

Coddington Parish Council
Minutes of the Meeting held on Thursday 5th March 2026
at 7.30pm in the Community Centre

Present: Cllr Ayers (Chair) Cllrs Allen, Jarvis, Mosedale, O'Donnell, Parrett and Thompson
Dawn Hockenhull (Clerk)
County Councillor Janette Barlow

26-12 **To allow for public participation (limited to 15 minutes).**
None present.

26-13 **To receive updates from County and District Councillors.**
Co Cllr Barlow stated that the A1133 to Collingham is to be resurfaced with Drove Lane expected to be included in the next capital programme. Balderton Lane is yet to be decided. Shas asked parking enforcement officers to attend in Coddington particularly around school pick up and drop off times.

.....**The Parish Council Meeting formally commenced**.....

26-14 **To consider any apologies for absence.**
Apologies were received from Cllrs Armstrong and Quayle and were accepted by the Parish Council.

26-15 **To record declarations of interest from members in any item to be discussed.**
Cllr Allen declared an interest in planning applications 25/01277/FUL (agenda item 26-17b) and 25/01437/FULM (agenda item 26-17c).

26-16 **To approve the minutes of the Parish Council Meeting held on 8th January 2026.**
Proposed by Cllr Mosedale, seconded by Cllr Parrett the minutes of the meeting were unanimously agreed and signed by the Chair.

26-17 **Planning and Consultations**

- a. **24/02218/OUTM** Land South of Sleaford Road, Coddington – Development of site for distribution uses (Use Class B8) including ancillary offices and associated works including access, car parking, and landscaping.
Cllr Ayers had received advice from Tritax that some community funding is still available towards the cost of a defibrillator for the village and that further community funding would be available in due course for future projects

Having declared an interest in the following two applications, Cllr Allen left the meeting.

- b. **25/01277/FUL** Folly House, 32 Beckingham Road, Coddington – Demolition of two storey existing house, conservatory and outbuilding. New two storey house with garage and parking area.
There were no objections.

- c. **25/01437/FULM** Drove Cottage Farm, 12 Drove Lane, Coddington – Amended planning application consultation (change to boundary).
There were no objections.

Cllr Allen rejoined the meeting.

- d. **26/00179/FUL** Coddington Village Hall, Main Street, Coddington – Proposed external refurbishing works to cladding and replacement windows.
There were no objections.
- e. **25/02092/TWCA** 5 Parklands Close, Coddington – T1 Weeping Willow – pollard as annotated (photo submitted).
Noted.
- f. **25/02099/TPO** 8 and 10 Beaconsfield Drive, Coddington – Undertake tree works to trees protected by TPO N174. Undesignated oak tree – remove dead wood. T2, T3, T4, T5 and T6 – remove dead wood.
Noted.
- g. **26/00233/TWCA** 5 Cromwell View, Balderton Lane, Coddington – To fell T1 Holly, T2 Thuja, T3 Cedar, T4 Wisteria.
Noted.
- h. Statutory Consultation on Local Government Re-organisation – closes 26th March 2026.
Noted.

26-18 Administration

- a. **To accept a Parish Councillor resignation and discuss co-option of a councillor.**
The Parish Council accepted the resignation of Neil Hudson. The Clerk was waiting to hear back from one potential applicant for the vacancy. The vacancy to be advertised further.
- b. **To review and adopt new/updated Parish Council policies.**
The following policies were reviewed and adopted by the Parish Council:
- Information Technology Policy
 - Publication Scheme
 - Retention and Disposal Policy
 - Complaints Policy
 - Disciplinary Policy
 - Grievance Policy
 - Equality and Diversity Policy
- c. **To appoint an internal auditor.**
Cllrs unanimously agreed to appoint Paul Russell – Parish and Town Auditing Services at a cost of £175.
- d. **To review the Parish Council website.**
The website had been assessed for accessibility and changes had been made where necessary. Accessibility statement still to be updated.
- e. **To consider a new defibrillator.**
The Clerk to contact the brewery to request siting at Inn On the Green. The District Council would consider siting at Thorpe Oaks and asked for a location map showing possible positioning of the defibrillator and details of how it would be attached. They would then draft a licence agreement. **Cllr Allen** suggested another site close to The Green and would look into this.

f. **To consider a new village sign.**

Cllr Quayle had requested three quotes but hadn't received any as yet. **Cllr Ayers** to ask Cllr Quayle to also obtain quotes for a new sign for Pages Wood.

g. **To discuss the car park at the Community Centre.**

There had been a positive discussion between Coddington Community Association, the School and the Parish Council around parking issues at the Community Centre. The School advised that they would provide the CCA with prior notice of school activities which might affect parking and school children would make signs for badly parked vehicles. The Coddington Trust Fund had agreed to fund the CCA through the trust so that the School could hold activities at the Community Centre.

