

MINUTES OF THE ANNUAL MEETING OF CODDINGTON PARISH COUNCIL **held on Thursday 6 May 2021 via ZOOM.**

Present:

Members: Cllrs Armstrong, Allen, Ayers, Cox, George, Masding, McDonald, O'Donnell,
Parkhouse, Parrett.

Clerk: Mrs Y Wellard.

1. Apologies for Absence.

There were no apologies for absence.

2. Election of Officers.

a. **Chairman.** Cllr Allen proposed, seconded by Cllr Parrett, that Cllr Armstrong be elected Chairman of Coddington Parish Council for the coming year. There were no other nominations and the vote in favour was unanimous.

b. **Vice-Chairman.** Cllr Parrett proposed, seconded by Cllr Armstrong that Cllr McDonald be elected Vice-Chairman for the coming year. The vote in favour was unanimous.

c. Cllr Armstrong and Cllr McDonald signed Declarations of Acceptance of Office.

3. Election of Representatives.

a. Coddington Trust Fund (2)

As Mr Frank Elliott had completed his four-year term of office, Cllr Allen proposed, with unanimous agreement, that Cllr Armstrong should take up the vacancy alongside Cllr O'Donnell who would be commencing his third year in office.

b. Village Hall Charity Trust. (1)

It was agreed that Cllr O'Donnell would continue as the Parish Council's representative.

c. NALC - Newark Area Committee (2).

It was agreed that the Chairman and Clerk would continue to represent the Parish Council.

d. Community Centre Association. (1)

It was agreed that Cllr George would continue as the CCA representative.

e. Safer Neighbourhood Group (2).

It was agreed that the Parish Council would be represented by Cllr Armstrong and Cllr Parrett.

f. Newark Healthcare Consultative Group (2)

It was agreed that Cllr Cox and Cllr Armstrong would represent the Parish Council. Cllr Cox advised that the Town Council had withdrawn its admin. support, and she would keep Cllrs updated on future meetings.

4. Membership of Parish Council Working Groups.

a. **Allotments.** It was agreed that Cllr Parkhouse would join Cllrs Allen and Parrett on the Allotment Group with the Chairman and Vice Chairman ex-officio.

b. **Planning.** It was agreed that the Planning Group for the coming year would be the Chairman and Vice Chairman, Cllr Cox, Cllr O'Donnell, Cllr George and Cllr Masding.

5. **Review of Parish Council Orders.**

a. **Standing Orders.**

The Standing Orders had been reviewed in November 2020 and there were no further changes.

b. **Finance Regulations.**

There were no changes on finance.

c. **Risk Assessment.**

It was agreed to include an additional clause under Public Health and Safety:

'At times of health emergencies, Cllrs who may be contagious will inform the Clerk'

d. **Asset Register.**

The list of assets was agreed as complete.

6. **Confirmation of Meetings from May 2021 – April 2022.**

Parish Council meetings would continue to be held on the first Thursday of every month except for June, August and December 2021 when no scheduled Council meetings would take place.

The Precept meeting would be held in the Village Hall on Thursday 2 December at 2:30pm.

The meeting closed at 7:15pm.