

MINUTES of the MEETING of CODDINGTON PARISH COUNCIL
Thursday 3 November 2022 at 7.30pm in the Community Centre

Present: Cllrs McDonald (Chairman), Armstrong, Cox, Mosedale,
O'Donnell, and Parrett
Dist Cllr J Lee, Miss D Hockenhull (Clerk), 2 members of the public

1. Apologies for absence

Apologies were received from Cllrs Allen, Ayers, Dikkez and Parkhouse,
Dist Cllr B Brooks and Co Cllr D Darby

2. To approve the minutes of the Parish Council Meeting held on 6 October 2022

The minutes were agreed and signed by the Chairman.

3. Declarations of Interest

There were no declarations of interest.

4. Public Contributions

Artist, Paul Handley, presented one of the completed village signs to the Parish Council. All Councillors approved the sign and commented in glowing terms. The second sign will be completed by the end of the month.

5. County and District Councillors

Dist Cllr Lee reported that the road sweeper had been in Coddington, and this would continue over the next couple of days. Via officers came out to assess the flooding issues and Cllr Lee suggested that **the Clerk** contact Jo Horton for an update. Cllr Cox queried the decision to remove trees and brambles at Thorpe Oaks. Cllr Lee stated that the trees that had been removed were already dead and the removed foliage had been invasive. Replanting would be with willow. Parking wardens had been to assess the issues at school time. Councillors noted that the wardens had also parked illegally whilst doing the assessment. Cllr Lee suggested a formal letter of complaint be sent. At the recent Cabinet meeting, the District Council recommended kerbside glass recycling and it was agreed that this would now go to full public consultation.

Dist Cllr Lee left the meeting at 8pm.

6. Planning and Consultations

a. **A46 Newark By-Pass** – Winthorpe 'Think Again' village event/consultation

There were some concerns from the Councillors relating to footpaths, safety when crossing and the effect on traffic through Coddington. **Cllr Armstrong** will write a report for **the Clerk** to forward on.

- b. **22/01887/LDCE** Red Roofs, 30 Main Street – Certificate of Lawfulness for existing rear single storey extension.
All Councillors objected to the proposal. The application is retrospective and has very little details available for comment. The extension has been built within a conservation area which would require much more detail such as construction/façade materials, height of extension and roof type.
- c. **22/02051/HOUSE** Chapel House, 11 Chapel Lane – Loft conversion including Conservation type rooflights (resubmission of 22/00730/HOUSE)
There were no objections to the application.
- d. **Notification of Planning Appeals** plots 1-17 at land off the A17 adjacent to the River Witham, Beckingham
The Councillors reiterated their objections detailed in a previous letter covering all the applications.
- e. **22/01897/HOUSE** Parklands Paddock, 15 Parklands Close – Garden cabin at the side of the house
There were no objections from the Councillors. However, they did comment that the cabin should not be used as sleeping accommodation or for holiday rental. Fire safety is an issue that the applicant should consider. As this is a large shed with no insulation within a conservation area, the Councillors proposed that temporary planning permission should be granted for a period of 3 years with a further application after that time.

7. Matters arising from previous minutes

a. Land for burials

Dist Cllr Lee had provided contact details for Cllr Rhona Holloway at the District Council. **The Clerk** to write to Cllr Holloway requesting help in securing land for burials. The matter will also be raised by Cllrs Armstrong and O'Donnell at the next meeting of Coddington Trust Fund.

b. Roads and pathways

It was agreed that **the Clerk** will write to Co Cllr Darby again as there has been no response to the issues raised last month and she has not attended the Parish Council meetings in person for the matters to be addressed directly. **Cllr Cox** will write to her stressing how dangerous the footpath/cycle path along the C208 as far as the A1 bridge is. **Cllr Mosedale** will write to her regarding the dangerous condition of the footpath along Newark Road. The Parish Council have set up a regular speed watch with speed radar equipment and will ask for volunteers in the next edition of the CVN. **Cllr Mosedale** to promote this on Facebook.

