

**MINUTES of the MEETING of CODDINGTON PARISH COUNCIL**  
**Thursday 1 October 2020 at 7:30pm via ZOOM**

**Present:** Cllrs Armstrong (Chairman), Allen, Cox, George, McDonald, O'Donnell, Parrett, Rowden-Allen.  
Mrs Y Wellard (Clerk) Dist. Cllr Lee

**1. Apologies for Absence.**

Apologies were received from Co. Cllr Dobson and Dist Cllr Brooks due to other commitments.

**2. Declarations of Interest.**

There were no declarations of interest.

**3. Public Contributions.**

No members of the public were present.

**4. County and District Councillors.**

i) Cllr Lee asked that any build-up of fallen leaves be reported to him immediately for action by the District Council. He informed the meeting that he would no longer be a member of the NSDC Planning Committee which would allow him more freedom to represent the views of the Parish Council and residents on planning matters in the future.

ii) Cllr Dobson reported through the Chairman that a temporary appointment would be made for the school crossing patrol as two people were now required at each crossing to maintain social distancing. The petition for a one-way system on Main Street and Brownlow's Hill was receiving attention and Highways would be installing tube counts. Cllr Parrett highlighted the increase in traffic through the village and suggested a tube count on the C208 near the Community Centre The Clerk would pass this on to Cllr Dobson, and also request widening of the footway on the north side of the C208 between Main Street and Stapleford Lane where the grass was encroaching over the edges of the path.

**5. Planning and Consultations.**

**a. Government White Paper on Planning for the Future.**

Information had been previously circulated and Cllrs would submit their comments by 19 October for the Clerk to draft and circulate a joint response.

**b. NALC Response to the Government's Proposals on Planning.**

The Clerk had collated responses from the Chairman and Cllr Cox. Any further comments to be sent to the Clerk for submission before 15 October.

**c. NCC Consultation on Local Government Re-organisation.**

This was put on hold as Cllr Dobson had advised that it would not be going ahead at this time.

**d. Planning Correspondence**

- It was confirmed that reduction of an oak tree at 4 Yew Tree Way had been given permission.
- The Planning Enforcement Officer had reported that a new application was to be submitted for a re-designed extension at 24 Post Office Row.
- Following concerns by some residents, the Enforcement Officer had confirmed that the new build adjacent to Black's Farm was within the permitted height.
- In response to NSDC's suggestion of naming the Ablehomes' development 'Hough's Old Yard', Cllrs voted by 6:2 for a preferred street name of Hough's Yard.

**6. Approval of Minutes.**

The minutes of 3 September were agreed following a correction to 5i:  
'The change of speed limit on the A1 slip road had been delayed by the Covid-19 pandemic.'

**7. Matters Arising from the Minutes.**

6. The application for a single dwelling at The Woodlands Livery had been refused by the Planning Officer as development in open countryside.

8. The NALC local office had clarified the current position on holding face to face parish council meetings by highlighting the difficulties of providing a fully risk-assessed safe space for an unlimited number of the public to attend.

10b. NSDC acknowledged that most of the trees on the Valley View site had not taken and they would be carrying out a full site inspection in October to discuss replacements and future maintenance. The open fencing at the rear of the new houses could not be changed as it had been installed to comply with the original planning instructions. The Clerk was asked to draw attention to the untidy gardens at the front of the properties.

12ii. Cllr Armstrong and Cllr Parrett had attended the NSDC's online planning training. Two further sessions had been arranged which would be attended by Cllr Cox and Cllr McDonald.

13. The Clerk had sent letters to one house on Penswick Grove and two houses on Old Hall Gardens about the trees overhanging Beaconsfield Drive and an email to Mr Paul Hather at Persimmon for the trees on The Old Fountain area of Beaconsfield.

## 8. Finance.

### a. To receive and accept accounts for September 2020.

Proposed by Cllr McDonald, seconded by Cllr Rowden-Allen, the cash book for September which had been previously circulated was approved.

### b. Approval of Expenditure at 1 October 2020.

The following payments were approved:

HMRC PAYE July – Sept	121.60
Notts Fire Safety – Community Centre inspection	235.84
Allotment Association fees	66.00
Scout Hall storage Apr - Sept	100.00
Zoom fees Sept - Oct	14.39

### c. Half Year Budget Review.

Copies of the 2020-21 budget showing expenditure and income to date had been previously circulated. There were no questions.

