

MINUTES OF THE MEETING OF CODDINGTON PARISH COUNCIL
held on 1 November 2018 at 7:30 pm in the Community Centre.

Present:

Members: Cllr Armstrong (Chairman) Cllrs Allen, Cox, Gangel, Hedge, McDonald, Molloson, O'Donnell, Parrett, Rowden-Allen.

Clerk: Mrs Y Wellard.

In attendance: County Cllr Dobson, 4 members of the public.

1. Apologies for Absence.

There were no apologies for absence.

2. Declarations of Interest.

There were no declarations of interest.

3. Public Contributions.

There were no contributions from members of the public.

Cllrs agreed the Chairman's proposal to bring forward agenda item 5 - planning applications.

4. Planning and Consultations

a) 18/00799/FUL - Revised plans by Ablehomes for 9 new dwellings off Main Street.

The application had not been included on the Planning Committee agenda for the 6 November. The Clerk would contact the officer to check whether the application would go before the committee at its next meeting. The application had been discussed at the previous Parish Council meeting and no further comments were added. Cllrs confirmed their objections which had been previously circulated and minuted (4/10/18) by a majority of 9 votes with one abstention by Cllr Allen.

b) 18/01717/FUL - Change of use of former shop and Post Office.

Cllrs continued their discussion regretting the loss of amenities for the village but recognised that owners of the property had the right to close the shop and post office. The Parish Council supported the application for change of use by a majority of 9 for and 1 against.

c) 18/01747/OUT - Outline application for a new dwelling at Black's Farm, Newark Road.

Cllrs agreed that there was no reason for objecting to the application and the vote in favour of the application was unanimous.

d) Letter to NSDC Chief Executive re the planning process.

A revised letter to include concerns over the impartiality of decisions taken by NSDC Planning Committee regarding N&S Homes had been drafted by the Planning Group and previously circulated. Proposed by Cllr Cox, seconded by Cllr O'Donnell, it was unanimously agreed that the Clerk would send the letter the NSDC Chief Executive with copies to District Cllrs representing Coddington.

e) Growth Liaison Meeting.

Coddington Parish Council had been invited to send 2 representatives to a Growth Liaison Meeting for discussion on developments planned at Middlebeck and Fernwood. The Clerk would add this to the January PC agenda for discussion by Cllrs prior to Cllr Armstrong and Cox attending the liaison meeting on 16 January.

5. District and County Councillors.

i) Cllr Dobson informed the meeting that there were to be some amendments to the draft Local Minerals Plan which would be discussed at the Co Council's January meeting.

ii) An inspector would be checking overhanging trees on Newark Road and the C208 and owners would be contacted by the County Council.

iii) A near accident involving a child outside the school appeared to have been exaggerated on social media. Nothing was reported to the school, but County Road Safety would approach the Headteacher to suggest a new road safety campaign in school.

iv) District Cllr Lee's written report on dog wardens, litter and parish surveys had been previously circulated to Cllrs.

6. Approval of the October Parish Council Minutes.

Proposed by Cllr Cox, seconded by Cllr O'Donnell, the minutes of the Parish Council Meeting held on 4 October 2018 were approved and signed by the Vice-Chairman.

7. Matters Arising from the Previous Minutes.

5i. Review of Conservation Areas – NSDC would be contacting individual parishes in due course.

7. Scouts – Cllr Parrett and Cllr Hedge attended an open meeting arranged by the Scout Group. The purpose of the meeting was to introduce the new Scout Leader and to appeal for volunteers to help in various ways throughout the group.

Footpaths – Cllr Cox met with Rachel Rickell from NCC who agreed that Footpath 5 across the horse field could be straightened off with new waymarks at each end. Warning notices are to go on the electric fencing and the blue water pipe is to be covered with black rubber.

9b. Millennium Garden trees – Cllr Parrett suggested that the two trees which had been destroyed appeared to be acts of vandalism. If the trees were to be replaced, they would need metal frames for protection. It was reported that a tree outside the school had outgrown its metal frame. Cllr Parrett would inspect the tree to see if the frame could be re-used on a new tree.

Brownlow's Hill – Western Power had agreed to replace the lost trees around the sub-station with larger plants and to create a defined border for the shrubs. After that it would be the responsibility of the village to care for them. It was suggested that volunteers could be sought to maintain various parcels of land around the village.

10g. Carols Round the Tree – Cllr Parrett would email details of the arrangements to the Clerk for circulation. Cllr Allen would order a slightly smaller Christmas tree from RS Gray and Cllr Dobson offered a donation of mulled wine.

11a. Parish Council Conference – The Clerk reported that the conference organised by N Muskham Parish Council was very well done with 5 good speakers. It was hoped that Parish Councils could form a steering group to organise future conferences.

Cllr Dobson and members of the public left the meeting.

8. Finance.

a. To receive and accept accounts for October 2018.

Proposed by Cllr O'Donnell, seconded by Cllr Rowden-Allen, the cash book entries for October were approved and signed by the Chairman.

b. Donation to Coddington School DARE Programme.

The School had submitted details of costs for this year's DARE project and requested a donation. £250 was proposed by Cllr Parrett, seconded by Cllr Allen and unanimously agreed. The Clerk was asked to add include a review of the Grants Policy on the January agenda. It was also agreed to provide the usual two £10 book tokens as prizes for Christmas decorations.

c. Approval of Expenditure at 1 November 2018.

Proposed by Cllr Parrett, seconded by Cllr Cox, the following payments were approved:

Clerk's salary, October	352.24
Village Handyman October invoice	250.56
Community Centre Insurance	1,238.64
Poppy Wreaths (Chairman's Allowance)	40.00

9. Open Spaces, Footpaths, Roads and Services.

a. Litter bins.

