

**MINUTES OF THE MEETING OF CODDINGTON PARISH COUNCIL**  
**held on 5 July 2018 at 7:30 pm in the Community Centre.**

**Present:**

**Members:** Cllr Armstrong (Chairman) Cllrs Allen, Cox, Gangel, Hedge, Molloson,  
O'Donnell, Parrett, Rowden-Allen.

**Clerk:** Mrs Y Wellard.

**In attendance:** Co. Cllr. Dobson,

**1. Apologies for Absence.**

Apologies were received from Dist. Cllr Lee, Jill Sanderson (NSDC), Emma Oldham (Forest Schools).

**2. Declarations of Interest.**

There were no declarations of interest.

**3. Co-option of Parish Councillor.**

Expressions of interest in the Parish Council vacancy had been received from 3 residents, and Cllrs had met each of the three candidates prior to the Parish Council meeting. A secret ballot was held; votes were counted by the Clerk, verified by the Chairman and Ms. Nerissa McDonald was declared as the new Parish Council Member. Having signed the declaration forms, Cllr McDonald joined the meeting.

**4. Presentation by Jill Sanderson, NSDC Housing**

Ms Sanderson had decided not to attend the meeting, and had advised by email that it would be more appropriate for the Parish Council to wait for completion of the District's Local Plan Review before considering a housing needs' survey or neighbourhood plan. It was proposed by Cllr Molloson, seconded by Cllr Cox and agreed, to request an explanation from Ms Sanderson's department of why the Newark & Sherwood Homes application for new dwellings on Brownlow's Hill had quoted a demand for 95 homes in Coddington, a figure far in excess of any previous housing need statistics.

**5. Presentation by Emma Oldham, Forest Schools.**

Mrs Oldham sent apologies due to last minute family commitments.

**6. Public Contributions.**

There were no members of the public present.

**7. District and County Councillors.**

i) District Cllr Lee was unable to attend the meeting and had submitted an update on the new park at Thorpe Close, road sweeping, and parking problems around the school.

ii) County Cllr Dobson reported that a complete resurfacing of Main Street between the C208 and Drove Lane was scheduled for Sept/Oct this year.

She urged **Cllrs** to read the Communities and Place Committee agenda reports to be published on the County Council web site on 11 July, as preparation for the new Minerals Plan Consultation which is expected to close in September.

The Beckingham Road site survey at The Plough crossroads had concluded that the road was too narrow to install a pedestrian crossing, but the location will continue to be monitored and reviewed.

A short length of double yellow lines will be painted outside The Plough, close to the junction.

A tube count on Balderton Lane had been requested.

There was no further progress on the permissive footpaths at Beaconfield as it had not been possible to contact all the landowners.

Cllr Cox reminded the County Cllr that the 20mph limit outside the school, which was agreed some time ago, had not yet been put in place. **Cllr Dobson** would make enquiries.

Cllr Parrett and Cllr O'Donnell reported that the surface of the pedestrian/cycle path along the C208 was very uneven due to tree roots pushing up the path, particularly on the North side of the C208 near the A1 slip road, posing a danger to pedestrians and cyclists. **Cllr Dobson** said that she would request an inspection.

*Cllr Dobson left the meeting.*

## **8. Planning.**

### **a. Thorpe Close 18/00413/FUL**

The consultation period had been extended to 2 July to include the latest tracking plan for vehicles at the houses on either side of the proposed development. However, the latest plan had not provided any improvement and the Parish Council had therefore repeated its previous objections.

### **b. Development North and East of Fernwood – reserved matters.**

The consultation referred specifically to soft landscaping. The Parish Council submitted another reminder of the conditions attached to the planning consent concerning the closure of Hollowdyke Lane which were still to be addressed under reserved matters.

Cllr Molloson commented that no reference had been made to the additional impact on traffic which would be caused by the decision not to complete the southern relief road.

### **c. Correspondence**

An appeal had been lodged against the enforcement order on 24 Post Office Row.

