

**Coddington Parish Council**  
**Minutes of the Meeting held on Thursday 3<sup>rd</sup> October 2024**  
**at 7.30pm in the Community Centre**

Present: Cllr Ayers (Chairman), Cllrs Mosedale, Allen, Armstrong, Hudson, Jarvis, and Parrett.  
Dawn Hockenhull (Parish Council Clerk)

24-85 **To allow for public participation (limited to 15 minutes).**  
There were no members of the public present.

24-86 **To receive updates from County and District Councillors.**  
There were no County or District Cllrs present.

.....**The Parish Council Meeting formally commenced**.....

24-87 **To consider apologies for absence.**  
Apologies for absence were received from Cllrs Brooks and O'Donnell and were accepted by the Parish Council. Co Cllr Darby and Dist Cllrs Lee and Oldham also sent apologies.

24-88 **To record declarations of interest from members in any item to be discussed.**  
None declared.

24-89 **To approve the minutes of the meeting held on 5<sup>th</sup> September 2024.**  
Proposed by Cllr Mosedale, seconded by Cllr Jarvis the minutes of the meeting were unanimously agreed.

24-90 **Administration**

a. **To consider the co-option of a Parish Councillor to fill one vacancy.**

Mr Quinton Quayle received a majority of the votes and would be invited to attend the next Parish Council meeting. **The Clerk** to provide Mr Quayle with all new councillor paperwork.

b. **To consider advice from NALC regarding the previous clerk.**

Cllrs unanimously agreed to advice from NALC to draw a line under the situation and to provide basic reference if requested.

c. **To consider the Neighbourhood Plan with any updates on Parish Councillor training dates.**

Cllr Hudson had attended NALC's online event, 'The Future of Neighbourhood Plans'. There were presentations from several speakers with different perspectives from each speaker. Notes from the event had been circulated to all Cllrs. **The Clerk** to call Matthew Tubb at the District Council to request training for councillors and to check local similar sized village Neighbourhood Plans for the way forward.

d. **To review Parish Council email systems and website.**

Cllrs agreed to stay with the coddington.org systems. **Cllr Armstrong** to assist those councillors who are having difficulty signing into the emails.

**e. To review arrangements for Carols Round The Tree event.**

All local groups are aware of the change in date to Tuesday 10<sup>th</sup> December and Newark Town Band has been booked for the event. The banner will need to be amended. Cllr Hudson has a tree which he is happy to provide, and which will need cutting down and transporting. Helpers will be needed on the night.

**f. To consider attendance at Remembrance Day Ceremony at Newark Air Museum and the purchase of wreaths (date and costs to be advised).**

Cllr Hudson to attend the ceremony at Newark Air Museum. The Clerk to order two wreaths from Newark Town Council.

**g. To receive the Handyman's annual appraisal.**

All Cllrs had received a copy of and noted, the appraisal.

**h. To consider a request for covered bins on Newark Road.**

The Clerk to look to purchase lids for the bins.

**i. To consider a vacant allotment.**

Cllrs agreed to halve the vacant allotment to create two available plots. The Clerk to invite the next two residents on the waiting list, to view the plots.

**j. To consider a working party for the Millennium Garden.**

Cllrs agreed a date of Saturday 2<sup>nd</sup> November to prune trees, tidy the garden and plant spring bulbs. Cllr Mosedale to post on social media for volunteers to help. Cllr Allen offered to remove any debris. Proposed by Cllr Armstrong and seconded by Cllr Hudson, Cllrs agreed a budget of £50 for the Clerk to spend on spring bulbs.

**k. To consider a response from Via regarding double yellow lines on Newark Road.**

Via had received objections to the scheme and therefore a report would go through the County Council's statutory procedures. The Clerk to contact Via for details of who had objected and whether they were residents of Coddington.

24-91

**Finance**

**a. To receive and accept accounts for September 2024.**

Proposed by Cllr Jarvis, seconded by Cllr Mosedale, the accounts for September 2024 were approved and signed by the Chairman.