The District Council had suggested that they may be able to provide one or two extra bins where needed. It was agreed to request a new floor standing bin on the C208 footway and cycle path, a post-mounted bin at the start of Footpath 5 on Parklands Close and a bin on Newark Road to replace one that went missing near to Black's Farm.

b. Hedges and Trees.

i) Mr Lyne had quoted £575 to cut all the hedges including the back of the Community Centre. Proposed by Cllr Parrett, seconded by Cllr Cox, the price was approved by the Council for work to go ahead.

ii) The list of proposed TPOs was still being prepared. In the meantime, the Clerk was asked to apply for a Preservation Order on the Beaconsfield oak tree that had been previously highlighted.

iii) It was proposed by Cllr O'Donnell, seconded by Cllr Molloson and agreed that the Clerk would ask Heartwood Treecare to inspect the trees in Page's Wood for any apparent danger to the public (ref: LTN 41).

c. Benches.

Cllr Hedge reported that the old bench from the C208 had been fully repaired and Cllrs agreed that it should be installed on Drove Lane to replace the broken seat once the roadworks were finished. The Parkes Close bench would not be required until the springtime.

d. Thorpe Oaks Playing Field.

The Vice Chmn had met with Phil Beard, NSDC to inspect the play area. The latest inspection report had highlighted holes in the safety surface which would be filled and the plastic grid covering the grass would be refurbished. Cllr Cox had requested that copies of inspection reports be forwarded to the Parish Council. Additional concerns were expressed about the surface under the swings, and the Clerk would bring this to Mr Beard's attention.

e. Cleaner, Safer, Greener.

NSDC had launched its new campaign across the district with a survey to be completed by Parish Councils. The Clerk would send copies of the questionnaire to Cllrs for comments to be included in the return by 30 November.

10. Administration.

a. Clerk's Annual Appraisal.

The Clerk left the room and only Parish Councillors were present for a confidential discussion on the Clerk's performance. Proposed by the Chmn, seconded by Cllr Molloson, it was agreed to award the Clerk an incremental step to SCP 22 on the local government salary scale for part time clerks from 1st April 2019.

b. Coddington Community Centre.

The CCA Chmn reported that party bookings were full, and the office had been cleared ready for use by the outreach Post Office service. Parking at school times was continuing to cause problems, but it was felt that handing out parking cards should not be the responsibility of the Caretaker. It was suggested that the school should again be approached to speak to parents, and the CCA Chmn should contact the District Council which still had responsibility for the enforcement of parking restrictions within the Community Centre grounds. In response to the Trustees' minutes of 18 September, the Parish Council advised that the raised manhole cover which had been highlighted as a tripping hazard was a matter for the Management Committee to resolve. Members were urged to attend the AGM on 20 November.

At 9:25pm, Cllrs agreed a proposal by Cllr Cox to extend the meeting for completion of the agenda.

c. Election of Community Centre Representative.

There were no nominations for a Community Centre representative.

d. Allotments.

There were two vacant plots, with no village residents on the waiting list. The Clerk would advertise the vacancies in the CVN. Letters had been sent to two allotment holders with no response and the Clerk would follow these up in accordance with the Allotment Policy.

e. Burial Spaces.

The PCC of All Saints' Church had advised that there was a maximum of 16 burial spaces available, of which up to 14 could be double plots. If re-interments were needed when the boundary wall was taken down for repair, some of these spaces may be used up quite soon. It was agreed that the ideal extension to the churchyard would be the adjacent plot of land known as Charity Farm. Proposed by Cllr Armstrong, seconded by Cllr Cox, it was agreed that the Clerk should make enquiries through the Charity Trustees. The Clerk would provide further information on responsibility for closed churchyards for discussion at the next meeting.

f. Refurbishment of Noticeboards.

Cllr Hedge reported that a list of work required to refurbish the two wooden noticeboards had been drawn up, and costs would be available for the next meeting.

g. Outreach Post Office.

There had been no further contact by Post Office Ltd due to a change in personnel of the Network Manager's post. However the Clerk had been assured that the outreach service provider from the Lincoln Road Post Office was keen to set up a base at the Community Centre as previously discussed.

h. Local Government Re-organisation.

The Vice-Chmn and Clerk had attended a briefing session at County Hall which aimed to establish whether local councils wanted to investigate further the possibilities of a unitary authority for the county. Cllr Cox reported that there had been a 2:1 vote by delegates present, in favour of engaging an independent research company to evaluate the options for the reorganisation of local government in Nottinghamshire.

11. Correspondence.

- a. An invitation for two people to attend a service of Commemoration of the Great War at Southwell Minster was received which the Chmn and his wife would attend.
- b. Highways England had provided information on forthcoming improvements to the A46 roundabouts. The Clerk would put the information in the CVN and send to Cllr Rowden-Allen for inclusion on Facebook.
- c. Mrs Isobel Turner advised that members of the gardening club had spent time tidying the Millennium Garden. It was suggested that more volunteers should be sought to take on various outdoor spaces in the village.

12. Matters for Immediate Note and the Next Agenda.

Cllr Gangel reported that the Speedwatch sessions appeared to be catching the same offenders over and over and he was not sure whether his reports were being followed up by the police.

13. Date of the Next Meeting.

The next Parish Council Meeting will be held in the Community Centre at 7:30pm on Thursday 10 January 2019.

The Precept Meeting will be in the Village Hall on Thursday 6 December at 2:30pm.

The meeting closed at 9:50pm