

**MINUTES of the MEETING of CODDINGTON PARISH COUNCIL**  
**Thursday 6 January 2022 at 7:30pm in the Community Centre**

**Present:** Cllrs Armstrong (Chairman), Allen, Cox, McDonald, O'Donnell, Parkhouse, Parrett.  
Dist Cllr J Lee, Mrs Y Wellard (Clerk).

**1. Apologies for Absence.**

Apologies were received from Cllr Ayers and Dist. Cllr Brooks.

**2. Declarations of Interest.**

There were no declarations of interest.

**3. Co-option to the Parish Council.**

Two residents had shown an interest in joining the Parish Council, and having previously met both candidates, it was **RESOLVED** to co-opt Tugkan Dikkez of Bristol Close, Coddington and Lorna Mosedale of Lancaster Road, Coddington. Cllr Dikkez was not in attendance due to work commitments, but both had previously signed a Declaration of Eligibility. Cllr Mosedale signed a Declaration of Acceptance of Office and joined the meeting.

**4. Public Contributions.**

There were no members of the public present.

**5. Cllr Maureen Dobson.**

A minute's silence was held in memory of Cllr Maureen Dobson who died on 30<sup>th</sup> November.

The Chairman paid tribute to her work as an Independent Councillor who had served the Coddington Parish as both a District and County Councillor for many years with unwavering commitment and energy. Her expertise and her drive and determination to get things done will be greatly missed.

Cllrs were invited to send in their own memories of Maureen for the Clerk to record in the next CVN and it was agreed that an oak tree would be planted in her memory at the Community Centre.

**6. District Councillor's Report.**

Cllr Lee's written report had been previously circulated. He added that he would try to arrange a visit by the NSDC Street Scene Manager to look at the Parish Council's proposed sites for recycling bins. There was a discussion on the possibility of a cycle route from Coddington to Balderton. Schemes to prevent Travellers parking at the Thorpe Oaks and Thorpe Close playing fields were still being discussed and would probably take the form of earth mounds. The goal posts at Thorpe Oaks would not be moved as previously requested by the Parish Council, but Cllr Lee would ask whether astro turf could be used to prevent mud patches in front of the goal posts. Cllr Parrett reported that the C208 cycle path had not been swept this year, and Cllr Lee advised the Clerk to report it directly to NSDC. Cllr Allen reminded Cllr Lee that the hedge between the Thorpe Oaks play area and Beckingham Road had still not been cut and was continuing to block the pavement along Beckingham Road since Spring 2021.

**7. Approval of Minutes.**

The minutes of the Parish Council Meeting held on 4 November 2021 were agreed and signed by the Chairman.

**8. Matters Arising from Previous Minutes.**

- **4.** A liaison meeting was held between the Chairman, the Clerk and the Chairman of the CCA. School parking was discussed and Cllr Armstrong will request the District Council's Parking Officer to visit at school time to carry out any enforcement necessary.
- **7.** Cllr Parrett reported that Mr Thomson was willing to help maintain the Millennium Garden, but he would appreciate some help.
- **9a.** The Clerk would bring information to the next meeting on pot grown Christmas trees for planting at the Community Centre.

- **9d.** The **Clerk** will chase NSDC for a response to an email sent on 11 November re the Parish Council putting play equipment on the Thorpe Oaks field and **Cllr Cox** will seek advice on funding for the project.
- **9e.** The proposed meeting with NCC to discuss a bus shelter for Newark Road had been postponed until February.
- **9g.** It was felt that Carols Round the Tree had worked well with the new arrangements, though for next year, a microphone would be needed. The **Clerk** would send a thank you to the W.I. for providing the mince pies and look at the possibility of inviting the Newark Town Band or the Salvation Army Band. **Cllr Parrett** would speak to a local electrician about installing a new junction box for the lights. The **Clerk** will inform the school of this year's Carols to be held on Wednesday 14 December and will check storage space at the Scout Hall for Christmas lights and decorations.
- **11.** The **Clerk** will contact Highways about a stop sign in place of the give way sign at the junction of the A1 slip road and the C208.

## 9. Finance.

### a. Approval of Accounts.

The cash accounts for November and December had been previously circulated together with copies of the bank statements and were approved for signature by the Chairman.