### d. Community Centre Financial Support.

It was confirmed that financial support for the Community Centre agreed in October 2018 would continue as detailed in the Finance Regulations and that this would include cover for a replacement smoke alarm. Verbal requests had been received for assistance towards the installation of CCTV and LED lighting at the Community Centre and the Clerk would send details of the Parish Council's grants application policy, in order for the Trustees to submit a formal application with the required information for consideration by the Council.

## 9. Administration.

### a. Parish Council Vacancy.

A letter of resignation had been received from Cllr Baker and the Clerk was asked to thank him for his service and for his continuing work as editor of the Village News and as Chairman of the Community Centre Association. It was agreed to postpone advertising the vacancy until the December CVN in order to reach a wider range of residents.

### b. Clerk's Annual Appraisal and Salary Review.

The Chairman and Vice Chairman had carried out the Clerk's annual appraisal via ZOOM. A new set of targets had been agreed and circulated to Members. Copies of the national pay award from April 2020 had also been circulated. Members held a confidential discussion at the end of the meeting after the Clerk had left, at which it was agreed to increase the salary of the Clerk by one point on the scale from 1 April 2021, in addition to the 2020 national pay award.

### c. Community Centre Report.

Minutes of the Trustees' meeting held on 15 September had been circulated to Cllrs. The Clerk would ask for detailed costings for CCTV and LED lighting and information on income generated by the solar panels. It was noted that the damaged downpipe had been repaired by the Caretaker.

### d. Allotments.

Cllr Parrett reported that there had been no more reports of theft since the installation of a CCTV camera at a house over-looking the allotments and that following a second letter, work had now

started on allotment 7a. The new lease, backdated to April 2018, had been circulated and was agreed for signing by the Chairman and Clerk.

**e. Coddington Village News.**

As there had been no Annual Parish Meeting, it was agreed to conduct a survey on the importance to residents of having a burial ground in the Parish when the churchyard becomes full.

The Clerk would draft a questionnaire for the December CVN and online. **Cllr George** volunteered to take over deliveries of the CVN for Main Street and Balderton Lane.

**f. Christmas.**

There would be no Carols Round the Tree this year due to social distancing restrictions and it was agreed not to have a Christmas tree at the Community Centre. It was suggested that instead, the Christmas lights could be used to decorate some of the trees in the Community Centre grounds with the cable running under the turf from the outdoor electric point. **The Chairman** would look at costs of new outdoor lights for the following year.

**10. Roads, Footpaths and Open Spaces.**

**a. NCC Consultation on Brownlow's Hill Bus Stop.**

Cllrs welcomed proposals to introduce a clearway on Brownlow's Hill outside Coddington School which would enforce no stopping for vehicles from Monday to Saturday 7am–7pm except for buses, to ease congestion and to allow buses to align with the kerb for the safety of passengers.

**b. Greenfields.**

The Chairman and Cllr Cox had attended a virtual meeting with the Service Manager and Site Manager of Greenfields in a further attempt to establish the cause of the strong smells around the premises. The **Clerk** had compiled a history of all the investigations undertaken since 2014 and would pass this on to Cllr Lee to liaise with Environmental Health at NSDC. **Cllr Armstrong** would arrange a further meeting with the site manager.

**c. NSDC Grants for Greener, Safer, Cleaner Projects.**

The District Council was making a new grant fund available for up to 50% of projects to improve community assets. Applications for projects to create a safer environment would be considered in April and October 2021, and the **Clerk** would collate ideas from Cllrs for future discussion.

**11. Correspondence and Matters for Immediate Attention.**

i) A complaint had been received about the behaviour of looked-after residents of a house on Stirling Drive. The **Clerk** would pass this on to Social Services and NSDC.

ii) A member of the public had expressed concerns about vehicles parking on the double yellow lines outside The Plough. It was agreed to monitor and record any observations.

iii) The **Clerk** was asked to find out about arrangements for this year's Service of Remembrance at All Saints' Church and order a wreath if required.

iv) A question was raised about the completion of landscaping at The Plough. The **Clerk** would make enquiries.

**12. Date and Agenda Items for the Next Parish Council Meeting.**

- Review of Standing Orders, Finance Regs, Risk Assessment.
- Projects for use of CIL money and NSDC grant funding.
- Questionnaire on parish burials.
- NSDC consultation on residential parking.

**Thursday 5 November 2020 at 7:30pm via ZOOM.**

*The meeting closed at 9:00pm*