

Coddington Parish Council
Minutes of the Meeting held on 5th September 2024 at 7.30pm
in the Community Centre

Present: Cllr Ayers (Chairman), Cllrs Mosedale, Armstrong, Brooks, Hudson, Jarvis, O'Donnell and Parret. Dist Cllr Emma Oldham.
One member of the public.

24-75 **To allow for public participation (limited to 15 minutes)**
One member of the public attended to view proceedings.

24-76 **To receive updates from County and District Councillors**
Dist Cllr Oldham had spoken to the District Council on path cleaning, particularly those used regularly by parents and children to get to school and the petition handed to the County Council in July for repairs to Newark Road is still under discussion. She is supporting Coddington Scouts to secure a grant from the District Council for replacement windows, will talk to District regarding various repairs needed at Well Green and will also assist residents there relating to an antisocial incident. Dist Cllr Oldham will liaise with the County Council for yellow lines at the end of Newark Road following dangerous incidents and has requested that the District Council Enforcement Team monitor this area more often. She urged the Parish Council and members of the public to continue to report all incidents. She is working with the school to pilot a scheme to produce a video on traffic issues and to make a green zone outside the school.

.....**The Parish Council Meeting formally commenced**.....

24-77 **To consider apologies for absence.**
Apologies for absence were received from Cllr Allen and Dawn Hockenhull (Parish Council Clerk) and were accepted by the Parish Council.

24-78 **To record declarations of interest from members in any item to be discussed.**
Cllr Hudson declared an interest in planning application 24/01214/HOUSE.
Cllr Parrett declared an interest in planning application 24/01353/LDCP.
Cllrs Ayers, Armstrong and O'Donnell declared an interest in planning application 24/01385/HOUSE.

24-79 **To approve the minutes of the meeting held on 4th July 2024 and to receive updates.**
Proposed by Cllr Armstrong, seconded by Cllr O'Donnell the minutes of the previous meeting were unanimously agreed.

24-80 **Administration**
a. **Clerk's resignation.**
Cllrs accepted the Clerk's resignation.

- b. **Clerk's appointment and Contract of Employment**
Cllrs agreed that Dawn Hockenhull be re-appointed as Clerk with pay grade at SCP Level 17.
- c. **To consider additional hours payment for new Clerk to deal with backlog of work**
Cllrs agreed that new Clerk be paid overtime to catch up.
- d. **To consider the co-option for the Parish Councillor vacancy**
Two interested candidates to be contacted.
- e. **To consider receipt/purchase of bags of salt from Notts CC**
Cllrs agreed to order the 5 bags of free salt. **The Clerk** to place the order.
- f. **To consider transfer of all Parish Council bank accounts to Unity Bank**
Proposed by Cllr Ayers and seconded by Cllr Armstrong, Cllrs agreed the transfer.
- g. **Valley View Fence – update**
Noted by Cllrs that the repair was not very good but that in time the growth of the bushes would help.
- h. **Village Sign – update**
The Village Sign is ready for collection. **Cllr Ayers** to arrange the collection and a handyman resident to be contacted to make a protective top cover.
- i. **To review Neighbourhood Plan training and grants available**
Neighbourhood Plan working group to look at this.
- j. **To review the arrangements/additional advertisers for the CVN**
Cllr Mosedale suggested a map of areas covered by each distributor and that photographs of Parish Council members be added to the CVN for ease of reference by residents. A full page in the CVN devoted to 'advertising in the CVN' was also suggested.
- k. **To agree a working group and budget for the Carols Round The Tree event**
Cllr Ayers had already contacted Newark Town Band, but they were not available on the date suggested. The Parish Council to consider changing the date of the event. **Cllr O'Donnell** would look into the availability of another band . It was noted that more mince pies, cakes and/or biscuits would be needed this year.
- l. **To review the email systems/ website**
To be considered at the next Parish Council meeting.
- m. **To agree where to hang the King's Portrait**
Cllr O'Donnell to liaise with the Village Hall trustees.

