr Hutchinson and Mr Hounsfild. Cllr Dobson would check with Neil Lewis whether old evidence of use forms which had been produced for a previous consultation were still valid.
- v. Cllr Dobson confirmed that NCC had agreed to widen the footway along Beckingham Road where the grass verges are growing over the tarmac path.
- vi. Cllr Lee said that he was still following up complaints about Greenways, but he understood that the premises had registered a change of use for a recycling business with NCC Environmental Health Dept. As the Parish Council knew nothing about a change of use, Cllr Dobson said that she would make further enquiries.
- vii. Cllr Lee reported that following the latest attempts by Travellers to camp on Thorpe Close, Newark & Sherwood Homes had requested fencing for the site.
- viii. Cllr Payne drew attention to the Planning Dept's briefings on the Devt. Plan Consultation, and offered his help, if required, for Coddington's representation.
- ix. Cllr Payne advised that the newly erected sub station on Brownlow's Hill was permitted development, but NSDC had not been consulted on the design. Sean Ingram from Western Power was willing to meet members of the Parish Council to discuss their concerns.
- x. The Chmn had made enquiries about alterations to windows and the boundary wall at 24 Post Office Row, and the Conservation Officer had confirmed that this was within the development rights of a Conservation Area. However, Cllr Armstrong pointed out that he had been required to apply for permission to erect a satellite dish and to change the fencing between his garden and a neighbouring property, with conditions imposed on the consent. Cllr Payne would make further enquiries.
- xi. Cllr Payne confirmed that planning issues re the field behind Old Hall Gardens were being addressed. There was to be a site meeting by senior District Council Officers, Matt Lamb and Martin Russell.
- xii. Cllr Parrett reported that there were still occasional smells from Greenfields' drains, particularly after heavy rain. Cllr Lee would refer this matter back to NSDC Environmental Health.
- xiii. Cllr Armstrong asked about the traffic survey which the District Council had said they would commission for the gravel extraction consultation. Cllr Dobson would make enquiries with Planning Officer Matt Tubbs.

5. To Approve Minutes of the July Parish Council Meetings.

Proposed by Cllr Molloson, seconded by Cllr Allen, the minutes of the Parish Council meeting held on 7 July and the extraordinary meeting held on 21 July were agreed.

6. Matters Arising from the Previous Minutes.

7/7 10ii. Speed Gun Training Cllr Gangel reported that there had been no volunteers for training. Cllrs O'Donnell and Armstrong and District Cllr Lee offered their help. Cllr Gangel would arrange a training session with Chris Allen, Collingham PC.

21/7 7. Grass Verges and Hedges. The Clerk was asked to remind the grass cutting team that verges should be cut back to the hedge line on the last cut. There had been no response to Cllr Armstrong or the Clerk on the overgrown hedges obscuring road signs on the A17. The Clerk would report this again to NCC.

7. Finance.

a) To receive and accept accounts for July and August 2016.

Proposed by Cllr O'Donnell, seconded by Cllr Parrett, the July/August cash book was agreed and signed by the Chmn. Cllrs noted that Larkens had refunded an overpayment of £340.

b) Approval of Expenditure at 1 September 2016.

Proposed by Cllr Rowden-Allen, seconded by Cllr Armstrong, the following items were approved for payment:

Clerk's salary, July/August	734.12
Handyman salary July/August (6 weeks)	216.00
Town & Country - grass cutting, July/August	900.00
Willsons – September CVN	410.00
Larken & Co – final payment and land registry search	623.00
Handyman equipment	13.75
Severn Trent Water – allotments ½ year	28.11

8. Planning.

a) **16/00506/OUTM** – Comments were invited on the response by Persimmon to Claypole Parish Council's concerns over lack of infrastructure for the Fernwood developments. There was no change to the Parish Council's views previously submitted in support of neighbouring councils' objections to the lack of an overall strategy for traffic, while still strongly supporting the current proposal to close Hollowdyke Lane to traffic.

b) **16/00506/OUTM** – The Parish Council had no comment on changes to the flood risk assessment.

c) **Southern Relief Road** – The Parish Council had no comment on changes to landscaping and additional highway land set out in the amended plans.

d) **Development Plan Review Consultation.** The consultation period had been extended to 7 October to allow Coddington to agree its response at the October meeting, so that Members would have the opportunity to attend a briefing session and a presentation at Newark Library on 10 September.

The Preferred Approach Strategy to be viewed by Cllrs at www.newarksherwooddc.gov.uk/planreview

e) **The Plough** – the third planning application had been refused by NSDC. An appeal had been lodged on the first application, and the Planning Inspector would be carrying out a site visit on 6 September.

f) **Electricity Sub Station, Brownlow's Hill** – Members had been appalled by the visual impact of a large sub station which had been sited on the grass verge outside the school, within the Conservation Area. Although permitted development, there had been no consultation with NSDC on the position or style of the structure. It was agreed to request a meeting with Sean Ingram, Western Power to discuss any mitigating measures that could be taken. The Clerk would arrange a visit which would be attended by the Chmn, Vice Chmn, Cllr Armstrong and Cllr Gangel.

g) **Post Office Row** - Further to the discussion with Dist Cllr Payne (minute 4g), it was proposed by Cllr Molloson, seconded by Cllr Armstrong and agreed, that the Clerk should write to NSDC, highlighting these planning inconsistencies.

