

**Coddington Parish Council**  
**Minutes of the Meeting held on 1st February 2024 at 7.30pm**  
**in the Community Centre**

Present: Cllr McDonald (Chairman), Cllrs Allen, Armstrong, Ayers, Brooks, Hudson, Mosedale, O'Donnell, Parrett.  
Jadene Bale (New Clerk) and Yvette Wellard (Previous Clerk).  
4 members of the public and 2 District Councillors.

CPC 24-11 **To consider apologies for absence.**

Apologies for absence were received from Co. Cllr Darby.

CPC 24-12 **To record declarations of interest from members in any item to be discussed.**

No declarations made.

CPC 24-13 **To approve the minutes of the meeting held on 4th January 2024 and to receive updates.**

Proposed by Cllr Armstrong, seconded by Cllr Parrett, the minutes of the previous meeting were unanimously agreed.

The Clerk was asked to arrange a meeting for guidance on creating a neighbourhood plan with members of NSDC Planning. An extra-ordinary meeting will be arranged for the 20<sup>th</sup> of February.

There have been complaints made regarding the cones being placed on the roads opposite the community centre. It is confirmed that the CPC employee that is placing the cones is doing so under the instructions of CPC.

CPC 24-14 **Public participation.**

There were representations made by residents of Yew Tree way regarding the agenda item 24-16 (c).

CPC 24-15 **To receive updates from County and District Councillors.**

DCllr Oldham gave an update on various issues including the petition for the repair of the Newark/Beckingham Road, this will be posted on the CPC website and paper copies are available in various places around the village. There have been issues with fly tipping at Valley View, however these are now in hand. There has also been a tree felled at Valley View, DCllr Oldham advised they are looking for reasoning and pushing for a replacement. Support has been given to residents of Thorpe Close due to flooding. Birdboxes have been donated and Coddington School have installed one near the nursery. The active travel survey and the 40mph consultation are also out for comment.

DCllr Lee advised that he is pushing for 'people on the ground' to combat the Anti-Social Behaviour that has been rising in Coddington. He advised the PC that it was the highest it has been in 8 years. He is asking for road sweeping (of which some has already been completed) and resurfacing in some areas of Coddington. He also advised that local bus services will be transferred to the Mayor and that the local bus service had been extended.

CoCllr Darby sent apologies and also an email report regarding Flooding.

CPC 24-16

**Administration.**

- a) **To approve the terms of appointment of the new Parish Clerk.**  
Proposed by Cllr Ayers, seconded by Cllr Armstrong, it was agreed to approve the contractual terms of the new Parish Clerk.  
Further terms were discussed and agreed regarding the rolling over of unused holiday allowance. This was proposed by Cllr Parrett, seconded by Cllr Armstrong, and unanimously agreed.
- b) **To consider co-option of a new member to fill the Parish Council vacancy.**  
The council was advised that the term to request an election had come to an end with the council being able to co-opt immediately. Cllrs agreed to contact the resident who had expressed interest in becoming a Parish Cllr and to invite them to the next meeting with a view to co-opt at the March meeting.
- c) **To consider any action to be taken over renewed activity at the land on Yew Tree Way.**  
The council agreed to send a letter of concern regarding the inaction of enforcement officers at H&SDC to the Chief Executive and the MP.
- d) **To consider future provision for burials in Coddington.**  
Cllr O'Donnell and Cllr Armstrong attended a Newark Town Council meeting on future burial provision which they reported on. The council agreed to review this matter in 12 months time, when there will be clearer plans for provision in the surrounding areas.
- e) **To approve the decommissioning of showers at the Community Centre.**  
It was proposed by Cllr Parrett, seconded by Cllr Armstrong and unanimously agreed that the remaining showers are to be decommissioned at the Community Centre.
- f) **To set a date for the Annual Parish Meeting .**  
It was agreed to hold the Annual Parish Meeting on the 11<sup>th</sup> of April at 7:30 at the Village Hall. Tea and Coffee will be provided.  
It was agreed that the Annual Parish Council Meeting will be held on the 2<sup>nd</sup> of May at 7pm, with the Ordinary Meeting of the Parish Council immediately following.
- g) **To consider arrangements for the collection and distribution of the CVN.**  
Councillors Ayers and Parrett volunteered to distribute the CVN and post the agendas on the noticeboards.