The Wirtgen Group had won its appeal for illuminated signs and flags on the A17.

Consent had been given for three sycamore trees to be felled on Newark Road, and replaced by a rowan tree.

## **9. Approval of the June Parish Council Minutes.**

Proposed by Cllr Cox, seconded by Cllr Gangel, the minutes of the Parish Council Meeting held on 7 June were approved and signed by the Chairman.

## **10. Matters Arising from the Previous Minutes.**

9a) Coddington had not progressed to round 2 of the Best Kept Village Competition. Cllrs suggested some of the possible reasons: broken/rusted dog bins on Thorpe Oaks playing field – the **Clerk** would report this to NSDC again; sections of grass for which the County Council and Highways England were responsible were not cut regularly; excessive road-side spraying; advertising boards attached to railings and fencing. Further discussion was postponed until the judges' comments were available.

9c) The NSDC Enforcement Officer was investigating whether there is a business element to activities on the field behind Old Hall Gardens.

9f) The old bench from the C208 had been repaired and strengthened by Mr Phil Handley and was ready to be installed at Parkes Close. It was agreed that **Cllr Hedge** would ask Mr Handley if he would also repair the Millennium Garden bench.

10b) Cllr Parrett reported that all allotments had now been measured and rents may need to be individually reviewed.

10d) There had not been a satisfactory response from Post Office Ltd to the Parish Council's request for a mobile post office unit to visit the Community Centre. The **Clerk** would write to them again.

12) The **Clerk** would remind Philip Doughty, NSDC Environmental Health about setting up a meeting with the manager of Greenfields to discuss the continuing problem of sewage smells.

Highways had inspected the posts at the edge of the Millennium Garden and found nothing wrong, as they had been temporarily replaced. However, they were now missing again and the **Clerk** would submit a request for replacements.

## **11. Finance.**

### **a. Internal Auditor's Report**

The report by Mrs Belina Boyer had been previously circulated and posted on the village web site. Cllrs noted the following points to be actioned:

- Identification of individual salaries – the Clerk's salary would be reported as an annual sum from next year, with any additional hours reported separately.
- Authorised expenditure must also be listed in payments for approval the following month.
- Accounts to be supported by other documentation if an invoice is not applicable.
- Section 137 expenditure to be minuted as such, as well as being recorded in the accounts.
- New expenditure to be supported in the minutes by reference to the relevant local government spending power.

The Clerk confirmed that the Parish Council's assets and the register of members' interests were now on the Coddington web site, and that the Parish Council had registered with the ICO.

**b. To receive and accept accounts for June 2018.**

Proposed by Cllr O'Donnell, seconded by Cllr Rowden-Allen, the cash book entries for June were approved and signed by the Chmn.

**c. Donation for Churchyard Maintenance.**

All Saints' Church Wardens had requested a donation towards the upkeep of the churchyard in response to the Parish Council's concerns about the state of the church yew trees (PC minutes 6/7/17) Copies of the 2017 church accounts and churchyard expenditure had been circulated to Cllrs for information. It was proposed by Cllr Armstrong, seconded by Cllr Parrett and agreed, to donate £200 under Section 137, towards the maintenance of the church yews which are an important feature of the conservation area. Cllr Allen, as a member of the PCC, abstained from the vote.

**d. Purchase of High-vis Jackets.**

Cllr Gangel requested the purchase of 6 safety jackets for use by the Speedwatch Team which he could obtain for a total sum of £51 + vat including Coddington PC lettering on the back. Proposed by Cllr Molloson, seconded by Cllr Hedge, it was agreed to purchase these as essential safety equipment for traffic monitoring and other activities as required.

