

MINUTES OF THE MEETING OF CODDINGTON PARISH COUNCIL
held on 10 January 2019 at 7:30 pm in the Community Centre.

Present:

Members: Cllr Armstrong (Chairman) Cllrs Allen, Cox, Gangel, Hedge, McDonald, Molloson, O'Donnell, Parrett.

Clerk: Mrs Y Wellard.

In attendance: County Cllr Dobson, District Cllr Lee.

1. Apologies for Absence.

Apologies were received from Cllr Rowden-Allen.

2. Declarations of Interest.

There were no declarations of interest for items on the agenda.

3. Public Contributions.

There were no members of the public present.

4. District and County Councillors.

i) Cllr Lee said that he had nothing to report following the quiet Christmas period. The winter maintenance programme of cutting back hedges was underway.

ii) Cllr Dobson commented that the resurfacing of Main Street was excellent and the renewed white lines had improved the standard of driving at the sharp bend. She confirmed that double yellow parking lines at The Plough were included in next year's budget.

There had still been no contact with Mr Hounsfild about the Beaconfield permissive footpaths. It was suggested that the Clerk contact Neil Lewis (NCC RoW Team) to suggest setting a deadline for pursuing a legal right of way claim, as proposed at the public meeting in July 2017.

Cllr Dobson confirmed that notices had been issued for cutting back trees on Newark Road as requested, but Cllr Lee understood that ownership of the over-hanging trees was being challenged. It was also noted that trees were overhanging the C208 pathway from Greenways, and the Clerk was asked to report this.
Cllr Lee left the meeting.

5. Approval of November and December Parish Council Minutes.

Proposed by Cllr Allen, seconded by Cllr O'Donnell, the minutes of the Parish Council meeting held on 8 November 2018 were approved and signed by the Chairman.

Proposed by Cllr O'Donnell, seconded by Cllr Parrett, the minutes of the extra-ordinary meeting held on 6 December were approved and signed by the Chairman.

6. Matters Arising from the Previous Minutes.

November Minutes:

7. Millennium Garden Trees – Cllr Parrett reported that the metal tree frame had been transferred from outside the school where it was no longer needed, to protect a young tree on the Millennium Garden.

7. Brownlow's Hill – The Clerk would again contact Western Power about replacement shrubs around the sub-station which they said they would provide.

9a Litter Bins – The request for extra litter bins had been refused by NSDC as the inspector reported that there was no litter and there were plenty of bins. However, a replacement bin had appeared on Newark Road. Cllr Hedge reported that the new bin at Thorpe Oaks was well used.

9b TPO Application – The Parish Council's request for a preservation order on the oak tree at the junction of Lancaster Road and Beaconsfield Drive was refused as the tree is on District Council land and therefore will be managed effectively by them.

9b Page's Wood – The Clerk would continue to try contacting Heartwood Treecare for an inspection of the wood.

9d Thorpe Oaks Play Area – A copy of the inspection report had still not been received. The Clerk would remind Phil Beard again.

9e Cleaner Safer Greener – The Clerk confirmed that the questionnaire had been completed on behalf of the Parish Council from comments submitted by Cllrs.

10g Outreach Post Office – The delay in setting up a weekly Post Office service at the Community Centre was due to waiting for BT to install a phone line.

10h Local Government Reorganisation – The report was available on line, but further consultation had been put on hold whilst opportunities for refining the current two-tier system were considered.

December Minutes:

6i Plough Car Park Phasing and Screening – The Planning Officer had confirmed that no details had yet been agreed for the boundary of the new car park. Cllr Molloson read out a letter which she proposed should be sent to Matt Lamb, requesting that as the existing car park was now for sale as a building plot, details of hard and soft landscaping for the new car park should be made available. The proposal was seconded by Cllr Cox and unanimously agreed. The Clerk would send the letter to Planning.

Cllr McDonald declared an interest as the owner of property adjoining the new car park, and left the room during the discussion.

6ii 8 Morgan's Close – The Enforcement Officer confirmed that the building work appeared to be within the scope of permitted development.

6iv Millennium Garden Posts – NCC would not repair the damaged post as it did not pose any kind of risk and was not within the budget for the year.

7. Finance.

a. To receive and accept accounts for November - December 2018.

Proposed by Cllr Cox, seconded by Cllr Allen, the cash book entries for November and December were approved for signature by the Chairman.

b. Budget Report April – December 2018

Copies of receipts and payments to date had been previously circulated. There had been no unexpected expenditure.

c. Approval of 2019/20 Budget

Copies of the draft budget had been previously circulated. The Clerk drew attention to the following additional items and proposed changes:

Web site renewal increased to £150.

£50 added for mileage and other expenses.

£200 for the annual recalibration of the traffic radar equipment.

£150 for defibrillator maintenance.

An increase to £200 for the allotment lease, to cover the lease renewal charge.

A reduction in grants and donations to £500 for the year.

A reduction from £300 to £200 for Christmas decorations.

