

MINUTES OF THE MEETING OF CODDINGTON PARISH COUNCIL
held on 7 September 2017 at 7:30 pm at Coddington Community Centre

Present:

Members: Cllrs Cox (Chairman), Allen, Armstrong, Gangel, Hamilton, Hedge, O'Donnell, Parrett, Rowden-Allen.

Clerk: Mrs Y Wellard.

In Attendance: Co. Cllr Dobson, District Cllr Lee, 1 member of the public.

1. Apologies for Absence.

Apologies for absence were received from Cllr Molloson and from Dist. Cllr Payne.

2. Declarations of Interest.

There were no declarations of interest for items on the agenda.

3. Public Contribution.

There were no public contributions.

4. District and County Councillors.

i. Cllr Lee informed Members that NSDC would be submitting an application for social housing to be built on the site of the N&S Homes' garages opposite the school. Local residents had already been notified of the plans.

Initial enquiries into the broken fencing on Stirling Drive had raised questions over ownership of the area of open ground adjacent to the A1. Cllr Lee would follow this up with Mr Andy Statham at NSDC.

ii. Cllr Dobson reported on the schedule for the revision of the Local Minerals Plan which would be a long drawn out process. Cllr Dobson will send a copy of the schedule to the Clerk for information.

The Rights of Way Officer, Neil Lewis expects that the legal process for the establishment of permissive footpaths at Beaconfield will be completed by mid October and the proposals will then go out for consultation. Details should be available for the December CVN, but in the meantime the proposed new routes should not be used.

Cllr Dobson reported that she had successfully applied for road repairs to be carried out on Drove Lane and Main Street, and that two new restricted parking 'hot spots' had been allocated for Coddington, outside the school and on the Morgan's Close estate to enable buses to turn.

5. Approval of Minutes of the Parish Council Meeting held on 6 July.

The minutes of the Parish Council meeting held on 6 July were proposed as a true record by Cllr Gangel, seconded by Cllr Armstrong and agreed by the Council.

6. Matters Arising from the July Minutes.

3. Great Britain Cycle Tour – The Chmn thanked Cllr Dobson and Cllr Lee for their contributions to cover the cost of the decorations, and all the Parish Cllrs who had volunteered their help, particularly Cllrs Parrett and Hedge who painted bikes and made decorations. The event had been well supported by villagers and by The Plough, with local farmer Des Allen's sheep a highlight of the day for the overhead TV cameras.

4. Laurels – Cllr Lee advised that it would take some time to organise replacement laurel bushes for Brownlow's Hill.

Updates from previous minutes:

The Clerk advised that copies of invoices, accounts and bank statements had been submitted by the Guides and the cheque for £100 given to them.

The Chairman reported that the markers on Footpath 5 still did not clearly show the exit from the horses' field. It was suggested that some of the left over yellow paint could be used to mark the post at the far end of the field.

7. Planning

a) NSDC Consultation – Amended Core Strategy Development Plan

Members unanimously accepted the response drafted by the Planning Group which had been previously circulated for comments.

b) 17/01266/OUTM – Outline Application for 350 dwellings, Fernwood South.

A draft response by the Planning Group had been previously circulated, and was agreed. However, amendments to the application had just been advised, and the consultation period extended. The Planning Group would look at the amendments and make further recommendation if any changes were needed to the agreed response.

c) 17/01391/FUL – Single storey extension, 42 Main Street.

There were no objections to the plans.

d) 17/01553/FUL - Single storey extension, 20 Post Office Row, Main Street.

There were no objections to the plans. However, the Clerk was asked to comment on the quality of the drawings which all Cllrs agreed were very poor.

8. Finance.

a) To receive and accept accounts for July - August 2017.

Proposed by Cllr Rowden-Allen, seconded by Cllr Gangel, the cash book entries for July and August were approved and signed by the Chmn.

b) Approval of Expenditure at 7 September 2017

Proposed by Cllr Armstrong, seconded by Cllr Gangel, the following invoices were approved for payment:

Clerk's salary, July and August	768.56
Handyman's salary July and August	333.50
Willsons Printers, September CVN	379.00
Community Centre Hire April, June, July	48.00
Notts Fire Safety Ltd.	161.20
NALC – Clerk's Finance Training	60.00
Cycle Tour Expenses – Cllr Parrett and Cllr Hedge	118.79
Chairman's Allowance	19.95

There was a proposal by Cllr Rowden-Allen, seconded by Cllr Hedge and agreed, that payment to Ulyett Landscapes should be withheld as they had not fulfilled their contract to mow the areas listed on the agreed schedule. Old Hall Gardens and several other areas had been missed throughout the season in spite of numerous reminders by the Clerk and Chmn. The Clerk would contact the Managing Director to discuss the Council's concerns.

c) Section 137 – Donations.

The Scouts had withdrawn their request for funding towards replacement windows, as the grant applications they had submitted elsewhere would be sufficient to cover costs if successful.

The Church Warden of All Saints had confirmed that they would be willing to ask their groundsman to do the extra work suggested by the Parish Council if his additional costs were met by the Parish Council.

9. Administration.

a) Coddington Community Centre

The minutes of the last Trustees' meeting had been circulated to Cllrs. There were no questions.

The AGM will be held on 21 November. Members were encouraged to attend for the presentation of a new constitution.

Cllr Armstrong reported on the recent break-in which had caused damage to windows, doors and lockers. An insurance claim was being prepared and advice would be sought from the Crime Prevention Team on the possibility of joint CCTV with the Village Hall and Scout Hall.

The amended lease which had been previously circulated to Cllrs was agreed.