**b. To approve expenditure at 3<sup>rd</sup> October 2024.**

Proposed by Cllr Mosedale, seconded by Cllr Ayers the following payments were approved:

|  |        |
|--|--------|
| Clerk's Overtime Payment               | 463.45 |
| Paul Russell (Internal Audit)          | 165.00 |
| D Lyne – Verges 1/8/24                 | 626.40 |
| Printer Paper                          | 8.00   |
| Printer Ink                            | 11.99  |
| Scouts – Storage (Sept 2023-Sept 2024) | 200.00 |
| Refuse Bags                            | 5.98   |
| PKF Littlejohn (External Audit)        | 252.00 |
| National Allotment Society Membership  | 66.00  |

**c. Notification of Conclusion of External Audit**

PKF Littlejohn had completed the external audit for 2023-24 with 'except for matters' of:

- The Annual Governance and Accountability Return (AGAR) was not accurately completed before submission for review.
- Assets purchased during the year have not been included in Section 2, Box 9.

Full reports and Notice of Conclusion of Audit published on the Parish Council website.

**d. To review the half year budget.**

The figures had been previously circulated and were unanimously accepted.

**e. To consider requests to purchase a defibrillator at Thorpe Oaks and a bin at the Millennium Garden.**

**Cllr Ayers** to contact Tritax to request purchase of two defibrillators using their community benefit fund. **The Clerk** to establish costs for a covered bin.

**f. To agree the cost of repairs to a noticeboard and the Village Sign**

Proposed by Cllr Allen and seconded by Cllr Armstrong, Cllrs agreed to pay a resident £100 for the repairs and the village sign artist £50 for materials.

24-92

**Planning and Consultations**

**a. Land East of Newlink Business Park, Newark – Summary for Development Forum Consultation on 17<sup>th</sup> September 2024.**

Cllrs Ayers, Mosedale, Allen, Armstrong and Hudson attended the consultation. Cllr Ayers expressed his concern at the short notice for the consultation. Jobs were promoted but there was no discussion on traffic movement, pedestrian access or lack of screening towards Drove Lane. **Cllr Ayers** to find out the end date for the consultation, with a view to a leaflet drop in Coddington before the end date and a closed consultation for residents thereafter.

**b. Application by National Highways for an Order Granting Development Consent for A46 Newark Bypass (TR010065) – Preliminary Meeting Tuesday 8<sup>th</sup> October 10am at Kelham Hall.**

**Cllr Armstrong** to observe the meeting with feedback at the next Parish Council meeting.

**c. Central Lincolnshire Authority Wide Design Code Consultation.**

There were no comments from Cllrs.

**d. Examination of Newark and Sherwood District Council Amended Allocations and Development Management DPD – Examination Update**

Cllrs agreed that the policies map does not provide sufficient detail on allocations for the strategic sites compared to the indicative allocations in the Amended Core Strategy adopted in March 2019. **Cllr Armstrong** to draft full comments for consideration by Cllrs and **the Clerk** to forward agreed comments to the District Council for onward transmission to the Inspector.

**e. Notice of Public Consultation on the Notts CC Draft Biodiversity Net Gain Supplementary Planning Document**

There were no comments from Cllrs

**f. 24/01663/TWCA For information only – Magnolia Cottage, 23 Balderton Lane Reduce oak tree by 2mts in height and radially to balance by 1.5 mts**

Noted.

24-93

**Reports and Correspondence Received**

- Newark and Sherwood Community Flood Resilience Grant- applications open. Cllrs agreed that the Parish Council would apply for the grant to assist residents in the Thorpe Close/Morgans Close area.
- **The Clerk** to email the school regarding the use of electric scooters at speed on the C208 footpath.
- Cllr Parrett thanked Mr & Mrs Dethick for walking the footpaths over several years. They have decided to make this their last year. Proposed by Cllr Armstrong, seconded by Cllr Mosedale, Cllrs agreed to buy flowers to the value of £25 and send a letter of thanks. Cllr Parrett had spoken to the Scout Leader who was interested in getting the Scouts to take on the role.
- Cllr Mosedale suggested a house-to-house tabletop sale (Coddington Safari) and Cllrs suggested a date of Saturday 26<sup>th</sup> April 2025. To be arranged nearer the time.

24-94

**Date and time of the next meeting:**

Thursday 7<sup>th</sup> November 2024 at 7.30pm in the Community Centre.

*The meeting closed at 9.25pm*