

MINUTES OF THE MEETING OF CODDINGTON PARISH COUNCIL
held on 6 April 2017 at 7:30 pm at Coddington Community Centre

Present:

Members: Cllrs Cox (Chairman), Allen, Armstrong, Gangel, Hedge, Molloson, O'Donnell, Parrett, Rowden-Allen.

Clerk: Mrs Y Wellard.

In Attendance: County Cllr Dobson, District Cllr Lee, 2 candidates for co-option.
PCSO Gareth Nicholls and PCSO Katie Hyde attended for part of the meeting.

1. Apologies for Absence.

There were no apologies for absence.

2. Declarations of Interest.

Cllr Allen declared an interest in the Minerals Local Plan (item 7b).

3. Public Contribution.

There were no contributions from members of the public.

4. County and District Councillors' Contributions.

Cllr Lee provided copies of the minutes of the District Council Planning Committee and the Environment and Leisure Committee for the Parish Council's reference.

Cllr Lee expressed concerns about the length of time taken for the police to attend a serious road traffic accident on the A1 south slip road in Coddington. The Chairman reported gaps in the hedge at the side of the slip road, which should provide a barrier between the road and a deep dyke.

Cllr Parrett informed Cllr Lee that the C208 footway had still not been cleared of leaves.

Cllr Dobson reported on a constructive meeting with the County Council Rights of Way Officer, Neil Lewis and Beaconsfield landowners which was also attended by Parish Cllrs Cox, O'Donnell and Armstrong. A public meeting was to be arranged for 5 July.

Cllr Dobson confirmed that construction of two new classrooms at Coddington school would begin at the end of the summer term, and once the project was complete, a hot spot traffic management review would be conducted on roads around the school.

5. To Approve Minutes of the February Parish Council Meeting.

The minutes of the Parish Council meeting held on 9 March 2017 were proposed as correct by Cllr Rowden-Allen, seconded by Cllr Gangel and agreed by the Council.

6. Matters Arising from the Minutes.

Millennium Garden Cllr Parrett had looked at grants available from Groundworks, but Cllrs agreed that there was insufficient work to warrant a grant at this time as much of the work had been completed within the £200 budget, thanks to the work of volunteers. The Coddington Charity Trust had not yet met to consider the Council's request for a further £100, and there had been no decision from Zurich Insurance on the claim for the damaged seat.

Shuttle Bus No further information had been provided.

Notice Boards The Clerk would try cleaning the Perspex on the Wellgreen noticeboard before purchasing replacement sheets.

Owl Boxes Cllr Hedge had spoken to the Barn Owl Trust who advised that owl boxes were not necessary in an area where there were plenty of mature trees for nesting.

The PCSOs joined the meeting, and it was agreed to bring forward item 11e, Traffic Monitoring for their attention.

11e Traffic Monitoring.

Parking at The Plough – PCSO Hyde said that no official complaints had been raised, and therefore she had not spoken to anyone about it.

Cllr Gangel reported that the Hawtonville Community Association would lend out their speed monitoring equipment for £50p.a. Sites for monitoring have already been identified, and training organised for volunteers. Cllr Lee said that he would cover the cost of borrowing equipment.

Cllr Hedge reported that some residents of Thorpe Oaks were still concerned about speeding and would like additional warning signs. Cllr Dobson suggested another site meeting with the police and Mike Keeling which could also look at parking outside The Plough.

The Officers left the meeting, having reported that there had been very few incidents in Coddington, 2 van break-ins and theft of insulation sheets.

7. Planning and Consultations.

- a. Erection of 2 houses, Brownlow's Hill Planning Appeal – The Parish Council was invited to submit further information to the Planning Inspector by the closing date of 20 April. The Clerk would circulate copies of the Parish Council's original objections for additional comments to be drafted for the response.
- b. Minerals Local Plan - The independent examination and public hearings would commence in June. Cllr Parrett drew attention to discrepancies in the traffic monitoring figures for the A1, A46 and A17 which had been estimated and did not tally with Lincolnshire's figures. Cllr Dobson would be organising a traffic count on the A17, and it was agreed that the Clerk would write to Highways England and to Robert Jenrick MP to request a new count on the A1 and A46.
- c. CIL Draft Charging Schedule - The amended DCS had been previously circulated. Changes to the preliminary draft were noted, but there were no comments to add to the Council's original response.
- d. Planning Correspondence – Cllrs noted the reasons for the LPA's refusal of applications for recycling of waste material on Drove Lane and for new houses on Yew Tree Way. The Parish Council had raised no objections to the licensing application for Mudfest at the Showground.
- e. Development at Fernwood Meadows South, land east of the B6326 – Cllr O'Donnell drew attention to the potential in the outline plans for vehicular access to the proposed site from Hollowdyke Lane, which had been closed to general traffic in previous development agreements. The Clerk was asked to write to the developers, Larkfleet to make them aware of this at the outset of the planning stages.

Cllr Dobson and Cllr Lee left the meeting.

8. Co-option to the Parish Council Vacancy.

In accordance with the co-option policy, the two candidates were interviewed individually by the full Council. A vote was taken by secret ballot and Mrs Kerry Hamilton was elected to fill the vacancy by a majority decision of Members.

Cllr Hamilton signed the Declaration of Acceptance and joined the meeting.

Cllr Lee returned to the meeting.

9. Finance.

a) To Receive and Accept Accounts for March 2017.

Proposed by Cllr Gangel, seconded by Cllr Parrett, the March cash book was agreed and signed by the Chmn. Cllrs noted the addition of £47.93 annual interest on the Burial Fund.

b) Budget Review.

