

Coddington Parish Council
Minutes of the Meeting held on Thursday 3rd April 2025
at 7.30pm in the Community Centre

Present: Cllr Ayers (Chair), Cllrs Mosedale, Allen, Armstrong, Hudson, Jarvis, O'Donnell, Parrett and Quayle. Dawn Hockenhull (Clerk).
Dist Cllr Lee.
Three members of the public.

25-34 To allow for public participation (limited to 15 minutes).

Cllr Ayers welcomed members of the public to the meeting. Two had attended with a view to applying for the Parish Council vacancy.

25-35 To receive updates from County and District Councillors.

Dist Cllr Lee advised that the period of sensitivity had now commenced in the run up to the County Council Elections. The restructure of local government authorities into a unitary authority is still a main subject of discussion. He advised that the District Council may have funding available and that the Parish Council should apply.

Dist Cllr Olham had provided a report which included a link for families to receive a donated book pack, an invitation to Parish Councillors to attend the next Coddington NSDC walkabout on 21st May and advice that the District Council had introduced free 30-minute car parking in three inner town car parks.

District Councillor Lee left the meeting at 7.45pm.

.....**The Parish Council Meeting formally commenced**.....

25-36 To consider any apologies for absence.

There were no apologies for absence.

25-37 To record declarations of interest from members in any item to be discussed.

Cllr Jarvis declared an interest in agenda item 25-39b and would abstain.

Cllr Parrett declared an interest in agenda item 25-40d and would abstain.

25-38 To approve the minutes of the meeting held on 6th March 2025.

Proposed by Cllr Armstrong, seconded by Cllr Jarvis the minutes of the meeting were unanimously agreed and signed by the Chair.

25-39 Planning and Consultations

- a. **24/02218/OUTM** Land South of Sleaford Road, Coddington – Development of site for distribution uses (Use Class B8) including ancillary offices and associated works including access, car parking and landscaping.

Following a meeting between Tritax representatives and Cllr Ayers, a written response to the objections made by the Parish Council had been received and was discussed. Tritax advised that they were working towards developing public rights of way, that there would be a covenant for no further development east towards Drove Lane, the cost for lorry watch cameras at each end of the village would be considered and that community funding of £40k is currently available with a further

- £100k should this stage progress. A meeting to discuss assistance in reducing the speed limit to 30mph through the village was scheduled. (*see agenda item 25-40b.*)
- b. **25/00368/FUL** Land at Beckingham Road, Coddington – Erection of No.5 single storey dwellings.
Cllrs objected to the application, with eight objections and one abstention. The development would have a detrimental effect on the setting of the adjacent Conservation Area with a damaging visual intrusion and the site lies fully within Area 5 defined as “an important open area” in the Appraisal of the Character & Appearance of Coddington Conservation Area.
 - c. **25/00312/TPO** Moat House, Balderton Lane, Coddington – T1 and T2 Ash trees crown reduction by 30% to reduce shading.
Noted.
 - d. **25/00344/TPO** 14 Old Hall Gardens, Coddington -T1 mature Oak remove deadwood < 25mm diameter, reduce spreads <3 mts and slight lateral reduction higher up.
Noted.
 - e. **25/00408/TWCA** 11 Parklands Close, Coddington – T1 Weeping Willow re-pollard to previous pruning points
Noted.

25-40 Administration

- a. **To consider the co-option of a member to fill one vacancy.**
Two parties had shown interest in the position and attended the meeting. Interviews were arranged for Monday 28th April 2025.
- b. **To consider a speed limit consultation with Tritax.**
Cllr Mosedale joined a Zoom meeting with Tritax representatives to discuss a proposed reduction in the speed limit to 30mph through the village. They are prepared to take on most of the process themselves and fully support the Parish Council with this.
- c. **To review the Asset Register.**
Cllrs unanimously agreed to amend the asset register to read one bin on Newark Road and one on C208 and agreed that the height restriction barriers formed part of the Community Centre and did not need to be listed as a separate asset.
- d. **To consider storage of Parish Council paperwork.**
The Clerk advised that the storage cabinet at the Scout Hall was now empty and would not be needed again. Following the archiving of several files, it was agreed that the small amount of retained files could be stored at the Community Centre. **The Clerk** to arrange this with the Chair of the Community Centre Association. It was agreed that in lieu of storage payments to Coddington Scouts that a yearly donation of £100 be paid.
- e. **To consider renewal of the dog bin contract with the District Council.**
Proposed by Cllr Allen, seconded by Cllr O’Donnell, Cllrs agreed the renewal of the dog bin contract at the same price as last year
- f. **To consider bins on Newark Road.**
Cllrs unanimously agreed to accept the District Council’s offer to replace two of the older bins with lidded bins. **The Clerk** to ask the District Council to move a bin from the old bus stop to the new bus stop.

