

# MINUTES OF THE ANNUAL MEETING OF CODDINGTON PARISH COUNCIL

held on Thursday 11 May 2023 in the Village Hall

## Present:

Members: Cllrs McDonald, Armstrong, Ayers, Dikkez, Mosedale, O'Donnell, Parkhouse, Parrett

Clerk: Miss D Hockenhill

*Before the start of the meeting Councillors observed a minute's silence in remembrance of Bernard Allen a much-respected member of the community who had served as a member of Coddington Parish Council for many years.*

### 1. **Apologies for Absence**

Cllr Brooks

### 2. **Election of Officers:**

- a. **Chairman.** Cllr Armstrong proposed, seconded by Cllr Parrett, that Cllr McDonald be elected Chairman of Coddington Parish Council for the coming year. There were no other nominations and the vote in favour was unanimous.
- b. **Vice-Chairman.** Cllr McDonald proposed, seconded by Cllr Parkhouse, that Cllr Ayers be elected Vice-Chairman for the coming year and the vote in favour was unanimous.
- c. **Declarations of Acceptance of Office** were signed by all members present at the meeting and were returned to the Clerk. Proposed by Cllr Armstrong and seconded by Cllr Ayers, the Councillors agreed that Cllr Brooks should sign a declaration prior to the next Parish Council meeting.

### 3. **Membership**

- a. **Registers of Members' Interests** were completed by all members present at the meeting and were returned to the Clerk for publication on the Parish Council website and for onward transmission to the Returning Officer at the District Council. Proposed by Cllr Armstrong and seconded by Cllr Ayers, the Councillors agreed that Cllr Brooks should complete a register of interests prior to the next Parish Council meeting.
- b. **Parish Council Vacancy** – the vacancy resulting from the unopposed election would be advertised.

4. **Election of Representatives to serve on:**

a. **Coddington Trust Fund (2)**

It was agreed that Cllr Armstrong and Cllr O'Donnell would continue to represent the Parish Council.

b. **Coddington Village Hall Charity Trust Commission (1)**

It was agreed that Cllr O'Donnell would continue as the Parish Council's representative.

c. **Coddington Community Association (1)**

It was agreed that Cllr Ayers would represent the Parish Council as the CCA representative.

d. **Safer Neighbourhood Group (2)**

It was agreed that Cllr Armstrong and Cllr Parrett would continue to represent the Parish Council.

e. **Newark Healthcare Consultative Group (2)**

It was agreed that Cllr Armstrong and Cllr Mosedale would represent the Parish Council.

5. **Appointment of Working Group Members:**

a. **Allotments.** It was agreed that the Allotment Group for the coming year would be Cllrs Parkhouse and Parrett and the Chairman and Vice-Chairman (ex-officio).

b. **Planning.** It was agreed that the Planning Group for the year would be the Chairman and Vice-Chairman together with Cllrs Armstrong, Dikkez and O'Donnell.

c. **Other groups.** It was agreed that a Neighbourhood Plan working group would be discussed at the next Ordinary Parish Council Meeting.

6. **Review of Parish Council Orders:**

a. **Standing Orders.**

Changes were agreed to the following orders:

13. Representatives on Other Bodies – to remove the requirement of representatives for NALC Newark Area Committee following confirmation from NALC that the committee no longer existed.

16. Public Notice – to remove the requirement to give notice and agenda of meetings to the Newark Advertiser.

b. **Finance Regulations**

There were no changes on finance.

c. **Risk Assessment**

There were no changes on risk assessment.

**d. Register of Assets**

Assets need to include the book swap unit at Thorpe Oaks at a value of £160. Cllr Ayers queried whether Page's Wood should have a proper valuation, and this is to be assessed.

**7. Confirmation of dates of meetings May 2023 – April 2024**

The next Parish Council meeting will be held on Thursday 8 June.

Further Parish Council meetings will continue to be held on the first Thursday of every month, except for August and December 2023 when no scheduled Council meetings will take place.

*The meeting closed at 7.20pm*