Copies of the 2016-17 budget and expenditure to 31 March had been previously circulated. It was noted that £983 was still owed by Newark Town Council for their share of the precept subsidy. The Clerk would send a reminder.

c) Approval of Unaudited Accounts.

Copies of the 2016-17 Receipts and Payments accounts were received. Proposed by Cllr Armstrong, seconded by Cllr Rowden-Allen, the draft accounts were approved by the Council.

d) Appointment of Internal Auditor.

The Clerk advised that Mr Mike Elliott was willing to carry out the Parish Council's audit again, and this was unanimously agreed.

e) Approval of Expenditure at 6 April 2017.

Proposed by Cllr Armstrong, seconded by Cllr Parrett, the following items were approved for payment:

	£
Clerk's salary, March	323.60
HMRC PAYE	342.79
Handyman's salary March	165.60
NSDC, dog bin contract	55.22
S Hickling, Millennium Garden clearance	100.00
J Hedge, Millennium Garden expenses	29.96
Allotment Lease	110.00

10. Administration.

a) Review of Standing Orders, Finance Regulations and Risk Assessment.

The following additions were proposed for agreement at the Annual Parish Council Meeting:

Standing Order 10, Management of Staff:

All employees shall be subject to an annual appraisal by the Chairman for the period 1st September to 31st August, reporting to the Vice-Chairman for scrutiny and consultation with Council Members, prior to a recommendation at the November meeting.

Standing Order 12, Planning Matters:

The full Council deals with all planning applications and related issues, with a minimum of six Members to be present at any consideration of planning applications. A Working Group, elected annually, shall be delegated to examine the details of applications and consultations and to provide the Council with information and recommendations for consideration.

Finance Reg. 14.4:

The Council shall be responsible for the payment of insurance, repairs and maintenance of the Community Centre, subject to agreement with the Centre Management on the apportionment of costs to be reimbursed to the Council from Community Centre funds.

There were no changes to the Risk Assessment.

b) Coddington Community Centre.

Cllr Rowden-Allen reported from the Trustees' meeting that a new Clerk had been appointed, a maintenance plan was to be drawn up with the Centre Manager, bookings were good and finances remained healthy.

c) Best Kept Village Competition.

It was proposed by Cllr Rowden-Allen, seconded by Cllr Gangel and agreed that Coddington would enter the 2017 Best Kept Village Competition. Judging starts at the beginning of June, and Cllr Lee said that he would request a District Council litter pick at that time. Cllr Gangel volunteered to varnish the two wooden noticeboards. It was noted that the tree behind the noticeboard on Newark Road needed over-hanging branches to be cut back.

11. Roads, Services, Open Spaces.

a) Allotments.

The Clerk reported that all allotments had now been let and all had made a start on cultivation. Cllr Hedge agreed that there were improvements, but some plots would still need to be monitored.

b) Bottle Banks and Recycling.

An email was received from Philip Hadfield, NSDC Environmental Projects Officer, stating that he needed to arrange for the recycling bins to be removed from The Plough car park due to redevelopment. Cllrs discussed possibilities for re-siting the bins, but were unable to find a suitable alternative. The Clerk would ask Mr Hadfield whether the Parish Council could be allowed time for further consideration at the next meeting.

c) Mowing Contract

An email from Mike Keeling, ViaEM, confirmed that the County Council team would take over mowing all verges outside the 40mph speed limit. The Clerk confirmed that Ulyett Landscapes were contracted to start w/c 10 April for nine cuts through to October.

d) C208 Verges and Footway

Work by ViaEM to widen the overgrown footway between the Stapleford Lane roundabout and Willowdene had been booked for the coming year, but there was no guarantee that it would successfully compete for funding against similar requests.

e) Traffic Monitoring

This item was dealt with earlier in the meeting in order to include police input.

f) Land Behind Post Office Row

Complaints had been received about rubbish dumping on vacant land behind the Post Office Row houses, some of which appeared to be domestic waste. The Clerk would forward the emails and photographs to Cllr Lee.

g) Internal Drainage Board report on Dykes around Greenfields

Following a site meeting with the Chairman and Mr Chris Parrett, Matt Evans from the Internal Drainage Board was unable to shed any light on the cause of smells around Greenfields. He advised that it was nothing to do with the IDB. The Clerk had received another three recent reports about the smell. Cllr Lee would bring the problem to the attention of Matt Lamb for advice, and the Clerk would again report to Philip Doughty NSDC, the County Council Environment Dept. (via Cllr Dobson) and Philip Arden Clearwater Care.

At 9:30pm, Members agreed to the Vice Chairman's proposal of an extension to allow the business of the agenda to be completed.

12. Correspondence.

- A request from the Village Hall Committee for the Parish Council to act as its agent for the forthcoming planning application on the new toilet block was agreed.
- Cllr Cox confirmed that she would accept an invitation for the Chairman to attend the Notts County Show in May.

13. Items for Immediate Attention.

- Cllr Parrett reported on a meeting organised by the NSPC at the school to highlight internet awareness for the safety of children. Notes from the meeting were to be circulated and further information given out at the Annual Parish Meeting and in the CVN.
- Concerns had been expressed about the danger of cars stopping to look at Christmas lights on the C208. This was referred to Cllr Gangel for the next SNG meeting.

14. Date of the Next Meetings.

The Annual Parish meeting will be held in the Village Hall on Thursday 20 April at 7:30pm, with refreshments served from 7:15pm.

The Annual Parish Council Meeting will be held in the **Village Hall on Thursday 4 May at 7:00pm**, followed by the Ordinary Parish Council Meeting at 7:30pm.

The meeting closed at 9:40pm.