h. **To consider work needed to the dyke at the Community Centre.**

A date of Saturday 25th April (2pm to 4pm) was agreed to clear debris from the dyke, with volunteers from the Parish Council, residents and perhaps the Scouts. **Cllr Ayers** to complete a risk assessment.

i. **To consider the grass cutting allowance from Via.**

Cllrs agreed that grass cutting would still be paid for by the Parish Council with partial refund from Via. 5 cuts per year would be sufficient but with the option of a further cut if needed. In future, hedges at the allotments, Pages Wood and the Community Centre would be cut by volunteers from the Parish Council. **The Clerk** to advise the contractor.

j. **To consider a Neighbourhood Plan.**

Cllrs Ayers and Jarvis had attended an online conference with Locality. Funding to assist with a neighbourhood plan is no longer available but senior planners are on hand to give advice. **Cllr Ayers** to arrange a meeting with Coddington Parish Council planning group and the Chair of Winthorpe Parish Council to gain insight into their neighbourhood plan process.

k. **To discuss a replacement manhole cover at the Community Centre.**

An emergency payment of £35.76 was agreed to replace a broken manhole cover at the Community Centre.

l. **To discuss the proposed summer event.**

A date of Saturday 27th June 2026 was agreed. **Cllr Mosedale** to ask the School to save the date. Cllr Ayers reported that organisation of the event was going well with costs to be met with donations from the Parish Council, Coddington Trust Fund and Tritax. The Police, Fire Service, bouncy castles and face painters had all been booked to attend. **Cllr Mosedale** to liaise with potential stall holders and to ask the School to design a poster to advertise the event. **Cllr Allen** to bring along a tractor and provide some sausages and hay bales. Cllr Thompson had applied to the RAF for a flypast. The School to complete a risk assessment. Volunteers will be needed on the day.

m. **To discuss the proposed garage sale.**

A date of Saturday 5th September 2026 was agreed. **Cllr Mosedale** to organise a poster to advertise the event and suggested that a meeting place with refreshments be arranged this time, with a map of the participating properties to be supplied at a proposed cost of 50p.

n. **To arrange the Annual Parish meeting.**

The Annual Parish Meeting to be called by the Chair of the Parish Council, Cllr Mike Ayers, and to be held on Thursday 23rd April 2026. The Parish Council to provide refreshments. **The Clerk** to email all village groups to save the date.

26-19 Finance

a. To receive and accept accounts for January and February 2026.

Proposed by Cllr Jarvis, seconded by Cllr O'Donnell, the accounts for January and February 2026 were approved and signed by the Chair.

b. To approve expenditure at 5th March 2026:

Proposed by Cllr Parrett, seconded by Cllr Thompson, the following payments were approved:

HMRC PAYE (Oct 25-Jan 26)	289.80
HMRC NICs (Oct 25-Jan 26)	101.79
Jubilee Room Hire (SNG meeting)	24.00
D Lyne (CC & Pages Wood Hedges)	558.00
Jubilee Room Hire (PC Meetings)	72.00
Bounceabout Deposit	100.00
J Wilkins Ltd (CC – Emergency Lighting/Fire Alarm)	390.00
Water Plus	24.50
Willsons Printers (CVN)	436.80
Printer Ink	19.98
Postage	5.10
Stationery (Envelopes)	1.70
Clerk's mileage expenses	21.60
Parish Council Domain Renewal	9.95

26-20 Reports and Correspondence

a. To receive a report from the Safer Neighbourhood Group meeting.

The minutes of the January meeting had been circulated to all Councillors. A leaflet detailing types of fraud, and how to report and prevent fraud, was included and Cllr Parrett had posted copies on noticeboards in the village. Issues reported in Coddington included double parking on Newark Road, a damaged bollard on Beckingham Road and bikes on Millennium Corner. A road safety session had yet to be arranged between the Police, the County Council and the School.

b. To receive a report from the Coddington Community Association meeting.

Cllr Quayle attended the March meeting and sent in a report. The CCA are implementing waste segregation, reviewing insurance for cyber risks and inventory and are to review all policies. More modern solar panels and infra-red heaters are being considered and funding options for these researched. They are happy for the School to use the Community Centre with funding from Coddington Trust Fund. The CCA are currently making a loss of circa £4K per year and are looking to turn this around. A couple more bookings each month would help. New bookings include a line dancing group.

26-21 To receive items for immediate note or the next agenda.

- Two allotments had come vacant. **The Clerk** to contact those on the waiting list.
- Cllr Jarvis proposed dates in May for collection of unwanted medical equipment. **The Clerk** to liaise with the CCA for availability of the Community Centre as a drop off centre.

26-22 **Date and time of the next meetings:**

Parish Council Meeting - Thursday 2nd April 2026 at 7.30pm in the Community Centre.

Annual Parish Meeting – Thursday 23rd April 2026 at 7.30pm in the Village Hall.

The meeting closed at 9.20pm