8. Finance

a. Approval of accounts for October 2022

The cash accounts for October had been previously circulated and were approved for signature by the Chairman.

b. Approval of expenditure to 3 November 2022

Proposed by Cllr Armstrong and seconded by Cllr Cox, Cllrs approved the following payments:

Wages (Nov)	11.97
D Lyne – verges (Sep)	547.20
PTSG- Community Centre lightning protection	150.00
NSDC – dog bin contract (Apr-Oct)	31.20
Mortar for speed bumps	5.99
Masonry drill bit for speed bumps	5.99
Cable ties for lamp post poppies	28.03
Speed bump warning signs x 2	59.56
Bench plaques x 3	90.00
Local Council Administration 13 th edition book	132.16
Donation to Collingham Food Pantry	500.00
Lights junction box – Community Centre	71.16
Memorial plaques for oak trees x 2	163.20
Clerk's expenses and admin	46.80

c. Memorial tree and plaques

The oak tree previously agreed for purchase is continually out of stock so **Cllr Ayers** to find an available one elsewhere. Proposed by Cllr Cox and seconded by Cllr O'Donnell, the Councillors agreed the purchase of two memorial plaques at a cost of £68 + VAT each.

d. Speed bump warning signs

The signs supplied with the speed bumps are flimsy and have already been damaged. Proposed by Cllr Cox and seconded by Cllr Armstrong, the Councillors agreed the purchase of two aluminium speed bump warning signs at a total cost of £59.56

e. Donation to Collingham Food Pantry

Under section 11 of the NALC LTN 31 Local Council General Powers, the Councillors agreed to donate £500 to Collingham Food Pantry. Proposed by Cllr Armstrong and seconded by Cllr Cox.

9. Administration

a. Thorpe Oaks Play Equipment

The Clerk had received a telephone call from Ben Stacey at the District Council detailing the full extent of the new play equipment. **The Clerk** to email him for written confirmation, after which, the Parish Council will review the details.

b. Community Centre

Cllr Cox reported that people from the wider neighbourhood, such as the Beacon Heights area, who use the Community Centre and the School are often unaware of local events. **Cllr Armstrong** to post a pdf of the CVN onto various Facebook groups. Regular bookings for the Community Centre are up and they are almost at full capacity for activities, parties, and weekend bookings.

c. Allotments

The Councillors agreed that **the Clerk** should write to the two allotment holders who had requested an allotment transfer, detailing the Parish Council's proposals. Following a response to these letters, the request would be discussed fully at the January Parish Council meeting. **The Allotment Working Group** to review the Allotment Holders' Agreement and rent increases prior to issue of the renewal letters. **Cllr Parrett** to update the Clerk on whether two allotment holders need to be issued with a second letter.

d. Christmas arrangements

Cllr Parrett had held a meeting to discuss Carols Round The Tree. The event is to be held on Wednesday 14th December at 6.30pm. Mulled wine and drinks to be supplied by the Parish Council and mince pies by the WI. Donations for the Salvation Army. Revd Phil Smith to open with a welcome and prayer and then to close with a Christmas blessing. Music from the Salvation Army Band and the School Choir. Coddington Community Association to provide a loudspeaker and attend to the gate/car park. **Cllr Ayers** to speak to Matt Cove at the Plough to source cups, serviettes and table covers. **Cllr Ayers** to provide a fire-pit and to ask the Scouts for use of their gazebo. **The Clerk** to provide an advertisement for the CVN and posters for noticeboards. **Cllr Mosedale** to post the event on Facebook. **The Clerk** to speak to Mr Gray about supplying a tree for this year and for a tree to plant for future use at Christmas. Decorations will need to be sorted and a date will be set for this once the arrival date of the tree is known. **The Clerk** to speak to Mr Head at the School regarding the two gift vouchers awarded to the children by the Parish Council.

e. Handyman's annual appraisal

The Clerk reported that Mr Bower was happy in his work and that he felt he had a good working relationship with the Clerk and the Parish Council. He only needed blank timesheets from the Parish Council and **the Clerk** will provide him with these. He explained to the Clerk how he divided up his workload to cover the whole village. **The Clerk** to provide the Parish Council with details of Mr Bower's hourly rate of pay so that this can be reviewed at the next precept meeting.

f. Clerk's probationary six months review

The Clerk had come to the end of her probationary period and the Parish Council agreed to renew her contract.

At 9.30pm Cllrs agreed a proposal by Cllr Cox to extend the meeting.

10. Correspondence

The Clerk to complete the NALC Events Survey.

The Clerk to register the defibrillator on 'The Circuit', a national network run by the British Heart Foundation which provides an overview of where publicly available defibrillators are located.

11. Matters for immediate note or the next agenda

- a. Half yearly budget and precept meeting to be arranged.
- b. Cllr Parrett thanked the man who had been planting daffodil bulbs at various locations around the village.

The meeting closed at 9.45pm

Date of the next Parish Council meeting – Thursday 5th January at 7.30pm in the Community Centre