

MINUTES of the MEETING of CODDINGTON PARISH COUNCIL
Thursday 8 June 2023 at 7.30pm in the Community Centre

Present: Cllrs McDonald (Chairman), Ayers, Armstrong, Brooks, Mosedale, O'Donnell, Parkhouse, and Parrett
Miss D Hockenhill (Clerk)

Prior to the meeting Cllr Brooks had signed a Declaration of Acceptance of Office and completed a Register of Members' Interests. The Chairman welcomed her to her first Parish Council Meeting.

1. Apologies for absence

Apologies were received from Cllr Dikkez, Co Cllr Darby, Dist Cllr Lee and Dist Cllr Oldham.

2. To approve the minutes of the Parish Council Meeting held on 11 May 2023

The minutes were agreed and signed by the Chairman.

3. Declarations of Interest

There were no declarations of interest.

4. Public Contributions

There were no members of the public present.

5. County and District Councillors

There were no County or District Councillors present. They had provided written reports which had been circulated to the Parish Councillors.

6. Planning and Consultations

a. 23/00704/HOUSE 7 Houghs Yard – Erection of wooden gazebo

There were no objections.

b. Notification of Planning Appeals plots 1-17 at land off A17 adjacent to the River Witham, Beckingham.

The Notification of Appeal was noted.

7. Matters arising from previous minutes

a. 11/5/7a Roads and pathways

The Clerk had received confirmation from Via that they did not support a proposed one-way system on Main Street. **The Clerk** had drafted a letter to send to residents of Post Office Row to advise them of this and Councillors agreed the draft.

b. 11/5/7d Neighbourhood Plan

Cllr Dikkez was not present at the meeting and therefore any update on the Neighbourhood Plan would be discussed at the next meeting.

8. Finance

a. Approval of accounts for May 2023

The cash accounts for May had been previously circulated and were approved for signature by the Chairman.

b. Approval of expenditure to 8 June 2023

Proposed by Cllr Ayers and seconded by Cllr Parrett, Cllrs approved the following payments:

Willsons Printers	416.00
Printer Ink	9.99
UK Test Inst Ltd – PAT testing equipment	560.40
Karen Darwen – face painter (Coronation) **	30.00
BBQ gas bottle (Coronation) **	54.00
D Lyne – verges (April)	590.40
The Joker Entertainment (Coronation) **	342.00
Bread/cheese/onions (Coronation) **	128.66
R S Gray & Son – book swap cabinet	160.00
NALC – meeting admin training for the Clerk	45.00
Land searches	6.00
Hire of Village Hall (APCM/PCM 11/5/23)	30.00
Clerk's expenses	68.10

** Payments made within the Coronation budget approved on 2nd February 2023

c. Audit report

The Internal Audit report has now been completed with no issues raised. PKF Littlejohn will now complete the External Audit. The Audit will be available for public inspection from 19th June 2023.

d. Summary of Coronation expenses

£300 grant received from the District Council towards the following expenses:

Bouncy castles	275.50
Bunting	20.50
Face painter	210.00
Singer	175.00
Balloon entertainer	342.00
BBQ gas bottle	54.00
Food items and catering equipment	167.19

	1244.19

e. Purchase of bench and flowering cherry tree

Councillors agreed that a refurbishment of an existing bench on Brownlow's Hill with a memorial plaque to the late Cllr Bernard Allen would be appropriate. The Clerk had provided various options to purchase a flowering cherry tree in his memory and Councillors to consider these options prior to the next Parish Council meeting.

9. Administration

a. Community Centre

Cllr Ayers as Trustee to attend the Community Centre Association AGM on 5th July.

b. Allotment

Cllr Parrett had attended a virtual allotment officers forum by the National Allotment Society which provided advice on tenancy agreements, rent increases, increasing biodiversity and the eviction process, amongst other things. She found it very informative and provided the Clerk with written details of the discussions for future reference. Letters previously sent to allotment holders had been responded to and a vacated allotment had been cleared. A new tenant had agreed to take on the vacated allotment and the tenancy agreement had been issued. **The Clerk** to send structure request forms to two tenants.

c. Report on the meeting with Dist Cllr Oldham and subsequent proposals

Cllr McDonald met with Dist Cllr Oldham for an informal introduction. Following the meeting Cllr Oldham circulated proposals around prioritising pedestrians in Coddington. Cllrs agreed that a formal meeting with Dist Cllr Oldham and Co Cllr Darby would be appropriate. **The Clerk** to arrange.

d. Thorpe Oaks play equipment

Cllrs McDonald and Mosedale met with Ben Stacey from the District Council and Dist Cllr Lee, to look at details of the new play equipment and it's siting within the play park. **The Clerk** to arrange a further meeting with Mr Stacey for clarification on various points.

e. Millennium Garden

Cllrs agreed a date of Saturday 1st July to get together to tidy up the Millennium Garden.

f. Parish Council vacancy

The vacancy has not yet been filled. **The Clerk** to advertise on social media and the village noticeboards. Councillors to consider residents who may be interested in the role.

g. Trees at Well Green

Cllr McDonald had been approached by a resident requesting new trees to be planted at Well Green to replace those taken down some years ago. The land belongs to the District Council and so Councillors agreed that the Parish Council were unable to pursue the matter. **Cllr Mc Donald** to advise the resident.

10. Correspondence

Councillors noted details of the Star Council Awards, the County Council Civic Service and the NALC AGM. The Clerk read out a letter from The Right Honourable Robert Jenrick M.P. in which he congratulated all Councillors on their election to Coddington Parish Council. The letter also offered his help and support to the Parish Council and wished the Councillors every success in their term in office.

11. Matters for immediate note or the next agenda

- i. Prices to advertise in the CVN and cost of printing to be reviewed.
- ii. Consultation on use of CIL funds to finish at the end of June 2023 and results to be reviewed at that time.

- iii. Cllr Parrett provided details of an article in the Newark Advertiser relating to funding available from the National Highways A46 Community Fund. **The Clerk** to email National Highways for full details/application form and advise other village groups of the article.
- iv. It was noted that tube counts had been set towards the A17 and the Parish Council would be requesting the results of these.

The Meeting closed at 9.10pm

Date of the next Parish Council meeting – Thursday 6th July at 7.30pm in the Community Centre.