

**Coddington Parish Council**  
**Minutes of the Meeting held on Thursday 1<sup>st</sup> May 2025**  
**at 7.30pm in the Village Hall**

Present: Cllr Mosedale (Vice Chair), Cllrs Allen, Armstrong, Jarvis, O'Donnell and Parrett.  
Dawn Hockenhull (Clerk)

**25-46 To allow for public participation (limited to 15 minutes).**

There were no members of the public present.

**25-47 To receive updates from County and District Councillors.**

There were no County or District Councillors present.

.....**The Parish Council Meeting formally commenced**.....

**25-48 To consider any apologies for absence.**

Apologies were received from Cllrs Ayers, Hudson and Quayle and were accepted by the Parish Council.

**25-49 To record declarations of interest from members in any item to be discussed.**

There were no declarations of interest.

**25-50 To approve the minutes of the meeting held on 3<sup>rd</sup> April 2025.**

Proposed by Cllr Parrett, seconded by Cllr Jarvis the minutes of the meeting were unanimously agreed and signed by the Vice Chair.

**25-51 Planning and Consultations**

- a. **24/02218/OUTM** Land South of Sleaford Road, Coddington – Development of site for distribution uses (Use Class B8) including ancillary offices and associated works including access, car parking and landscaping.  
No further comments at this time. Awaiting a date for the District Council Planning Committee meeting.
- b. **25/00502/HOUSE** Magnolia Cottage, 23 Balderton Lane, Coddington – Side two storey extension, rear single storey extension and internal alterations.  
There were no objections to the application, but Councillors agreed that the extension might have provided more space for the owner if it was the same height and depth as the original house.
- c. **A46 Newark Bypass – April 2025 - Scheme Update.**  
Noted for future reference.
- d. **Strategic Housing and Employment Land Availability Assessment – Draft Methodology Consultation.**  
Noted for future reference.

**25-52 Administration**

**a. To consider the co-option of a member to fill one vacancy.**

Mr Keith Thompson had attended an informal interview and the recommendation to appoint him as a member to fill the vacancy was unanimously agreed. He was not in attendance, so the Clerk would advise him accordingly and complete all paperwork with him before the next Parish Council meeting.

**b. To consider the Internal Audit Report for 2024-25.**

The Internal Audit Report had previously been circulated and recommendations noted by the Councillors. **The Clerk** to work on the action plan starting with high priority items.

**c. To receive and approve the Unaudited Accounts for 2024-25.**

Proposed by Cllr Jarvis and seconded by Cllr Armstrong, the Unaudited Accounts were approved.

**d. To receive and approve the Annual Governance Statement for 2024-25.**

The Councillors unanimously agreed to the Annual Governance Statement, and it was signed by the Vice Chair.

**e. To receive and approve the Accounting Statement for 2024-25.**

Proposed by Cllr Parrett and seconded by Cllr O'Donnell, the Accounting Statement was agreed and signed by the Vice Chair.

*All reports and statements detailed in agenda items 25-52b to 25-52e are available to view on the Parish Council website <https://village.coddington.org.uk> under Transparency Code.*

**f. To approve the dates for the Notice of Public Rights and Publication of Unaudited Annual Governance & Accountability Return for 2024-25.**

Cllrs agreed to the dates for publication of 3<sup>rd</sup> June to 14<sup>th</sup> July 2025.

**g. To consider a recent allotment inspection.**

Cllrs Mosedale and Parrett had completed the inspection. Two allotments were in need of work, although one of the plots had subsequently been vacated. **The Clerk** to write to the other allotment holder. A community grant of £1000 may be available for use on the allotments. **The Clerk** to look into this. A petrol lawnmower has been donated for use by all allotment holders. Cllr Parrett suggested that the grant could be spent on a storage unit for the lawnmower, new fence posts and a bigger water trough.

**h. To consider a request for a shed on an allotment.**

Councillors agreed to the request for a shed.

**i. To consider liability insurance for the allotments.**

Free liability insurance is no longer available for allotment holders. **The Clerk** to look into any other options and advise them accordingly.

**j. To discuss the proposed summer event.**

Cllr Mosedale reported that the event was proving very popular with many requests for stands, including the Police, Fire Brigade, Newark Cadets and gymnastic/dance groups. Volunteers to help on the day are still required.

## **25-53 Finance**

**a. To receive and accept accounts for April 2025.**

Proposed by Cllr Parrett, seconded by Cllr O'Donnell, the accounts for April 2025 were approved and signed by the Vice Chair.

**b. To approve expenditure at 1<sup>st</sup> May 2025.**

Proposed by Cllr Jarvis, seconded by Cllr Armstrong, the following payments were approved:

HMRC PAYE (Mar-Apr)	60.60
NSDC - Allotment Rent (Apr 25-Mar26)	150.00
Bounceabout – Summer Event	355.00
Printer Ink	11.99
Printer Paper	9.76
ICO – Annual Subscription	47.00
Pages Wood Working Group – Refreshments	22.10
Parish & Town Auditing Services – Internal Audit	165.00
Zurich Insurance	1212.35

**c. To consider use of CIL funds.**

A further £566.42 had been received in CIL funds from the District Council.  
Cllr Allen suggested that a gate through the fence at the back of the school, as an emergency exit, might be considered. Other ideas to be discussed at a later Parish Council meeting.

**25-54 Reports and Correspondence**

**a. To receive a report on the Annual Parish Meeting**

Representatives from Coddington Trust Fund, Coddington Community Centre Association and Coddington C of E Primary and Nursery School presented their reports. Coddington Village Hall Charity Trust Committee were unable to attend but provided a report which the Parish Clerk read out. Dist Cllr Emma Oldham also attended and presented her report. Members of Coddington Parish Council presented a Chair's report, an allotment report and a finance report. Several Parish Councillors and members of the public also attended.

*Full minutes of the meeting and all reports will be available to view on the Parish Council website <https://village.coddington.org.uk> in due course.*

**b. To receive a report on the garage sale.**

Cllr Mosedale reported that the garage sale had been very successful. There were 14 stallholders on the day with buyers from as far afield as Leadenham, Lincoln and Derby. Most buyers had seen the advertising posts on Facebook.  
Consideration will be given to making it an annual event.

**c. To receive notice of Coddington NSDC walkabout – Weds 21<sup>st</sup> May 10am at Well Green House.**

Cllr O'Donnell will be attending and will report back at the next Parish Council meeting.

**25-55 To receive items for immediate note or the next agenda.**

- Several phishing emails are being received to Parish Council email addresses. The Clerk to advise the National Cyber Security Centre of sender details.  
Cllr Armstrong suggested a further security step which could be adopted.
- Cllr Jarvis will attend a quarterly community link meeting held by the District Council Housing Association at Well Green House.

**25-56 Date and time of the next meeting:**

Thursday 5<sup>th</sup> June 2025 at 7.30pm in the Community Centre.

*The meeting closed at 8.25pm.*