

**MINUTES of the MEETING of CODDINGTON PARISH COUNCIL**  
**Thursday 7 January 2021 at 7:30pm via ZOOM**

**Present:** Cllrs Armstrong (Chairman), Allen, Cox, George, McDonald, O'Donnell.  
Cllr Masding and Cllr Ayers (from item 4 onwards)  
Mrs Y Wellard (Clerk), County Cllr Dobson

**1. Apologies for Absence.**

Apologies were received from Cllr Parrett, Dist. Cllr Brooks and Dist. Cllr Lee.

**2. Declarations of Interest.**

There were no declarations of interest.

**3. Co-option of New Members.**

Cllrs voted unanimously to co-opt Mrs Denise Masding and Mr Mike Ayers to fill the Parish Council vacancies and as the signed Declarations of Eligibility had already been received by the Clerk, the two new Cllrs were invited to join the meeting.

**4. Public Contributions.**

No members of the public were present.

**5. County Councillor's Report.**

Cllr Dobson advised that work on the footways of Newark Road were scheduled for repair by NCC during the next financial year.

The inspection by Severn Trent Water of the area around Greenfields had identified raw sewage in the dyke which must be dealt with, and Alan Batty (NSDC Environmental Health) would be in contact with the Parish Council.

Cllr Cox asked whether a footpath diversion via the C208 and Newbury Road could be set up to replace Footpath 1 (Balderton Lane to Clay Lane) which had been temporarily closed for some time and was unlikely to re-open as the route crosses the A1. Cllr Dobson would refer this to Neil Lewis (NCC Rights of Way Team).

For the time being, there would be no further consideration of a school crossing patrol at The Plough crossroads but enquiries would continue when the school re-opens.

**6. Planning and Consultations.**

**a. A46 Newark By-pass Consultation.**

Cllrs had previously received copies of the full consultation document and considered the Chairman's suggested responses. It was felt that neither of the two options was entirely satisfactory and Cllr Dobson informed the meeting that Winthorpe had set up a working group which was proposing a third option aimed at reducing the impact on their village. The Chairman would contact the Winthorpe group and provide Cllrs with details of the third option for further discussion before the closing date of 2 February.

**b. Previous Planning Matters.**

The Clerk was asked to obtain an update from the Planning Enforcement Officer on the extension at 24 Post Office Row which had still not been altered.

**7. Approval of the November Minutes.**

Proposed by Cllr Cox, seconded by Cllr O'Donnell, the minutes of the meeting held on 5 November 2020 were approved.

**8. Matters Arising from the Minutes.**

**5c.** It was felt that the negative response received from Planning to the Parish Council's request for more detailed drawings of planning applications was very unsatisfactory.

**9e.** In response to the question over paying for safety services at the Community Centre, clarification of the statutory obligations as stated in Clause 3.6 of the lease had been circulated confirming that this was the responsibility of the tenant.

**9g.** The owners of the property adjoining the Millennium Garden had agreed to do what they could to remove dead branches and a build-up of leaves etc from the back of the Millennium Garden.

**9h.** Cllrs expressed their thanks to Cllr Parrett who, due to the Covid social distancing restrictions had, with the help of Mr Chris Parrett and Mr Adrian Parrett, put up and removed all the outdoor tree lights and decorations at the Community Centre on behalf of the Parish Council.

**10iii. Information on Neighbourhood Planning had been circulated.** It was agreed to postpone further consideration until new national legislation was in place.

**9. Finance.**

**a. Approval of accounts for November and December 2020.**

Proposed by Cllr George, seconded by Cllr McDonald, the cash book for November and December which had been previously circulated was approved.