24-81

Finance

- a. **To receive accounts for July and August 2024**
Proposed by Cllr Armstrong, seconded by Cllr Jarvis, the accounts for July and August 2024 were approved and signed by the Chairman.
- b. **To approve payments made in June, July and August 2024 (under the Financial Regulations at section 5.5)**
Proposed by Cllr Armstrong, seconded by Cllr O'Donnell, the following payments were approved:

Salaries	753.04
HMRC (Jan to Aug 2024)	1301.51
Zurich Insurance	1399.12
APM Expenses	4.29

J& W Services – VH Hand Dryers	1071.00
D Lyne – Grass Cutting (30/5 & 1/7)	1252.80
Clerk's Expenses - Microsoft Office Subscription	59.99
Notts ALC – Councillor Training	50.00
PTSG – CC Lightning Protection Inspection	156.00
Waterplus – Allotments	48.58
Village Hall Hire – APCM & APM 4/7/24	40.00
Willsons – CVN	416.00

c. To approve payments

Allotment Timber	15.12
Community Centre Noticeboard Repair	20.00
Newark Road Noticeboard Repair	63.43
Councillor Planning Training	39.22

24-82

Planning and Consultations

- a. **24/01279/TPO** For information only – work to trees protected by TPO N174 38 Claricoates Drive.
Noted. **The Clerk** to contact Planning at District Council to request plans of position of trees for all future tree works in Coddington.
- b. **24/01214/HOUSE** Erection of single storey detached garden office – The Old Coach House, 6 Orchard Park.
No objections with one abstention.
- c. **24/01197/TWCA** For information only – fell one silver birch Holm Lodge, Newark Road
Noted.
- d. **24/01385/HOUSE** Demolition of an existing single storey shower room extension and rebuilding of a new/proposed extension – 7 Chapel Lane
No comment – Inquorate.
- e. **24/01353/LDCP** Lawful Development Certificate for replacement windows – The Scout Hall, Main Street
Noted. **The Clerk** to contact Planning at District Council to confirm that stone mullions and transoms are to be retained.

24-83

Reports and Correspondence Received

- a. Best Kept Village Certificate of Merit achieved by hard work from volunteers from the Village Hall and to be presented at the NALC AGM in October.
- b. Cllr Parrett gave a report on the allotments. Letters to be sent to all allotment holders regarding the misuse of the discount card, a thank you letter to be sent to an allotment holder for repairing a broken fence and confirmation to be sent to another allotment holder that he can move a tunnel. **Cllr Parrett** to send these. Allotment holders are buying a camera to record dogs fouling on the allotments with a view to providing evidence to the dog warden at the District Council.
- c. A report on the Safer Neighbourhood Group meeting had been circulated and was noted by Councillors.

- d. A resident who has walked and reported on Coddington pathways for many years has decided that this will be the last year she is able to do so. **Cllr Parrett** to liaise with the Scout Leader to see whether this is something the Scouts could take on.
- e. Dist Cllr Lee had contributed to the purchases of the events shelters from the Councillor's Divisional Fund. The shelters worked well at a recent village event and were borrowed by the Church for a fund-raising event. **The Clerk** to contact all organisations within Coddington to let them know they are available.
- f. An email from Dist Cllr Oldham on free ranger-led walks at Sconce & Devon Park and Vicar Water Park was noted.
- g. Items for information or the next agenda:
 - The Contractor of the Tritax development had proposed an address of Unit 1, Tritax Park, Winthorpe Way, Coddington. They are open to other suggestions. Councillors to post any other ideas on the Whatsapp group.
 - Cllr Jarvis had attended a meeting at Well Green, between residents and the District Council housing department. The residents commented on how difficult it was to contact anyone from NSDC, the amount of time it took for repairs to be completed, anti-social behaviour, a request for CCTV that had been declined, defective emergency lighting, trees overhanging a lamppost and the number of vacant properties. The meeting is to be a scheduled three-monthly meeting.
 - NALC AGM to be held at the YMCA in Newark on Saturday 12th October at 1.30pm.
 - A request for covered bins on Newark Road to be on the next Parish Council meeting agenda.

24-84

Date and time of the next meeting:

Thursday 3rd October 2024 at 7.30pm in the Community Centre.

The meeting closed at 9.10pm