9. Administration.

a) Community Centre.

Cllr Armstrong's report on the Community Centre had been omitted from the September CVN and the previous quarter's report included again. He handed out a copy of the new report which highlighted three new Trustees and future events planned for the year. The Association had made a small profit in the year to the end of July which would be used for repairs and improvements. This was due to savings made by having a volunteer clerk for 6 months. An advert was being run for a paid clerk for 4 hours a week, and it was planned to increase hire charges from September to cover increased wages and pension contributions. Members were requested to attend the AGM on 27 September.

b) Trees and Open Spaces.

- i. Cllrs Hedge and Parrett were liaising with the Gardening Group on a replanting scheme for the Millennium Garden.
- ii. It was agreed to plant an oak tree to commemorate the Queen's 90th birthday in the grounds of the Community Centre near the footbridge to the school. Details to be confirmed at the next Parish Council meeting.
- iii. A resident had raised concerns about the future of the lime tree at Parke's Close on land belonging to Newark and Sherwood Homes, and had requested a preservation order. The Clerk would contact Lee Robinson to request a TPO if appropriate. Members were reminded that there had been no response from NSDC to a list of trees for preservation which the Parish Council had submitted a few years ago. Cllr Lee would bring this to their attention.

c) Footpaths.

- i. Cllr Parrett reported that the annual footpaths' check had been completed by Mr and Mrs Dethick and their reports were handed to the Clerk to copy and submit to NCC Rights of Way. The Clerk would write on behalf of the Parish Council to thank Mr and Mrs Dethick for their help.
- ii. Cllrs noted correspondence from the owner of horses in the field behind Old Hall Gardens asking for help to remove ragwort as the field includes a public footpath. The Clerk had forwarded the email to the Rights of Way Team who confirmed that it was the tenant's or land owner's responsibility, as is removal of the fallen tree across the footpath which was causing a deviation for walkers. As there are no plans to move the fallen tree, the Chmn said she would check that waymarks were in place to show the exit from the field after the detour.

d) Allotments.

Two of the three vacant allotments had been let to village residents, and a notice of vacancy had been placed in the CVN. It was agreed that the Clerk would send a reminder to tenants who were neglecting their plots. The Allotment Group would review the Tenancy Agreement to be presented for approval at the next Parish Council meeting.

e) Litter.

It was agreed that there had been a big improvement in the removal of litter since the appointment of the new Handyman. In his reports, he had suggested a litter bin for the layby on the Beckingham Road near the A17 roundabout as this was always full of rubbish, and hopefully motorists would use a bin. Members agreed, and suggested that a larger bin would be appropriate for fortnightly emptying. The Clerk would obtain prices for approval at the next meeting.

It was reported that the post for the bin on Newark Road was rotten. Cllr Lee said that he would put in a request to NSDC.

f) Community Assets.

Following a discussion on the merits of registering community assets, it was agreed that the Parish Council would keep a list of assets for future reference. Cllrs would bring their suggestions to the next meeting.

g) Community Spirit Group.

The Community Spirit Group had been disbanded and had handed over its funds of £88.13 to the Parish Council towards the cost of future events. Former members of the group had agreed to help with refreshments for Carols Round the Tree, and Cllr Hedge would liaise with them to organise this. Cllr Armstrong advised that the Community Centre Management Committee would be approaching the school to ask if they would be willing to change the date of the carols from 14 December to 17 December so that the carols event could follow on from the afternoon puppet show at the Centre. Cllr Allen would order a Christmas tree from Gray's wood yard for 5 December.

h) NALC Training.

Chairmanship training was to be held at Ollerton Town Hall on 21 September at 7:30pm. It was agreed that **Cllr Cox and Cllr Armstrong** would attend. There was also training for new councillors on offer, to be held at Epperstone Village Hall on 12 October at 7:30pm – anyone wishing to attend would notify the Clerk.

i) Reports from Elected Representatives.

- i. Cllr Gangel said there was nothing to report from the Safer Neighbourhood Group meeting and confirmed that weekly defibrillator checks were being carried out by the Community Centre Caretaker as well as his own monthly checks.
- ii. The Newark Healthcare Consultative Group report had been previously circulated.
- iii. Cllr Allen reported that the Village Hall had received a £1,000 grant towards its refurbishment.

10. Correspondence.

- i. Members noted a letter from Kirsty Cole, Deputy Chief Exec. NSDC re the attendance of District Councillors at Parish Council meetings. There were no comments.
- ii. An invitation to all councillors and clerks for the NALC AGM at Epperstone Village Hall on 16 November at 7:30pm (refreshments and information stands open from 6:30pm). Voting delegates for Coddington would be the Chmn and Vice Chmn.
- iii. Notification of fireworks at Newark Showground on 10 September from 8:30pm. The **Clerk** would advise the owner of horses at Old Hall Gardens and put the information on notice boards.

11. Matters of Immediate Note / Next Agenda.

There were no matters for immediate note. The next agenda would include the half year financial report, review of mowing and invitations to tender for 2017 grass cutting.

12. Date of Next meeting.

The next Parish Council meeting would be Thursday 6 October at 7:30pm in the Community Centre.

The meeting closed at 9:30pm.