Proposed by Cllr Cox, seconded by Cllr O'Donnell, the 2019/20 budget was approved by the Council. The Clerk would circulate copies of the revised budget.

d. 2019/20 Precept

It was proposed by Cllr Armstrong to increase the annual precept by 3% to £15,400, an annual charge of £27.90 per the average Band D property. Seconded by Cllr Cox, Members unanimously
RESOLVED to set the 2019-20 Precept at £15,400

e. Approval of Expenditure at 10 January 2019

Proposed by Cllr Hedge, seconded by Cllr McDonald, the following payments were approved:

Clerk's salary November/December	704.68
Admin expenses and mileage July – December	106.03
Village Handyman November / December	501.12
D Lyne grass cutting July – October	1,680.00
D Lyne hedge cutting	690.00
Coddington School DARE programme	250.00
Coddington Community Centre room hire Apr – Nov	124.00
Willsons Printers, December CVN	437.00
CPRE annual subscription	36.00
RS Gray – Christmas tree	100.00
Carols Round the Tree expenses	33.34

It was agreed that the expenses for refreshments at Carols Round the Tree could be reimbursed from the cash donations of £63.56 collected on the night, leaving a balance of £30.22 to be banked towards the 2019 Christmas event.

8. Open Spaces, Footpaths, Roads and Services.

a. 2019 Mowing.

The Clerk was asked to obtain costs for discussion at the next meeting.

b. Brownlow's Hill/Main Street Traffic.

Correspondence had been received from a resident of Brownlow's Hill requesting that the Parish Council push for a one-way traffic system on Main Street past Post Office Row. Cllrs felt that this would also have an adverse effect by speeding up traffic and increasing the volume of traffic on Brownlow's Hill past the school. It was agreed that careful thought would need to be given to a routing plan for construction traffic accessing the Ablehomes site. The Clerk would forward the resident's email to Mike Keeling together with the Parish Council's concerns.

c. Beaconfield Footpaths.

This had been discussed with the County Councillor earlier in the meeting (minute 4ii).

9. Administration.

a. Meeting with NSDC Chief Executive.

Cllrs Armstrong, Cox and Mollosos had met with the new Chief executive of NSDC John Robinson, and discussed the Parish Council's concerns about Planning Committee procedure, the conflict of interest between the Committee and Newark and Sherwood Homes, and letters received from Kirsty Cole in 2015 and 2016 concerning the position of District Councillors. Cllr Armstrong reported that the meeting had felt very positive. The Clerk would send a letter of thanks to the Chief Executive and ask to be kept informed of any changes that would be recommended.

b. Coddington Community Centre.

No report was available as the CCA Chairman was not present. The Parish Council Chairman would be meeting the District Council Parking Enforcement Officer on site to discuss wording of the parking enforcement notice at the entrance to the car park.

c. Allotments.

There had been no applications for allotments from village residents and the Clerk would offer plots to other people on the waiting list. There had been no response or action from the holder of allotment 13 and a final letter of non-renewal would be sent.

It was proposed by Cllr Cox, seconded by Cllr Armstrong to increase the annual rent for a standard plot by £1 per annum. Cllr Parrett, as an allotment holder, abstained from the vote.

d. Burial Ground.

The Clerk confirmed that once the remaining burial plots were filled, the churchyard would be closed and would become the responsibility of the local authority (Parish or District Council) and unless an additional burial ground could be provided in the village, future burials would be at the Newark cemetery. The Clerk was asked to write a letter to the Trustees of the Coddington Trust Fund asking them to consider an extension to the churchyard before it is closed, on to the adjacent Charity Farm land, as the loss of any new graves in the village would be disappointing for life-long residents, and it would be more difficult for elderly and less well-off relatives to visit graves.

e. Refurbishment of Noticeboards.

A quote of £410 for the complete refurbishment of the noticeboards at Lancaster Road and Beckingham Road was proposed for acceptance by Cllr Cox, seconded by Cllr Parrett and agreed by the Council for the work to go ahead as detailed in the quotation.

f. Speedwatch.

Cllr Gangel reported that the last batch of referrals from the Coddington Speedwatch Team had not been processed by the police and were no longer valid after four weeks. With the short winter daylight hours, there had not been much opportunity for Speedwatch to operate at peak traffic times. The radar equipment was due for recalibration on 31st January at a cost of £203 + VAT including collection and return. Proposed by Cllr Parrett, seconded by Cllr Cox, the service was agreed.

g. Carols Round the Tree

Cllr Parrett's report had been previously circulated to the Parish Council and the CCA. The Clerk would notify the school and the CCA that this year's event will be held on 11th December, with liaison meetings from September and would thank all those involved in erecting the Christmas tree.

10. Correspondence.

- i) A reminder of the New Cllr Training event at Elkesley on 16 January which **Cllr McDonald** would attend.
- ii) The Growth Liaison meeting at Castle House on 16 January would be attended by **Cllr Armstrong** and **Cllr Cox**.
- iii) An invitation to the DARE Graduation presentation in the school hall on 24 January at 9:30am. **Cllr Parrett** and **Cllr Gangel** would attend.
- iv) An email from Frances Overbury asking when the new bench would be installed at Parkes Close. The **Clerk** would respond that the newly repaired bench from the C208 was needed urgently to replace a seat on Drove Lane and a new bench would be purchased for Parkes Close later in the season. The **Clerk** would obtain prices for consideration at the next meeting.

11. Matters for Immediate Note and the Next Agenda.

Cllr Cox reported that the broken bench on Drove Lane was unsafe and should be removed immediately.

12. Date of the Next Meeting.

The next Parish Council Meeting will be held in the Community Centre at 7:30pm on Thursday 7 February 2019.

The meeting closed at 9:15pm