**b. Approval of Expenditure at 7 January 2021.**

Approval of the following payments was proposed by Cllr George, seconded by Cllr Cox and agreed:

	£
Willsons Printers – Dec CVN	365.00
Zoom fee Dec - Jan	14.39
CHT – Defibrillator annual support	151.20
CPRE subscription	36.00
Admin expenses July - Dec	105.00
HMRC – PAYE Oct - Dec	142.00

**c. Approval of 2021-22 Budget.**

The Chairman, seconded by Cllr George, proposed approval of the draft budget which had been previously circulated and was then formally agreed.

**d. Precept**

The Chairman, seconded by Cllr Cox proposed that there should be no increase on the previous year's precept and by unanimous agreement it was

**RESOLVED** to set the 2021-22 Precept at £15,728.

**e. Village Hall Grant Application.**

As the Village Hall accounts for 2020 were not yet available, it was decided to postpone a decision on making a contribution to the Village Hall extension until the latest accounts were received.

**9. Administration.**

**a. Adoption of Revised Standing Orders and Finance Regulations.**

The adoption of the revised standing orders and finance regulations incorporating amendments agreed at the November 2020 meeting was proposed by Cllr Cox, seconded by Cllr George and unanimously agreed.

**b. Parish Council Vacancy**

Following the statutory period of notification of a third vacancy, the Parish Council could now co-opt another new member. **Cllr Masding** volunteered to take on the role of Facebook Administrator and the vacancy, with a closing date of 28 February, would be advertised on social media as well as on the village noticeboards.

**c. Community Centre.**

Cllr George reported that the outreach Post Office would continue on Thursday afternoons during lockdown. The Community Centre staff would be working reduced hours supplemented by furlough payments and the car park would remain open for use by the school.

Three quotes had been received for the installation of CCTV cameras. It was agreed that the Chairman and **Clerk** would arrange a liaison meeting with the CCA Chairman to discuss the provision of CCTV and other financial matters.

**d. Allotments.**

As agreed in the 2020-21 Budget, there would be no increase in allotment rents for 2021. The **Clerk** would contact the Farndon Garden Centre to ask if the discount for allotment holders could continue.

**e. Burial Survey**

There had been only 26 responses to the online questionnaire asking how important it was for residents to have a burial ground within the parish once the churchyard became full and was closed for burials. The response was very mixed and the survey would remain open. It was hoped that the subject could be further explored at the Annual Parish Meeting if that is able to go ahead this year.

**f. Greenfields.**

The Clerk was continuing to record dates supplied by Cllr Cox of when the smell around Greenfields was noticed and complaints had also been received from other residents. Cllr Dobson had arranged for the NSDC Environmental Health Officer to contact Cllr Cox, and further information received from Cllr Parrett would be circulated.

**g. Footpaths, Trees and Open Spaces.**

NSDC proposed to plant another 500 trees at the Thorpe Oaks playing field. Following discussions at the September 2020 Parish Council meeting, the Clerk had enquired whether some of these trees could be planted at the Thorpe Close playing field. No decision had been made, and the Clerk would request a site meeting with NSDC officers at Thorpe Close.

Cllr Cox suggested that a survey of trees to check protection, maintenance and planting should be included in the annual village inspection.

NSDC was due to inspect the trees at Brownlow's Hill in January and the Clerk would request an invitation for Parish Council representation on site and also enquire about the provision of a waste bin on the amenity area.

There had been some concerns about a red container on the field behind Old Hall Gardens. Cllr Cox said that she would speak to the owner of the field when she saw him.

**10. Correspondence and Matters for Immediate Attention or the Next Agenda.**

i. A complaint had been received about noisy trial bikes racing around the village which some Cllrs had also observed. The Clerk would report this to the PCSO.

ii. The Village Handyman had reported that there was too much litter in the C208 layby for him to collect. He said that there used to be a wheelie bin at the layby which had worked well, but that it had been taken away. The Clerk had reported the litter to NSDC and asked whether the bin could be returned.

**Date of the Next Parish Council Meeting:**

**Thursday 4 February 2021 at 7:30pm via ZOOM.**

*The meeting closed at 9:10pm*