### b. Approval of Expenditure to 6 January 2022.

Proposed by Cllr Cox, seconded by Cllr Parkhouse, Cllrs approved the following payments:

County Signs – Christmas banner	144.00
D Lyne – grass and hedge cutting	894.00
Willsons Printers – December CVN	391.00
Festive Lights – Christmas lights	350.87
HMRC PAYE Oct – Dec	161.07
Community Heartbeat Trust – defibrillator	151.20
CPRE subscription	36.00
Coddington School prizes	20.00
Handyman's winter coat and gloves	30.98
Flowers for Cllr Dobson's family from the Ch'man's Allowance	40.95
Carols Round the Tree expenses*	35.89
Hire of Village Hall for Precept meeting	15.00

\* It was noted that donations totalling £33.56 were received from Carols Round the Tree.

### c. Approval of 2022-23 Budget

Proposed by Cllr O'Donnell, seconded by Cllr McDonald, the draft budget which had been previously circulated was agreed.

### d. 2022-23 Precept

Proposed by Cllr Armstrong, seconded by Cllr Parrett, a 2.5% increase on last year's precept was agreed which, due to the increase in the number of dwellings in the Parish, would be only a 20p increase for a Band D property. The **Clerk** would submit a request to NSDC for £16,121.00.

### e. C.I.L. Funds

It was agreed to use some of the C.I.L. funds to buy the new bench for the Village Hall and the picnic benches for Thorpe Oaks and Thorpe Close which had been previously approved.

## 10. Administration.

### a. Co-option to the Parish Council.

The ballot for the co-option of two new Members was conducted at the start of the meeting.

### b. Community Centre.

Zurich Insurance suggested that the Community Centre should be re-valued to ensure that it was fully covered. It was agreed to postpone discussion of this until the March meeting.

### c. Allotments.

One allotment holder had given notice to end his agreement and the **Clerk** would check the waiting list. The **Clerk** would contact Farndon Garden Centre for confirmation of the 10% discount for allotment holders in 2022.

**d. The Queen's Platinum Jubilee.**

It was agreed that the Parish Council would act as facilitator to bring together all interested groups and individuals involved in organising events for the weekend of the Queen's Jubilee celebrations. The Clerk will send out invitations and post notices for a meeting at the Community Centre on 26 January.

**e. Refurbishment of Village Signs.**

Max Neale had collected the Page's Wood sign and would restore it as outlined in his quotation for £80 which had been previously circulated. The Clerk had contacted a Newark Artist, Paul Handley who had agreed to repaint the village sign, but he would need to see the condition of the sign before quoting. Cllr Parrett would arrange for the sign to be taken down for examination.

**f. Naming of New Development.**

The owner of the new development on the former Plough car park had suggested Chapel View as the address, but the Parish Council felt that this could be confused with Chapel Lane. As the chapel is now a private house, it was agreed that a more suitable name would be Church View as this can also be seen from the new houses and which is a more prominent feature of the village.

**11. Correspondence.**

i) A letter was received from the Parish Clerk stating her intention to retire as soon as a suitable replacement could be appointed, with some possible overlap of employment during the hand-over period if required.

ii) Correspondence was received from Mrs Isobel Turner about the state of the road from Coddington to Balderton which made cycling very dangerous because of the potholes along the road sides. She had reported this to Highways and had received the same standard response that the Parish Council was given, that an inspection had declared it to be satisfactory. The Parish Council agreed that this issue should be pursued and suggested contacting Mrs Turner about raising a petition.

**12. Items for Immediate Note and the Next Agenda.**

The Clerk reported that the legs of the wooden notice board outside the Community Centre were showing signs of deterioration and would need supports to stabilise the structure.

It was agreed that the Annual Parish Meeting would be held in the Village Hall on Thursday 28 April.

Cllr McDonald would be attending online finance training on 19 January, organised by NALC.

The next agenda would include a report on the village tree inspection and the March agenda would return to the question of a new burial ground, following the next meeting of the Coddington Trust.

*The meeting closed at 9:05pm*

**The next Parish Council Meeting will be on Thursday 3 February at 7:30pm in the Community Centre.**