Cllrs discussed plans to refurbish signage at the entrance to the Centre, covering over the NSDC name and logo and making the CCC sign more noticeable. The Clerk will obtain costs for materials.

b) Recycling Bins

The Parish Council reluctantly accepted that there were no suitable sites for recycling bins in the village once they were removed from The Plough car park. The Clerk would advise NSDC. Cllr Lee would ask whether NSDC had any plans to provide household glass recycling boxes.

c) Mowing and Hedge Cutting

The Chairman had met the manager of Ulyett Landscapes to explain again what had been missed, and this had resulted in some previously missed areas being done. However, it was not clear whether VIA had done some of it.

The Clerk was asked to obtain a price for cutting hedges at the Community Centre, Page's Wood and the allotments.

d) Allotments.

Following letters sent by the Clerk, Allotment 5b had been cut down, but not cultivated. As the allotment holders on either side were keen to change the size of their plots, it was suggested that the Clerk arrange for Cllr Allen and Cllr Parrett to meet with the holder of 5b to discuss redrawing the boundaries.

It was proposed by Cllr Hedge, seconded by Cllr Rowden-Allen and agreed that the Parish Council should join the National Allotment Officers' Association.

Cllrs Parrett and Hedge agreed to attend the Allotment Officers' Forum in Derby on 11 October.

e) Highways.

Cllrs had attended a meeting with VIA Officer Jo Horton which was arranged by Cllr Dobson to discuss traffic and parking problems in the village. Ms Horton had agreed to look into the possibility of railings on the C208 bollards for safer crossing at The Plough and at the A1S slip road. She would also be reporting back on the introduction of a 20mph limit past the school entrance.

Cllr Gangel reported that the team of 5 volunteers had begun traffic monitoring with the speed gun and had received some positive feedback. The Clerk will add this additional activity to the Parish Council's insurance cover. As the speed gun is on a temporary loan, it was suggested that the Parish Council should consider purchasing its own equipment, possibly on a shared basis with a neighbouring council.

f) Benches.

Cllr Hedge said that she would speak to Mr Paul Cobb to find out when he would be available to fit the new bench at the Millennium Garden.

It was reported that the top slat of the bench on Drove Lane was broken, and Cllr Hedge would also ask Mr Cobb if he would replace it.

There had been a request for a seat around the tree on Parkes Close. The Clerk would obtain further information for the next meeting.

g) Parish Flag

The Chmn proposed that as the flag on the Scout Hall was looking frayed, a new flag should be purchased. Cllr Hedge advised that the last union flag was bought by her late husband David for the Scouts, and she would speak to the Scout Committee about replacing it.

h) Facebook.

Cllr Rowden-Allen reported that the new Parish Council Facebook page which had been live for a week had 87 hits already, showing that it would be a useful way to get information quickly. There was a posting from residents of The Green who were concerned about a diseased chestnut tree in front of their house. It was suggested that Cllr Rowden-Allen forward the message to N&S Homes.

The Chmn thanked Cllrs Rowden-Allen and Hamilton for setting up the Parish Council Facebook page, which, it was agreed, could also be used to promote events organised by other village groups.

i) Carols Round the Tree.

The date was confirmed as Wednesday 13 December, and the Clerk would send confirmation to the school, and the Community Centre. Cllr Parrett will organise a meeting of the Christmas volunteers, and Cllr Allen will order the tree from RS Gray. Details of the event to be decided at the next meeting.

j) Reports from Elected Representatives.

The Newark Health Care Group report by Cllr Cox had been previously circulated, providing information on different methods for referrals and communication. It was agreed that it would be useful to have this information on the Facebook page and in the next CVN.

10. Correspondence

The Clerk tabled the following items of correspondence:

- NSDC has organised the annual Parish Council Conference in a new format, to be held at Castle House on Monday 16 October.
- An invitation from All Saints' Church for village groups to display a tree or wreath at the Christmas Festival.

- NALC AGM at Epperstone Village Hall on Wednesday 15 November. Cllr Armstrong and the Clerk will attend. The Clerk will put forward the names of Cllr Allen and Cllr Parrett for long service awards – 35 and 25 years respectively.
- NALC training for new cllrs – information passed to Cllr Hamilton to confirm.

As the time was approaching 9:30pm, it was proposed by Cllr Armstrong and agreed, that the meeting be extended to allow completion of the business on the agenda.

- NALC half day course on data protection and freedom of information. It was agreed that the Clerk would attend on 28 November.
- Information from Community First Aiders promoting free courses was passed to Cllr Hedge for the Scouts.
- Greenwood Community Forest grants offering free trees for public areas. The Clerk would make enquiries about Laurels for screening the sub-station and a replacement for the corner of Lancaster Drive.
- A letter from Robert Jenrick MP requesting support for his campaign against the closure of the custody suite at Newark police station. Cllrs unanimously confirmed their support. The Clerk would write to the Chief Constable and the Police and Crime Commissioner.
- Highways England advised of closures to the A1 carriageway between Newark and Barrowby overnight throughout September.
- NALC consultation on the Government's Broadband Universal Service Obligation. Details were passed to Cllr Armstrong to respond on behalf of the Council.

11 Matters of Immediate Note / Next Agenda.

- i) Planning Application for additional facilities at Newark Air Museum. The Clerk would request an extension to allow discussion at the October Parish Council meeting.
- ii) A complaint from a resident of Thorpe Oaks that dog owners were using the open top litter bin within the enclosed play park at Thorpe Oaks to deposit dog waste. It was agreed that the Clerk would put a notice on the bin.

It was also noted that a litter bin had disappeared from Newark Road. The Clerk would make enquiries.

12. Date of the Next Meeting.

Thursday 5 October at 7:30pm in the Community Centre.

The meeting closed at 9:40 pm.