CPC 24-17

**Finance**

- a) **To approve the amended salary budget for 2024/25.**  
Proposed by Cllr Armstrong, seconded by Cllr Ayers, the amended budget was agreed.
- b) **To consider use of CIL fund for a new netball court and events shelter.**  
The Clerk had received communications from the Scouts that they own two events shelters that they are happy to lend. The Clerk will ask the Scouts to advertise this in the CVN along with any terms (such as a donation being require to lend the shelters).  
The council were advised the amount of CIL money remaining was £7275.42. The deadline for that money to be spent is in 2027. An onsite meeting will be arranged by D.Cllr Oldham with Ben Stacey and some Parish Councillors to discuss budgets, site location and project plans.

- c) **To consider the purchase of a new printer and laminator.**  
It was proposed by Cllr O'Donnell, seconded by Cllr Hudson and unanimously agreed that the laminator for £17.99, that was circulated to councillors prior to the meeting, be purchased.
- d) **To receive accounts for January 2024.**  
Proposed by Cllr Brooks, seconded by Cllr McDonald, the accounts for January 2024 were unanimously approved and signed by the Chairman.
- e) **Approval of payments.**  
Proposed by Cllr Armstrong, seconded by Cllr McDonald, the following payments were approved:

	£
R.S. Gray – Christmas Tree	80.00
A Chambers – refund of allotment deposit	10.00
CPRE subscription	36.00
Traffic cones for Newark Road	119.76
Friends of Coddington School	68.50*
HMRC PAYE Oct – Dec 2023	425.91

\*It proposed by Cllr Brooks and seconded by Cllr Ayers that half of the money raised from the Christmas events would be donated to Friends of Coddington School. £137 was raised and therefore a 50% donation of 68.50 was unanimously agreed to be made.

#### CPC 24-18 **Planning**

- a) **23/02281/OUTM Land at Godfrey Drive, Winthorpe**  
Cllr Armstrong has previously circulated a proposed response, to the council, which outlined various objections. It was proposed by Cllr Armstrong and seconded by Cllr Ayers that, subject to one sentence being added regarding the provision of a foot/cycle path, the response be submitted.
- b) **24/00100/FUL Erection of 6 single storey dwellings, Beckingham Road.**  
Cllr Armstrong has previously circulated a response, to the council, outlining various objections that were made to a similar application. It was proposed by Cllr Ayers and seconded by Cllr Armstrong and unanimously agreed that the Council objects to this application. It was agreed that the Clerk and Cllr Armstrong will draft the response to be submitted on the planning portal.
- c) **TRO 3304 Proposed 40mph on the A1 slip road.**  
CPC supports this proposal.

#### CPC 24-19

- a. **Report on the Safer Neighbourhood Group meeting held on 24<sup>th</sup> January.**  
Minutes to be circulated. Police and PCSO were not in attendance.
- b. **Allotment report.**  
All allotment plots have been paid for. There are two starter plots available and two people on the waiting list who will be contacted in due course.
- c. **Correspondence re maintenance of the book exchange cabinets.**  
Cllr Ayers has fixed the book exchange cabinet.
- d. **NSDC submission of Amended Allocations & Development Management DPD**  
Received and circulated.

**e. NSDC Active Travel Survey.**

Received and circulated.

**f. Well Green tree planting.**

Cllrs Ayers and Parrett will organise the planting of the trees.

**g. Items for information or the next agenda.**

The CPC handyman contract will be reviewed to include an update to roles and responsibilities and to adjust holiday entitlement.

Mud and Hedge clippings on the footpath.

Hedge Overgrown on the A1slip road which was reported to Co. Cllr Darby.

CPC 24-20

**Date and time of the next meeting:**

Thursday 7<sup>th</sup> March 2024 at 7.30pm in the Community Centre.

*The meeting closed at 9.30pm*