**e. Approval of Expenditure at 5 July 2018.**

Proposed by Cllr Rowden-Allen, seconded by Cllr Parrett, the following items were approved for payment:

Clerk's salary, June	352.24
Clerk's additional hours in May	136.62
Village Handyman, June	255.56
D Lyne, May mowing	840.00
Notts Fire Safety – Community Centre inspection	76.34

**12. Open Spaces, Footpaths, Roads and Services.**

**a. Litter / Dog bins**

Cllr Armstrong provided a map showing the spread of litter and dog bins in the village, and a number of proposed locations for new bins. Proposed by Cllr Mollson, seconded by Cllr Cox, Cllrs agreed to adopt the plan for the provision of additional bins. The Clerk would provide costings for providing and emptying the extra bins.

Mr and Mrs Thomas had agreed to donate two bins that were previously in use at the shop. It was suggested that one of these could be placed on the Thorpe Oaks playing field next to the bench. The Clerk would arrange for collection by Cllr Parrett.

**b. Mowing Schedule**

Requests had been received from two residents who were no longer able to mow the grass at the front of their properties and had asked whether the Parish Council would be able to include their frontages in its grass cutting schedule. It was proposed by Cllr Hedge, seconded by Cllr Parrett and agreed that the Clerk would write to the mowing contractor asking for the two areas on Drove Lane and on Newark Road to be included in the Parish Council's contract for regular cutting instead of only on the final cut.

**13. Administration.**

**a. Data Protection.**

The Parish Council's data audit, general privacy notice, privacy notice for employees and a consent form had been previously circulated. Proposed by Cllr Cox, seconded by Cllr Parrett, Members agreed to adopt these for compliance with the new GDPR.

**b. Coddington Community Centre.**

The CCA Chairman confirmed that plans for the fun day on 21 July were going ahead with good support from other sectors of the community.

**c. Safer Neighbourhood Group.**

The Parish Council's representative, Cllr Gangel had been elected Chmn of the Central Area SNG. He invited members of the Council to a demonstration at Coddington School by the Speedwatch Team on Friday 13 July at 1:30pm.

The Clerk read out an email from PC Gareth Nicholls, setting out proposals by the police for a merger of the Central Area SNG with the Collingham B1133 area SNG. Following a discussion, a proposal by Cllr Molloson for Coddington PC to vote against the merger was seconded by Cllr Hedge and unanimously supported.

The next SNG meeting will be held at Barnby in the Willows on 11 July.

**d. WW1 Commemoration.**

Further to the Parish Council's request for a display cabinet in the Church, Mrs Sheila Bache had purchased a second-hand cabinet from ebay for £50, which was exactly suited for displaying the booklet which the Parish Council and History Group had produced for the 2014 commemorations. The Council was very grateful to Mr and Mrs Bache for their time in finding and collecting the cabinet. It was agreed that the £50 would be reimbursed under Section 137 expenditure. Canon Tony Tucker had printed an A4 size glossy version of the book which would be kept in church for people to read. There was no charge for the printing, but a cost would be involved for any additional A4 books. The Clerk would thank Mr and Mrs Bache and Canon Tucker on behalf of the Council.

**14. Correspondence.**

- i. A letter was received from Mrs Mary Carver about the number of advertising banners and boards attached to fences and railings around the village. Cllr Gangel reported that some had already been removed by the traffic monitoring team because they were obscuring drivers' views at road junctions. The Parish Council will continue to monitor and remove or request removal where necessary.
- ii. In response to a complaint by a resident of Drove Lane to the Parish Council about the state of Footpath 4, the Rights of Way Officer had replied that VIA's annual mowing schedule was delayed because they had been let down by a contractor, but paths would be mown in the next few weeks.
- iii. An invitation to the Town Mayor's Charity Quiz Night on 10<sup>th</sup> September.

**15. Matters for Immediate Note and the Next Agenda.**

It was reported that the bench on Drove Lane was in need of repair. Cllr Hedge would ask Mr Handley whether it could be repaired in situ.

**16. Date of the Next Meeting.**

The next Parish Council meeting will be held in the Community Centre at 7:30pm on Thursday 6 September.

*The meeting closed at 9:20pm*