- g. **To consider a vacant allotment and refund of a deposit.**
One allotment had been let to a resident with one remaining vacant. A resident who attended the meeting showed an interest and Cllr Parrett arranged to show him the vacant plot. Proposed by Cllr Mosedale, seconded by Cllr Hudson, Cllrs agreed to refund the £10 deposit on a vacated plot.
- h. **To discuss the use of a hosepipe and a broken tap at the allotments.**
An allotment holder had used a hosepipe to fill their own water butt from the allotment water source and a tap had been broken in the process. The Clerk had spoken to the tenant and directed them to the Allotment Holders' Agreement which bans the use of hosepipes and sprinklers. A second tenant had mended the tap at no cost to the Parish Council. **The Clerk** to send him a thank you letter.
- i. **To consider a request for chickens on the allotments.**
An allotment holder had asked to keep chickens on their plot. Cllr Parrett advised that they may now have changed their mind about this. **The Clerk** to check with them.
- j. **To review Parish Council emails.**
All Cllrs confirmed that they no longer used any personal emails for Parish Council business and that any relevant emails had either been deleted from their personal email address or transferred to their Parish Council email address.
Following advice received from NALC, **Cllr Armstrong** to set up a new coddington.org.uk email address for the Clerk.
- k. **To consider quotes for new surge protection units at the Community Centre.**
Two quotes had been received, with two other companies being unable to quote due to the specialist nature of the work. Proposed by Cllr Armstrong, seconded by Cllr Hudson, Cllrs agreed to the quote from Viking Electricals of approximately £450 + VAT for just the necessary work to be done.
- l. **To discuss the proposed summer event.**
Cllr Allen had provided pallets which would be painted and used to advertise the event on the roadside. The Fire Service had agreed to bring a fire engine, and the Police had agreed to attend. Cllr Allen had offered to donate sausages, and Cllr Parrett had offered to help in the kitchen at the Community Centre. **The Clerk** to investigate the need of a food hygiene certificate. Cllr Ayers thanked everyone for all their help in the run up to the event.
- m. **To discuss the proposed garage sale.**
Cllr Mosedale advised that posters were to go out in the school newsletter and a map to be circulated. It would be advertised on social media with an editorial in the Newark Advertiser. A resident who attended the meeting also suggested contacting Newark Radio to advertise the event.

25-41 Finance

- a. **To receive and accept accounts for March 2025.**
Proposed by Cllr Hudson, seconded by Cllr Quayle, the accounts for March 2025 were approved and signed by the Chair.
- b. **To approve expenditure at 3rd April 2025.**
Proposed by Cllr Jarvis, seconded by Cllr Quayle, the following payments were approved:

Jubilee Room Hire (Dec 2024-Feb 2025)	50.00
Church - Tree Pruning Donation	1000.00

Printer Ink	11.99
Scouts - Storage (Sep 2024-Mar 2025)	100.00
NSDC – Dog Bin Emptying	35.88
Bin Bags	8.97
Allotment Deposit Refund	10.00
Face Painter – Summer Event	90.00
NALC – Subs 2025	417.73
Postage	6.80
40 x hawthorn with canes & spirals	106.27
Domain renewal	10.34

- c. **To consider a request to increase the events budget to purchase a card reader.**
Proposed by Cllr Quayle seconded by Cllr O'Donnell, Cllrs agreed to increase the budget by £40.

25-42 **Reports and Correspondence**

- a. **To receive a report on the Newark Healthcare Consultative Group meeting.**
Cllr Jarvis advised that three short items would be received between meetings and regular updates would be added to the Parish Council agenda. Cllr Jarvis would be taking on the Parish Council representative role, with Cllr Armstrong as back up.
- b. **Invitation to the Presidents Drinks Reception at the Nottinghamshire County Show 2025.**
Cllrs Hudson and Parrett both showed an interest in attending. **Cllr Allen** to ask whether both could attend.
- c. **An offer from Newark Telecom firm of a day's free community volunteering.**
Cllr Ayers had received an offer from the firm to provide volunteers for any work needing to be done around the village. **All Cllrs** to consider tasks and advise the Clerk.

25-43 **To receive items for immediate note or the next agenda.**

Cllr Parrett had heard from Action Fraud, who thanked her for advising them of the attempted fraud and confirmed that they would be taking no further action.

25-44 **Confidential items – exclusion of the press and public.**

The Clerk had come to the end of the six-month probationary period. The Parish Council agreed to offer her a permanent contract.

25-45 **Date and time of the next meetings:**

Annual Parish Meeting – Thursday 24th April 2025 at 7.30pm in the Village Hall
Annual Parish Council Meeting – Thursday 1st May 2025 at 7.00pm in the Village Hall
followed by the Parish Council Meeting at 7.30pm.

The meeting closed at 9.05pm