

MINUTES of the MEETING of CODDINGTON PARISH COUNCIL
Thursday 7 April 2022 at 7:30pm in the Community Centre

Present: Cllrs Armstrong (Chairman), Allen, Ayers, Dikkez, McDonald, Mosedale, O'Donnell, Parkhouse, Parrett.
Dist Cllr B Brooks, Dist Cllr J Lee, Mrs Y Wellard (Clerk).

1. Apologies for Absence.

Apologies were received from Cllr Cox.

2. Declarations of Interest.

There were no declarations of interest.

3. Public Contributions.

There were no members of the public present.

4. County and District Councillors.

Cllr Lee said that he would be able to arrange another visit to the YMCA activity centre if Cllrs wished to go. He was aware of a petition in Coddington for a glass recycling collection, but advised that no new collections would be set up by the District Council until a new Government White Paper was published setting out the responsibilities of local authorities. Problems of parking and access for buses around the Morgan's Close estate were discussed. Letters would be going out to residents, and a notice would go in the CVN about considerate parking in order to ensure the continuation of the bus service on the estate.

5. Planning.

Application 22/00308/HOUSE – Erection of workshop at 22 The Green, Coddington.

The Parish Council was unable to support the application because very little detail had been provided. There were no drawings of the proposed elevations, no indication of size and no details of construction materials, drainage or the intended purpose for the workshop. Sited on the edge of the conservation area and close to the property's boundary, guarantees of non-combustible construction materials were essential. The question was raised on how NSDC Planning could have validated the application with so little information available.

6. Approval of Minutes.

The minutes of the Parish Council Meeting held on 3 March 2022 were agreed and signed by the Chairman.

7. Matters Arising from Previous Minutes.

3/2/10g. The Chairman had met with Elliott Mizen (NCC) to discuss installation of a bus shelter on Newark Road. A possible site had been proposed between the entrances to Old Hall Gardens and Penswick Grove on the opposite side of the road.

3/3/7. Matt Eley from the Salvation Army had responded positively to the Parish Council's invitation for the band to play at Carols Round the Tree on Wednesday 14 December 2022.

3/3/8c. The meeting on play equipment for Thorpe Oaks had been postponed until 28th April.

3/3/9d. Work on painting a new village sign would be starting in June.

8. Finance.

a. Approval of Accounts.

The cash accounts for March had been previously circulated and were approved for signature by the Chairman.

b. Approval of Expenditure to 7 April 2022.

Proposed by Cllr O'Donnell, seconded by Cllr McDonald, Cllrs approved the following payments:

Community Centre room hire Jan – March	110.00
Newark Advertiser – Clerk vacancy	201.60
Dog bin contract Oct 21 – Apr 22	31.20
Donation to All Saints' Church for repair of church wall	1,000.00
NALC 2022 subscription	280.70

Review of 2021-22 Budget

As only 8 of the 9 budgeted grass cuttings had been needed in 2021, it was agreed to vire the excess of £400 to the Allotments' budget to cover additional expenditure on asbestos removal and water rates. Proposed by Cllr Parkhouse, seconded by Cllr Parrett, the final budget figures were agreed.

c. Appointment of Internal Auditor.

The Clerk put forward the name of Mandy Rickett in Halam as the closest for location of auditors on NALC's list of Notts internal auditors. Her appointment was agreed.

9. Administration.

a. Appointment of Parish Clerk.

The recruitment panel reported that they had interviewed the two candidates whose details had been previously circulated. On a recommendation from the panel, the Parish Council

RESOLVED:

To appoint Mrs Dawn Hockenhull to the post of Clerk and Responsible Finance Officer, subject to satisfactory references, with effect from 25th April 2022, for an initial probationary period of 6 months as stated in the Clerk's employment contract, on a starting salary at SCP 11.

It was agreed that the current Clerk would continue in full employment until the end of May to provide a smooth handover and to complete the 2021-22 audit submission. After that time, any additional hours for assisting the new Clerk could be claimed as required. A draft update of the Clerk's contract would be circulated for approval.

Cllrs agreed a proposal by the Chairman to purchase of a new lap top for use by the Clerk.

b. Jubilee Events.

The Clerk reported that the Council's public liability insurance covered events for up to 500 people, but a risk assessment would be needed for each one. The Clerk would liaise with event organisers. Cllr Ayers and Cllr Armstong would check the condition of the beacon and liaise with The Plough on arrangements for lighting it in the car park on 2nd June. The school had agreed to lease the field to the Parish Council free of charge for the afternoon of 4th June for activities organised by the Scouts and Mrs Sheila Bache.

It was agreed to purchase a union flag to display on the Millennium Garden as a temporary replacement for the village sign during the Jubilee celebrations. A grant of £300 towards Jubilee expenses would be awarded by the District Council.

c. Community Centre.

A quote of £500 + vat had been received from Alistair Morrison for the revaluation of the Community Centre. The Clerk would try to obtain other quotes and would check with Zurich on the comparative cost of increasing the insurance value in line with the current increases in building costs. The Clerk would seek advice on the installation of road humps at the exit of the car park.

d. Allotments.

It had come to the attention of the Allotment Group that a number of large polytunnels had appeared on allotments without consent as under the current agreement for the erection of sheds and greenhouses they had not been classed as a permanent structure. It was agreed that the Holders' Agreement should be revised to include large polytunnels in order to ensure that they were not positioned to cause obstruction or shadow. The Allotment Group had held a meeting with an Allotment Holder to discuss the position of structures on their plot, and Cllrs approved a letter to be sent, confirming changes that had been agreed. The allotment inspection had found that two plots were unsatisfactory and the Clerk would send reminder letters to them.

e. Road Safety Survey.

The results of the online road safety survey had been previously circulated showing the majority of concerns were about speed limits through the village. The Clerk would check with Co.Cllr Darby for progress on the list of outstanding road safety issues.

f. Annual Parish Meeting.

Thursday 28th April at 7:30 in the Village Hall. The Clerk would request the annual reports but there had been no response from the new Community Relations Officer at NSDC to attend.

10. Trees and Open Spaces.

The report on the village tree inspection by Cllrs Armstrong, McDonald and Cox had been previously circulated. The Clerk would check for an update on how many of the requested actions had been done. Cllr Ayers had cleared away the fallen tree at Page's Wood, but more work was needed to remove ivy which was weakening trees and clear the ground.

NSDC had still not replaced the dead trees on the open space at Valley View in spite of several requests.

Brambles and dead wood had been cleared from the back of the Millennium Garden by Doug Lyne.

11. Correspondence.

- a. A request was received from a Coddington Scout for help towards his fund raising in order to take part in the 2023 World Scout Jamboree in Sth Korea. Cllrs acknowledged that it was a great achievement to be selected and felt that he should be supported, particularly as he is also training to become a young leader. A donation of £100 was suggested and the Clerk was asked to circulate his details for anyone who wanted to make an individual contribution.
- b. A letter was received from All Saints thanking the Council for their donation of £1,000 towards the reconstruction of the wall on Chapel Lane.
- c. NALC had raised awareness that a copy of all published newsletters should be sent to the British Library.
- d. The Chairman had registered for an online workshop, Community Friendly Notts, run by NCC on resident-led community activities.

12. Items for Immediate Note and the Next Agenda.

No further matters were raised

The meeting closed at 9:00pm

The Annual Parish Meeting will be held on Thursday 28 April at 7:30pm in the Village Hall.

The Annual Parish Council Meeting will be on Thursday 5th May at 7pm in the Village Hall,

followed by the Ordinary Parish Council Meeting at 7:30pm.