

**MINUTES OF THE MEETING OF CODDINGTON PARISH COUNCIL**  
**held on 7 March 2019 at 7:30 pm in the Community Centre.**

**Present:**

**Members:** Cllr Armstrong (Chairman) Cllrs Allen, Cox, Hedge, McDonald, O'Donnell, Parrett.

**Clerk:** Mrs Y Wellard.

**1. Apologies for Absence.**

Apologies were received from Cllr Molloson, Cllr Gangel, Cllr Rowden-Allen, District Cllr Lee and County Cllr Dobson.

**2. Declarations of Interest.**

There were no declarations of interest for items on the agenda.

**3. Public Contributions.**

No members of the public were present.

**4. County and District Councillors.**

There were no reports from District and County Councillors.

**5. Planning.**

**a. 18/01928/FUL – Greenfields Residential Home, construction of 3 chalet buildings.**

Cllrs expressed their concerns that sewage smells from the Greenfields complex which have been a problem for several years have still not been addressed. The Parish Council has continued to record and report smells to them, but there has been no feed-back on how the problem is being managed as agreed at the last meeting with Clearwater management. It was unanimously agreed that the Parish Council would object to accommodation for more residents until the current problems have been resolved and a fail-safe system introduced to ensure the sewage systems are fully functioning.

**b. 19/00391/FUL – 19 Bryans Close, single storey extension link between house and garage.**

The Parish Council had no objections to the plans.

**c. Thorpe Oaks and Thorpe Close Playing Fields** – Cllrs discussed correspondence from a resident asking whether the Parish Council could apply for village green status to protect the village's playing fields from development by Newark and Sherwood Homes. However, as all the playing fields are owned by the N&SDC, the Council did not think that there was any way to provide a guarantee against future development by the District Council.

**6. Approval of the February Parish Council Minutes.**

Proposed by Cllr Cox, seconded by Cllr Parrett, the minutes of the Parish Council meeting held on 7 February 2019 were approved and signed by the Chairman.

**7. Matters Arising from the Previous Minutes.**

5 ii. New interactive sign – The new warning sign for The Plough crossroads was not lighting up properly at night, showing only the red triangle and not the crossroads symbol. **The Clerk** would report to ViaEM

7/6 Page's Wood – The Clerk had arranged for Mr Maurice Richardson to inspect the wood.

7/9d Burial ground – The **Clerk** was asked to obtain dates for the meetings of the Coddington Trustees and for the renewal of Parish Council representatives.

9b Mowing – Cllrs agreed that as the grass was very long, mowing should commence in March which may mean paying for an extra cut at the end of the season.

9c Benches – The reconditioned bench from the C208 was ready for installation on Drove Lane, and the **Clerk** would go ahead with the order for a new bench for Parkes Close, to be fitted by Mr Stuart Hickling (Scuderia), and would also ask him to repair the Millennium Garden bench.

11 i. Overgrown trees - Highways had referred the reports on to the appropriate landowners.

11 iii. TPO survey - A survey of some of the trees in the village had been done by Cllrs Armstrong and McDonald and their recommendations for TPO applications had been circulated to Councillors. It was agreed that applications should be submitted for all the trees on the list.

## 8. Finance.

### a. To receive and accept accounts for February 2019

Proposed by Cllr Cox, seconded by Cllr Hedge, the cash book entries for February were approved for signature by the Chairman.

### b. Approval of Expenditure at 7 March 2019

Proposed by Cllr Cox, seconded by Cllr Parrett, the following payments were approved:

Clerk's salary February	352.24
Unipar Services – radar recalibration	243.60
Community Heartbeat Trust – defib. annual charge	151.20
J Wilkins Ltd – CCC electrical testing	307.80
PTSG – CCC lightning protection inspection	150.00
Dorma UK – CCC main doors servicing	233.10
Willsons Printers – March CVN	364.00
Scuderia – noticeboards and bench refurbishment	410.00
N&SDC – dog bin contract	59.28

### c. Request for a donation towards maintenance of yews in the churchyard.

The PCC of All Saints' Church had commissioned a tree survey and work had been carried out on all 37 yew trees in the churchyard at a total cost of £1,110. As the yews are a significant feature within the conservation area, it was proposed by Cllr Armstrong, seconded by Cllr O'Donnell and agreed to make a further donation of £200 towards the work. Cllr Allen as a member of the PCC abstained.

## 9. Administration.

### a. Appointment of Village Handyman.

The Chairman and Vice Chairman had interviewed Mr Glen Bower and recommended his appointment to the post of village handyman as an employee of Coddington Parish Council on a six month trial basis in accordance with the terms of the contract. Cllrs agreed the appointment, commencing on 11<sup>th</sup> March for 6 hours per week at the April 2019 minimum wage. The Clerk would arrange to meet Mr Bower to formalise the appointment, hand over equipment and explain admin and schedules.

### b. Community Centre.

There was no report from the CCA Chairman. The Clerk would ensure that minutes of the Trustees' meetings are circulated.

### c. Allotments.

Cllr Parrett reported that the new water trough was now in place, thanks to allotment holders Chris Parrett and Dennis Thompson who had voluntarily done the work. The total cost for materials would be c.£95.

A shed on one of the vacant plots was damaged by the wind, and was repaired by allotment holder Alan Draycott. The Clerk would send letters of thanks for all the help on the allotments.

There were three vacant allotments. The Clerk would put notices up in the village and surrounding areas, and send to Cllr Rowden-Allen for inclusion on Facebook.

One allotment holder had still not paid the rent for 2019. It was agreed to send a letter giving a final payment date of 31<sup>st</sup> March. The Clerk would add a clause to the terms of the allotment holders' agreement re non-payment.

### d. Footpaths.

Neil Lewis (NCC Rights of Way) had informed the Council that land at Beaconfield which belonged to Mr Hounsfeld had recently been sold for industrial development, negating the proposed agreement between the landowners for a permissive circular footpath. The Clerk would ask Mr Lewis for advice on how the Parish Council should proceed. An explanation of the changes would go in the next CVN.

Cllr Cox would check Footpath 5 to see whether the blue pipe had been covered and a warning notice put on the electric fence as previously requested.

Cllr Parrett would ask Mr and Mrs Dethick if they were able to do the annual footpath checks this year.

**10. Correspondence.**

Local elections were to be held on 2 May. The Clerk reported that the electoral web site for information and nomination papers was now live at:

**[www.newark-sherwooddc.gov.uk/vote/latestnews/districttownandparishelections-2may2019](http://www.newark-sherwooddc.gov.uk/vote/latestnews/districttownandparishelections-2may2019)**

Nomination papers must be delivered to Castle House by hand before 4pm on 3<sup>rd</sup> April.

**11. Matters for Immediate Note and the Next Agenda.**

i) It was agreed to hold the annual village inspection walk on Monday 8<sup>th</sup> April, meeting at the Community Centre at 9:30am.

ii) The Clerk reported that the Parish Council's printer was not taking up the paper without manual assistance. Cllrs gave their agreement for a new printer to be purchased of a similar type.

iii) It was reported that the fence along the A1S slip road, opposite the entrance to Greenfields was broken and that there was a large pothole on the left hand side of the road at the junction with the C208. The Clerk would report to ViaEM.

**12. Date of the Next Meeting.**

The next Parish Council Meeting will be held in the Community Centre at 7:30pm on Thursday 4 April 2019.

The Annual Parish Meeting will be held in the Village Hall at 7:30pm on Thursday 18 April.

*The meeting closed at 8:50pm*